

CEO Monthly Report

December 2024 & January 2025



Mansfield Shire

The Chief Executive Officer's report allows a short briefing to be provided to community and Council on the current operations, tasks and projects undertaken within each service area. Reports are provided on either a monthly or quarterly basis.

1. Customer Service

Monthly Customer Request Management System (CRMS) Report

December 2024 and January 2025

CRMS statistics for the month of December show **165** customer requests registered with **9** requests remaining open and **156** being closed during the month.

For the month of January, **225** customer requests were registered with **60** requests remaining open and **165** being closed during the month.

Two Expressions of Gratitude were received in December:

- ▶ ‘The public amenities maintenance is the best I have seen in Victoria and I travel around Melbourne and Country Victoria daily’.
- ▶ A Maindample resident called to say thank you very much to the Waste team for having her missed bin collected.

One Expression of Gratitude was received in January:

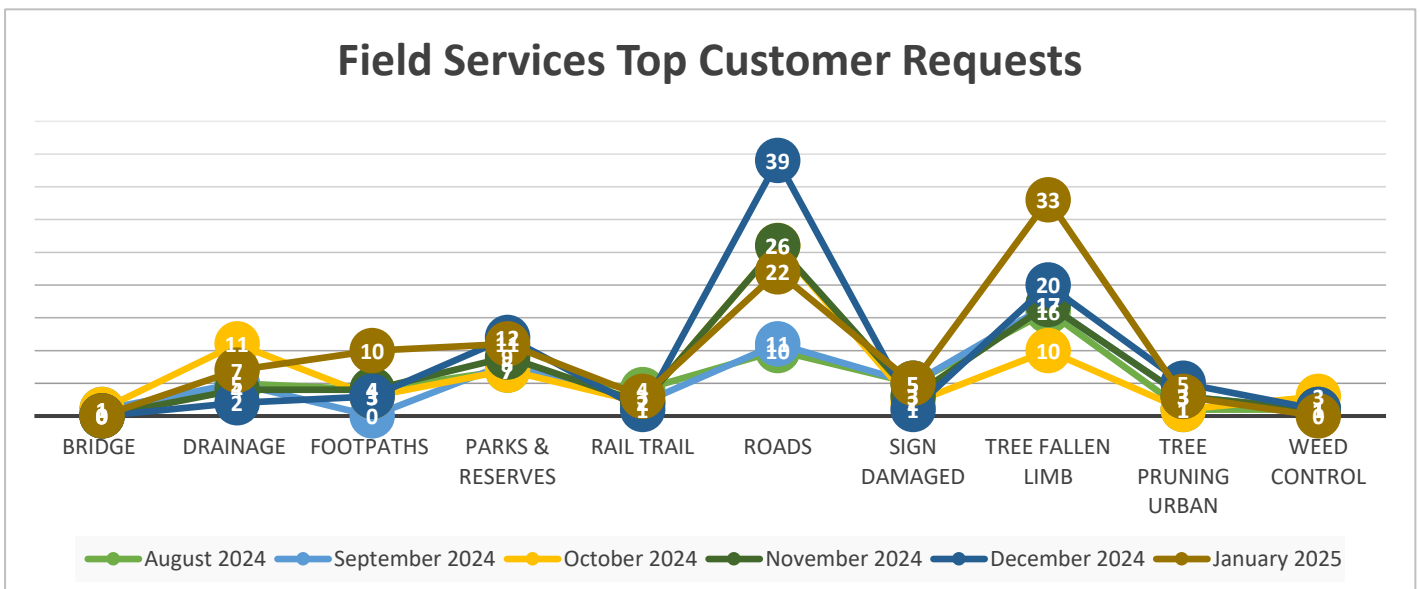
- ▶ An Alpine Ridge Drive Merrijig resident called to pass on his thanks for the great job the Field Services team did to fix the erosion and drainage works outside his property.

Two complaints were received for December:

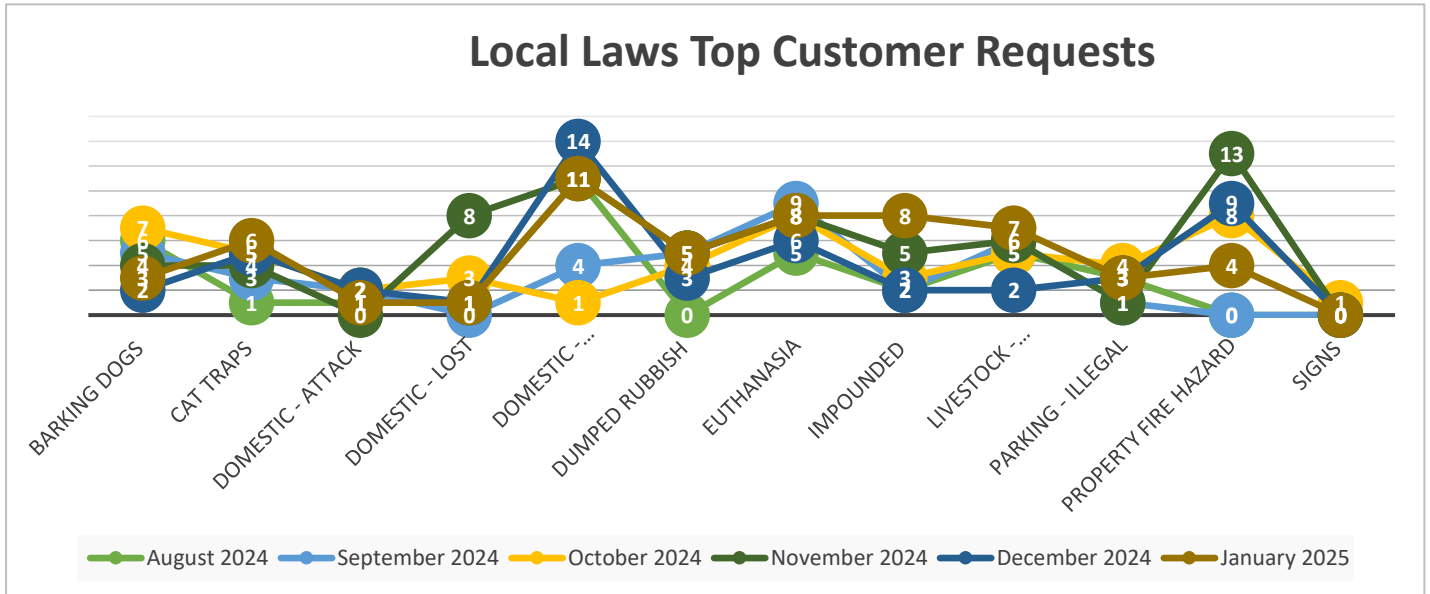
- ▶ A resident complained about the grading of Rifle Butts Road and dust impacts during construction works. The resident was contacted by the project team and a water truck was arranged on the same day the complaint was received.
- ▶ A resident’s call was transferred to a Council Officer but there was no voice message set up to leave a message. The resident contacted Mayor Rabie to follow up. The resident was contacted by the appropriate Manager and their request was addressed, in addition to this Customer Service procedures have been reviewed.

No complaints were received for January.

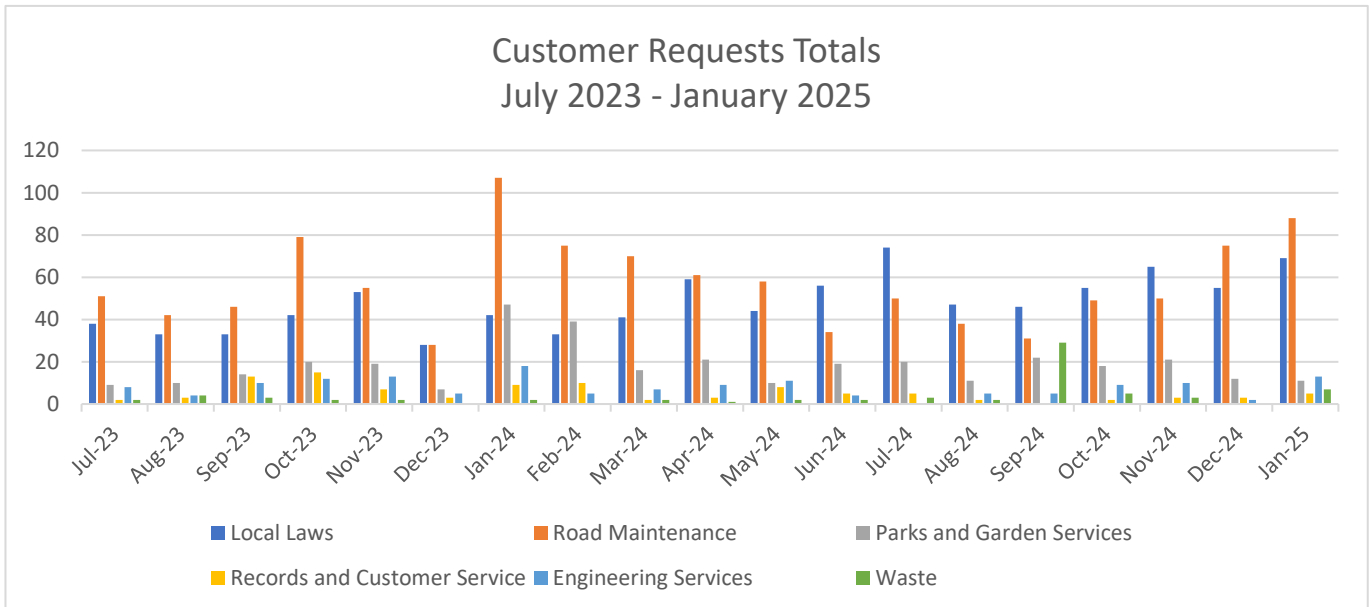
The majority of requests were for Field Services totalling **87** for December and **99** for January.



Local Laws was the second largest group totalling 55 for December and 69 for January 2025.



CRMS Monthly Totals per Category July 2023 – January 2025



Definition of the tabs on the above table:

Open – the request has been opened, comments or actions have been included, and the request has not been closed but is within deadline.

Open Overdue – the request has been opened, comments or actions have been included but has not been closed and is past its due date.

Pending – the request has been viewed in read mode and not correctly opened for editing. This most likely means the officer is working on the request but hasn't included comments. It is within deadline.

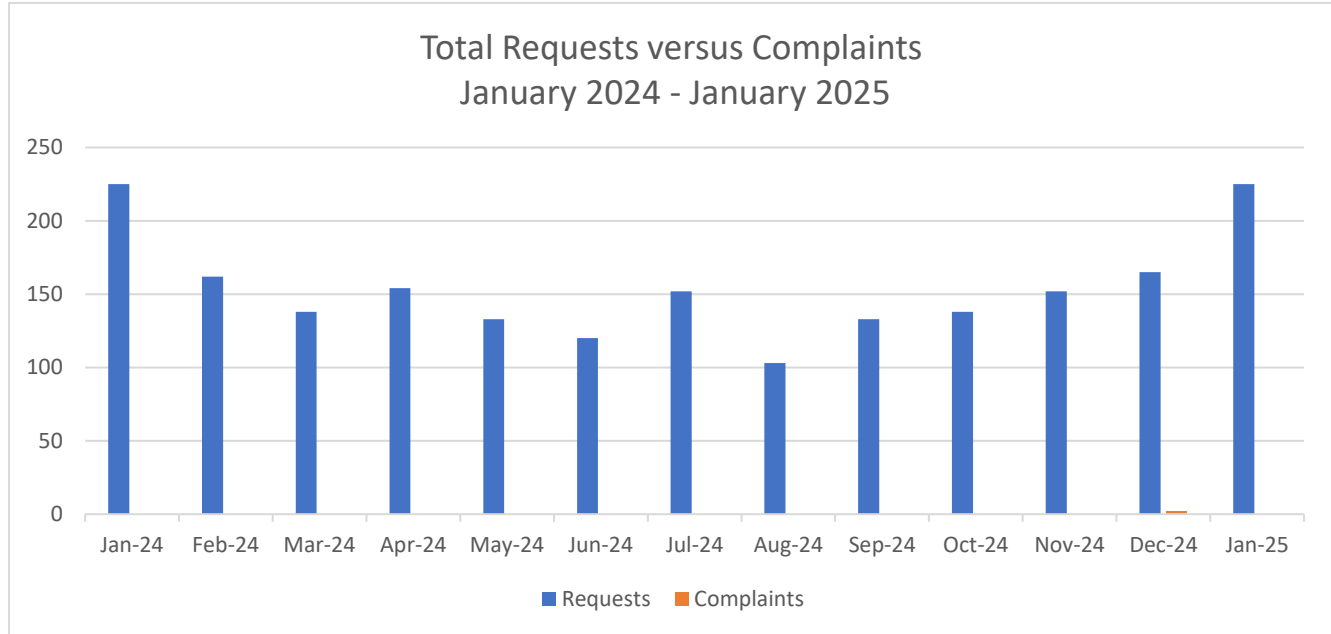
Pending Overdue – the request has been viewed in read mode and not correctly opened for editing and is past its due date.

OH&S – refers to actions internally between departments as well as external customer requests. The CRM system is used to capture and record actions internally following internal audits and improvement opportunities.

Requests Versus Complaints

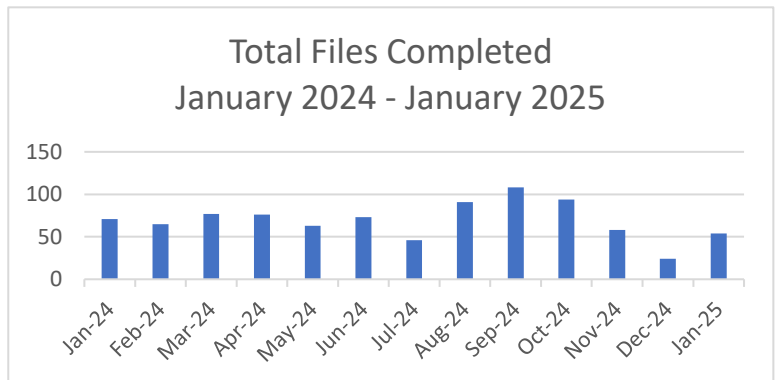
December 2024	
	Total
Requests	165
Complaints	2

January 2025	
	Total
Requests	225
Complaints	0



Digitisation Information Project

	Total Files
December 2024*	24
January 2025	54
Total files	8239
Completed	6814
Remaining	1425



*December numbers low due to holiday and SharePoint integration.

2. Governance

Confidential Reports at December 2024 Council Meeting

No. of Confidential Reports	Comments
3	<ul style="list-style-type: none"> • Citizen Awards 2025 • Tender Award - Rowe Street Drainage Works • Tender Award - Arborist Services Panel

Confidential Reports - Financial Year to Date

Month	No. of Confidential Reports	Year to Date
July 2024	2	2
August 2024	5	7
September 2024	1	8
October 2024	0	8
November 2024	0	8
December 2024	3	11
January 2025	0	11
February 2025		
March 2025		
April 2025		
May 2025		
June 2025		
TOTAL	11	11

Freedom of Information Requests (FOI) received in December 2024 and January 2025

No. of FOI Requests	Comments
December 2024	Requestor is seeking documentation regarding the budget allocations and related events pertaining to 16 Days of Activism Against Gender Violence 2024 campaign run by Mansfield Council

Freedom of Information Requests – FOI – Financial Year to Date

Month	No. of FOI Requests	Year to Date
July 2024	3	3
August 2024	3	6
September 2024	7	13
October 20234	1	14
November 2024	0	14
December 2024	1	15
January 2025		
February 2025		
March 2025		
April 2025		
May 2025		
June 2025		
TOTAL	15	15

3. Capital Works

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Buildings				
Council Building Renewal - Depot	\$30,000	Depot toilet facilities renewal – works completed in January.	On Budget	Completed Jan 2025
Solar Panel Install Program	\$25,000	Mansfield Sporting Complex – Switchboard upgrade completed and roof repairs to enable solar installation next financial year completed in November. Youth Centre solar panel install completed.	On Budget	Completed Nov 2024
Public Toilets - High Street - Lords Reserve	\$206,300	Renewal of High Street Toilet Flooring - completed on 23 October. Upgrade of Lords Reserve Toilet – designs complete, procurement will commence on execution of Lords Reserve funding agreement.	On Budget	Dec 2025
Mansfield Heritage Museum	\$389,000	Construction of the Mansfield Heritage Museum Stage 1 progressing well, with LRCI funded component complete despite some delays experienced due to wet weather. Budget figure includes carry forward amount and contribution to fit out of Museum building. Fit out works commenced in October 2024 with works in the Admin area/sales entrance completed in January.	On Budget	Completed Jan 2025
Lords Reserve Pavilion	\$510,000	Construction of new Pavilion. Tender process will commence on execution of Lords Reserve funding agreement. Budget includes Council contribution, with a successful funding application made to the Growing Regions fund for another \$1.4m.	On Budget	Dec 2026

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Mansfield Pre-School Centre	-	Funding agreement executed with Kinder Committee for Council contribution to Centre upgrade in 2023-24, construction complete.	On Budget	Completed Aug 2024
Emergency Resilience Centre	\$546,000	Construction of the Emergency Resilience Centre is dependent on grant funding opportunities and is unable to commence until funding is secured. Council's application to the Disaster Ready Fund was not successful; other funding opportunities will be sought.	On Budget	Dec 2025
Goughs Bay Boat Club	-	Construction works managed by the Boat Club. Project Control Group meetings held monthly with RDV to provide governance and oversight of project. Alternative location for wastewater disposal has been approved and installation works complete. EPA licence granted for wastewater system.	On Budget	Completed Nov 2024
Bridges & Culverts				
Bridge Renewal	\$225,000	Bracks Bridge renewal – Contract awarded, construction completed October. Old Tonga Rd barriers / widening – works completed in October. Renewal works identified in Level 2 bridge inspections – completed in December.	On Budget	Completed Dec 2024
Hearns Road Bridge	\$50,000	Grant application made to Safer Local Roads and Infrastructure Program (SLRIP) for Hearns Rd bridge design and upgrade.	On Budget	June 2026
Bridge & Culvert Inspection & assessment Program	\$20,000	Level 2 bridge assessment contract awarded, inspection completed, reports received in November.	On Budget	Completed Nov 2024
Causeway & Culvert Upgrade Program	\$438,000	Lennons Ln culvert awarded, stream flows have caused works to be scheduled to commence in February.	On Budget	Apr 2025

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Graves Rd culvert funds contributed to SLRIP grant Culverts on Buttercup Rd – works completed with Resheeting program in November.		
Drainage				
Drainage Upgrade	\$543,000	Upgrade of Rowe St drainage – Contract awarded at December 2024 Council meeting, works to commence in February and forecast to be completed by May. Logan St spoon drain completed. Construction of drainage along easement – Malcolm & Highett St legal agreements in progress, RFT & evaluation in progress. Elvins St drainage design commenced. Saligari Rd culvert scoped by Field Services, engagement with adjacent landowner in progress.	On Budget	May 2025
Mansfield Flood Study	\$228,635	Mansfield Flood Study in progress, Briefing to Councillors completed in February and final report due in April/May following further engagement with community. Upper Catchment Tributaries Flood Study contract awarded.	On Budget	Oct 2025
Drainage Renewal Program	\$120,000	Drainage Renewal and Inspect & Jet budget reallocated to Rowe Street project. College Ln stormwater diversion scope complete, consultation complete, RFQ in progress. Design and construction of Hurley St Woods Point improvements site inspection completed, scope finalised, RFQ evaluation in progress.	On Budget	May 2025
Open Space & Streetscapes				
Bonnie Doon Rec Reserve	\$40,000	Master Plan Implementation – scoping in progress, with funding application submitted for footpath links. Funding	On Budget	May 2025

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		application for new netball courts and carpark was unsuccessful. Further grant opportunities to be identified.		
Street Furniture Renewal	\$50,000	Bench replacement program at recreation reserves, street furniture and bollard renewal scoping complete. Equipment purchased, installation in progress.	On Budget	May 2025
Fenced off leash Dog Park	\$150,000	Dog Park at Station Precinct to be completed as part of station precinct package.	On Budget	Dec 2025
High Street Master Plan	\$50,000	Initial planning and scoping in progress. Town booster engagement planned in April.	On Budget	June 2025
Pump Track - Station Precinct	\$50,000	Design and construct new pump track – design on hold pending funding agreement.	On Budget	Dec 2025
Disabled Car Parking	\$50,000	Installation of disabled parking at various locations in Mansfield. Consultation completed; contract awarded, works completed in November.	On Budget	Completed Nov 2024
Stage Platform	\$10,000	Design of small stage for Botanic Park. Consultation completed on Engage, positive result. Meeting scheduled with designer and building permit to be arranged.	On Budget	June 2025
Highbett St Playground & Drama Room	\$20,000	Strengthen fence & gates at playground - materials delivered. Renew drama room at Mansfield Sporting Complex – works will be completed as part of successful Play Our Way funding application, commencing in 2025-26.	On Budget	Apr 2025
LED Street Lighting Upgrade	\$60,000	Conversion to LED streetlights – works in progress, forecast to be complete by April.	On Budget	Apr 2025
Swimming Pool Renewal	\$85,000	Digital Dosing System installation - completed November. Renewal of pool equipment – completed November.	On Budget	Completed Nov 2024
Rubbish Bin Renewal	\$20,000	Renewal of rubbish bins – completed September.	On Budget	Completed Sept 2024

Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
		Second (additional scope) rollout of new bins due for completion in February 2025.		
Tracks & Trails Strategy	\$55,000	Develop Tracks & Trails strategy; PCG held, design brief completed, contractor awarded, works commenced.	On Budget	Oct 2025
Pathways				
Footpath Renewal	\$186,500	Goughs Bay foreshore path works completed in October. Rail Trail path contract awarded, works commenced in January. Concrete footpath renewal program – completed in October.	On Budget	Feb 2025
Footpath New	\$407,915	Design of Howqua Inlet shared path completed. Maintongoon Rd footpath design scoped, contract awarded. Construction of Pires-Goughs Bay shared path - contract awarded, works commenced in December and expected to be complete early February. Procurement for Mansfield-Whitfield footpath in progress. Kidson Parade contract awarded and works commenced in November, path construction completed in January with final stage of works to install pedestrian crossings due for completion in February.	On Budget	May 2025
Roads				
Kerb & Channel	\$128,444	Kerb & Channel renewal program – Work completed in November.	On Budget	Completed Nov 2024
Re-Seal / asphalt replacement Program	\$592,256	Reseal program – contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024
Re-Seal Preparation Program	\$550,000	Pavement re-seal preparation works including patching and drainage improvements prior to resealing. Contract awarded in August Council meeting. Works completed in November.	On Budget	Completed Nov 2024

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Project	Budget (\$)	Comments	Budget Status	Estimated Completion Date
Malcolm St Reconstruction	\$200,000	Geotechnical investigation completed, pavement design in progress and will be completed this financial year. Construction works deferred to 2025-26 to enable works to be completed in conjunction with other grant funded works on Malcolm St.	On Budget	June 2025
Gravel Re-Sheeting Program	\$556,100	Re-sheet program – contract awarded in August Council meeting. Works completed in November	On Budget	Completed Nov 2024.
Township Sealing Program	\$295,250	James St, Bonnie Doon sealing, and drainage works – awarded, works completed in November.	On Budget	Completed Nov 2024

Legend	
On Schedule	On Budget
Possible Delay	Above Budget by <10%
Delayed/On Hold	Above Budget by >10%

4. Statutory Planning

Planning Applications Lodged

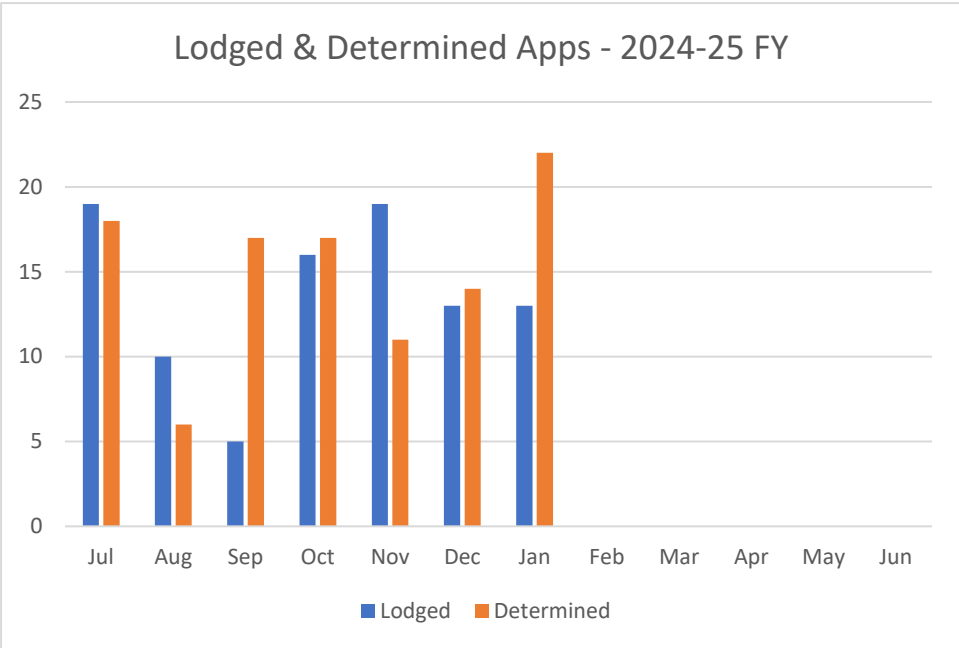
December 2024		
App No.	Property Address	Proposal
P120-24	12 Broadwater Street Goughs Bay	Development of land for a dwelling
P121-24	430 Maroondah Highway Merton	Use and development of land for a Host Farm and alteration of access to a road in the Principal Road Network
P122-24	360 Campagnolos Road Mansfield	Use of land for a Helicopter Landing Site
P123-24	69 High Street Mansfield	Liquor Licence - il salotto
P124-24	4440 Mansfield-Woods Point Road Kevington	Development of land for alterations and additions to an existing dwelling and removal of native vegetation
P125-24	80 Ogilvies Road Mansfield	Removal of Native Vegetation
P126-24	303 Midland Link Highway Maindample	Zoo
P091A-23	114 Malcolm Street Mansfield	S72 - Condition 10 amendment
P127-24	273 Dead Horse Lane Mansfield	Laundry & Dry Cleaners
P128-24	76 Kiernans Road Bonnie Doon	Development of land for a dwelling
P129-24	142 Malcolm Street Mansfield	Two Lot Subdivision
VS011-24	263 Mt Battery Road Mansfield	Development of land for a domestic outbuilding
VS012-24	28 Changue Road Merrijig	Development of land for a domestic outbuilding [pergola]
January 2025		
App No.	Property Address	Proposal
VS001-25	163 Killarney Lane Boorolite	Farm Shed
P001-25	36 Wattle Court Tolmie	Completion of Dwelling
P002-25	7 Station Street Mansfield	Reduction of car parking requirements
P003-25	20 Hutchinsons Road Bonnie Doon	Use and development of land for a dwelling
P004-25	Mount Terrible Track Enochs Point	Telecommunications Facility
P005-25	196 Old Gobur Road Merton	Dwelling and Farm Shed
P006-25	71 Range View Court Mansfield	Dwelling
P007-25	4 Lake Drive Howqua Inlet	House Extension
P008-25	8235 Maroondah Highway Merton	Dwelling
P009-24	Malcolm Street Mansfield	Two (2) Lot Subdivision
P010-25	426 Bunstons Road Tolmie	Dwelling
P011-25	117 Harpers Road Barjarg	Dwelling
P012-25	19 Warrambat Road Sawmill Settlement	Dwelling & Habitable Outbuilding
Total Applications Lodged (Dec & Jan):		26

Planning Applications Determined

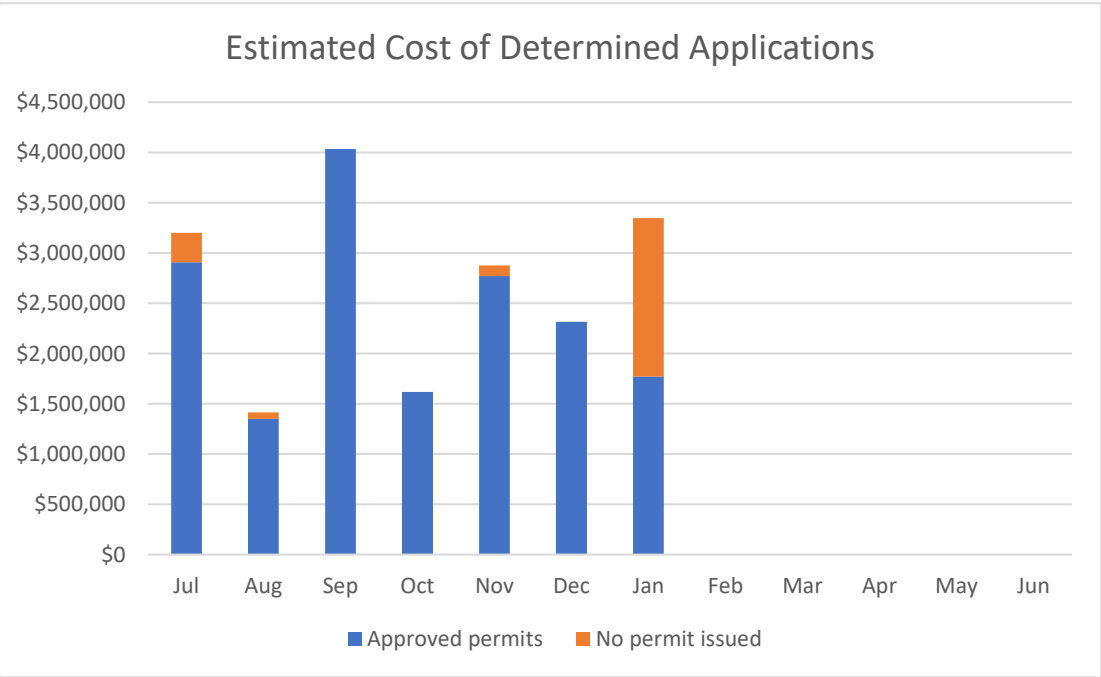
December 2024			
App No.	Property Address	Proposal	Decision Type
P043-24	355 Howes Creek Road Mansfield	Two (2) Lot Subdivision	Permit issued
P090-24	25 Warrambat Road Sawmill Settlement	Development of land for a dwelling	Permit issued
P088-24	21 High Street Merrijig	Development of land for a dwelling and outbuilding	Permit issued
P079-24	57 Bluegum Crescent Bonnie Doon	Use and development of land for a dwelling	Permit issued
VS010-24	697 Piries Goughs Bay Road Goughs Bay	Development of land for a domestic outbuilding	VicSmart Permit issued
P118-23	35 Bayside Boulevard Goughs Bay	Use of land for a Licenced Premise (Restaurant)	Withdrawn
P157-23	2740 Mansfield-Woods Point Road Howqua Inlet	Caravan Park development	Permit issued
P042-24	67 Highton Lane Mansfield	Development of land for three (3) additional dwellings	Permit issued
P037-24	259 Hells Hole Creek Road Bonnie Doon	Development of land for a dwelling and outbuilding	Permit issued
VS008-24	9 Changue Road Merrijig	Development of land for a domestic outbuilding	VicSmart Permit issued
P111-24	10 Paxtons Lane Mansfield	Two (2) Lot Subdivision	Withdrawn
P105-22	18 Crosbys Lane Mansfield	Two (2) Lot subdivision	Permit issued
VS012-24	28 Changue Road Merrijig	Development of land for a domestic outbuilding [pergola]	VicSmart Permit issued
P064-24	35-37 Ailsa Street Mansfield	Two (2) Lot Subdivision	Permit issued
January 2024			
App No.	Property Address	Proposal	Decision Type
P181-23	22 Glencoe Ridge Mansfield	Use and development of land for Group Accommodation (One Dwelling)	Withdrawn
P094-24	1135 Tabletop Road Tolmie	Domestic outbuilding	Permit issued
P086-24	Rifle Butts Road Reserve IMPACT Route SEC A	Removal of Native Vegetation	Permit issued
P112-24	104 Dead Horse Lane Mansfield	Two (2) Lot Subdivision	Permit issued
P145-23	13 Overflow Road Sawmill Settlement (Lot 67 Christensen St)	Development of land for a dwelling	Permit issued
P104-24	Piries-Goughs Bay Road Piries	Removal of Native Vegetation	Permit issued
P125-24	80 Ogilvies Road Mansfield	Removal of Native Vegetation	Permit not required
P118-24	437 Maroondah Highway Merton	Development of land for a domestic outbuilding	Permit issued

P066/23	14 Lake Drive Howqua Inlet	Development of land for a dwelling	Withdrawn
P074-24	62 James Street Bonnie Doon	Development of land for a site cut	Permit issued
VS011-24	263 Mt Battery Road Mansfield	Development of land for a domestic outbuilding	Permit issued
P174-22	426 Bunstons Rd Tolmie	Dwelling	Withdrawn
P084-24	450 Howqua River Road Howqua	Development of land for Accommodation (12-bed Student House)	Permit issued
P096-24	46 Highton Lane Mansfield	Two (2) Lot Subdivision	Permit issued
P110-24	880 Mansfield-Woods Point Road Mansfield	Two (2) Lot Re-Subdivision	Permit issued
P117-24	128 Ogilvies Road Mansfield	Use of land for a Place of Assembly	Permit issued
P091A-23	114 Malcolm Street Mansfield	S72 - Condition 10 amendment	Amended Permit issued
P053-24	Mansfield-Woods Point Road Reserve Howqua Inlet	Development of land for Leisure and Recreation [Shared Path]	Permit issued
VS001-25	163 Killarney Lane Boorolite	Farm Shed	Permit not required
P033-24	Dead Horse Lane Mansfield	Five (5) Lot Subdivision	Notice of Decision to Grant a Permit issued
P142-23	5 Overflow Road Sawmill Settlement	Development of land for a dwelling	Notice of Decision to Grant a Permit issued
P144-23	11 Overflow Road Sawmill Settlement	Development of land for a dwelling	Notice of Decision to Grant a Permit issued
Total Applications Determined (Dec & Jan):			36

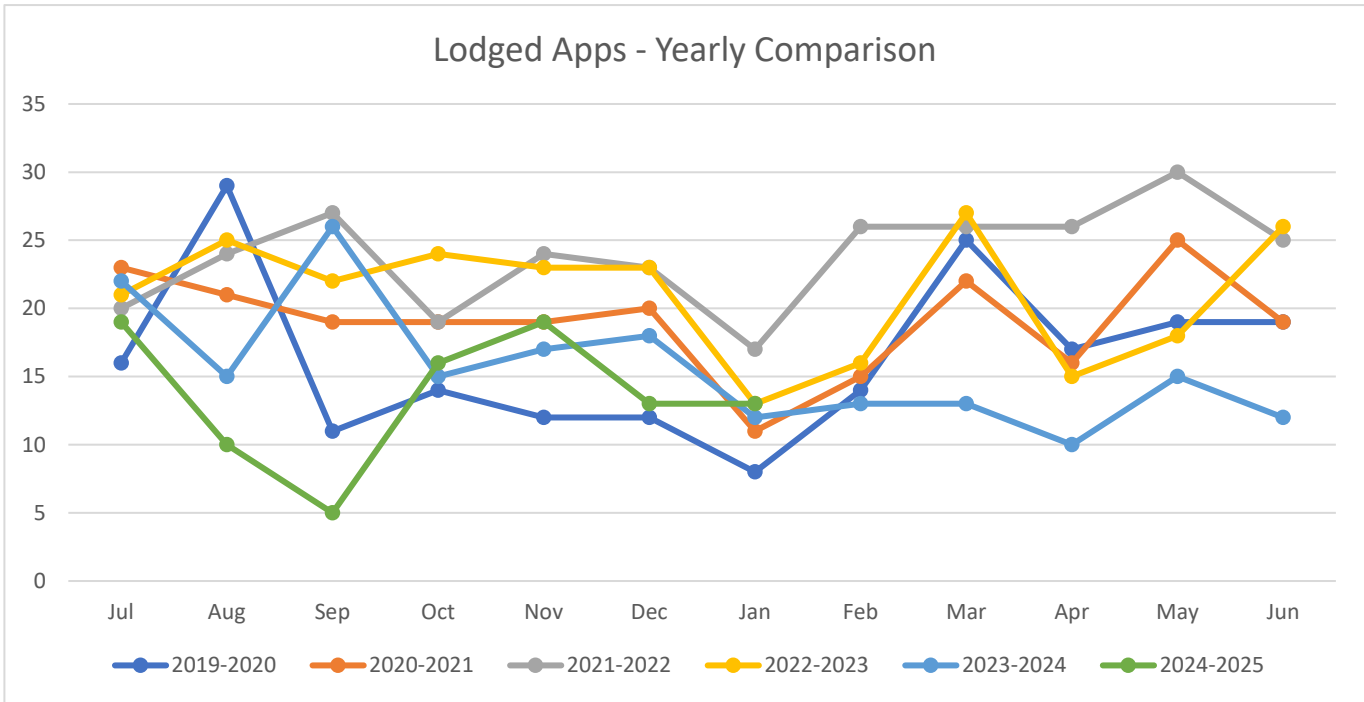
Number of Applications Lodged and Determined



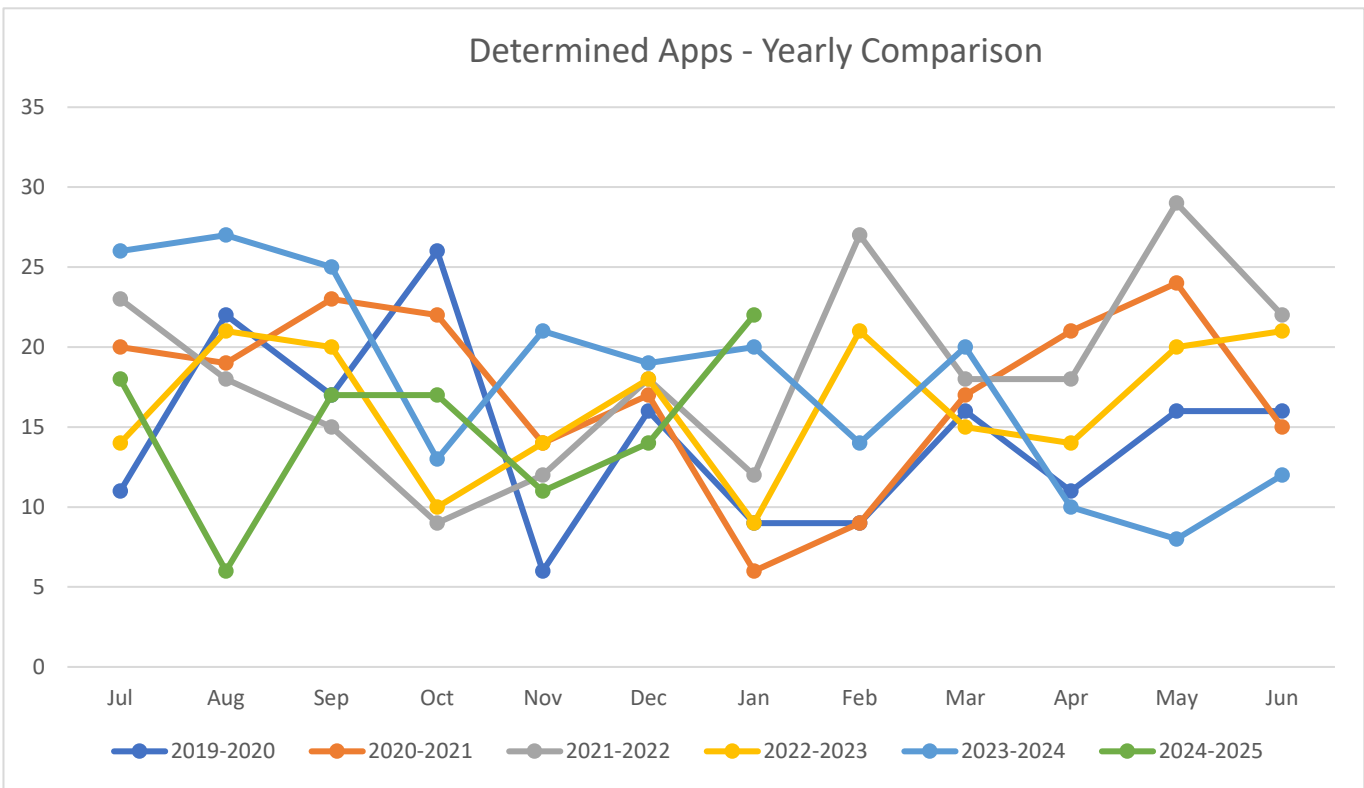
Estimated Cost of Development of Determined Applications



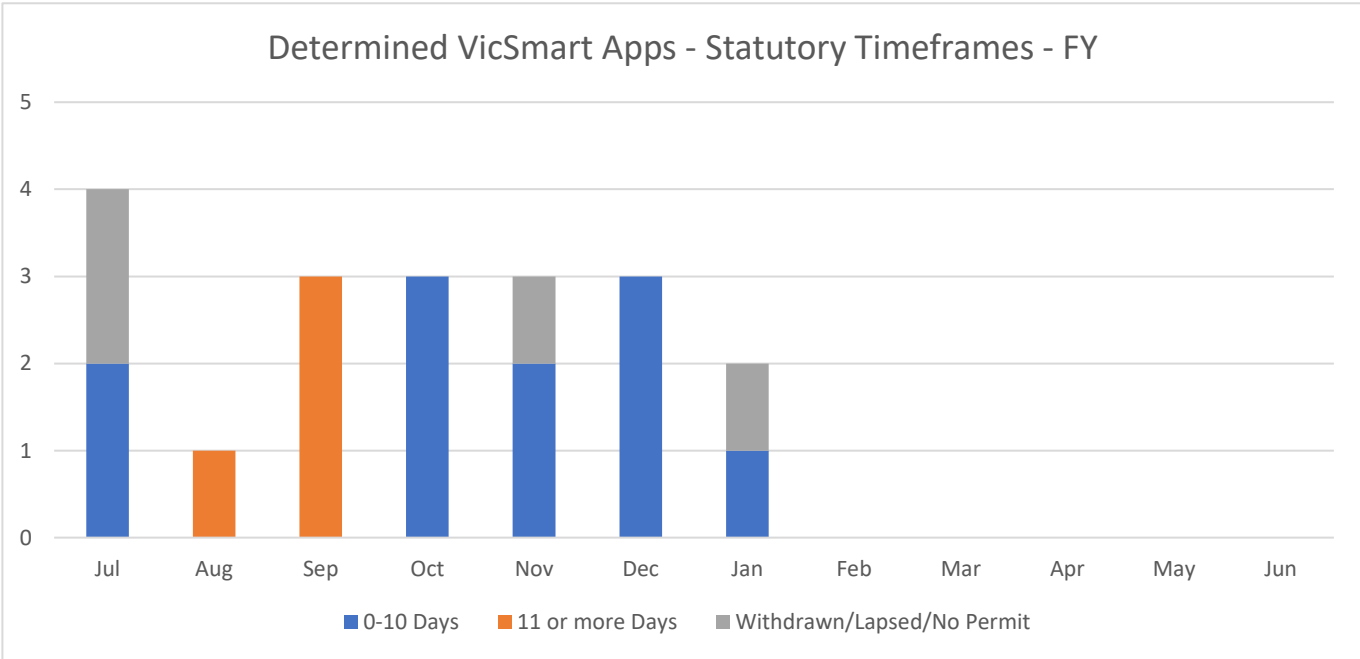
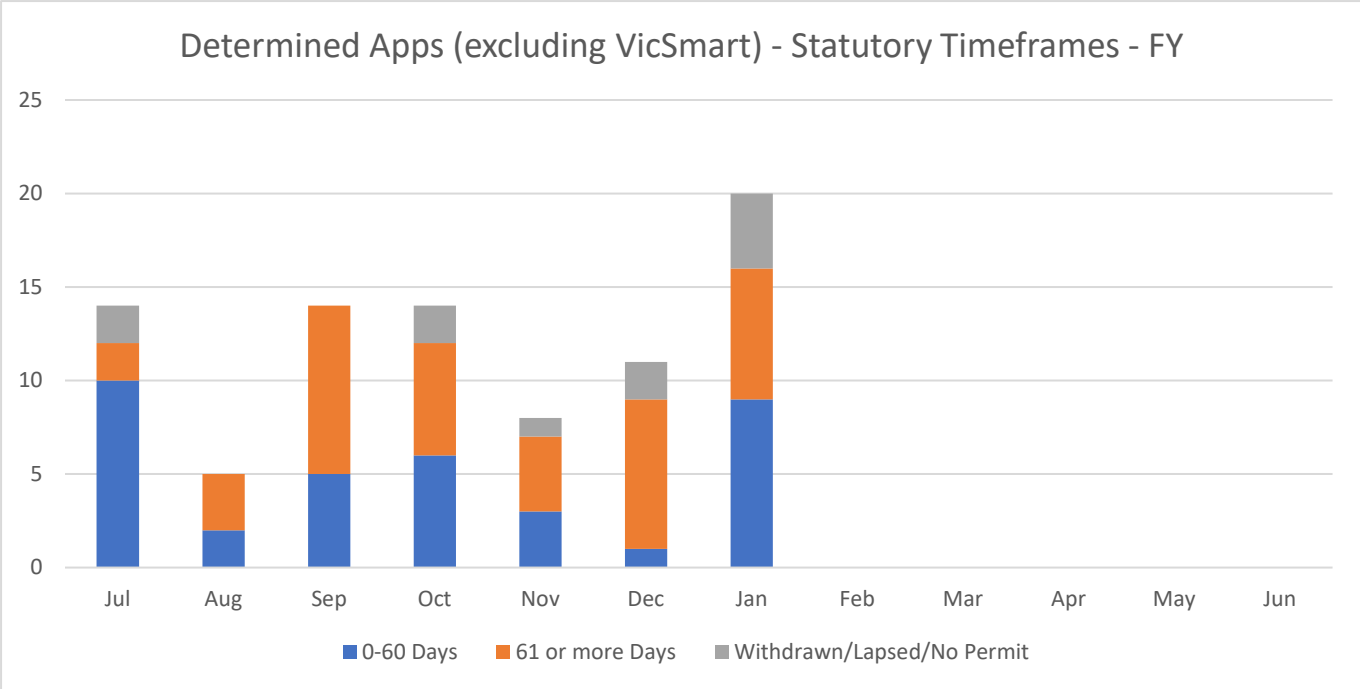
Lodged Planning Applications – Yearly Comparison



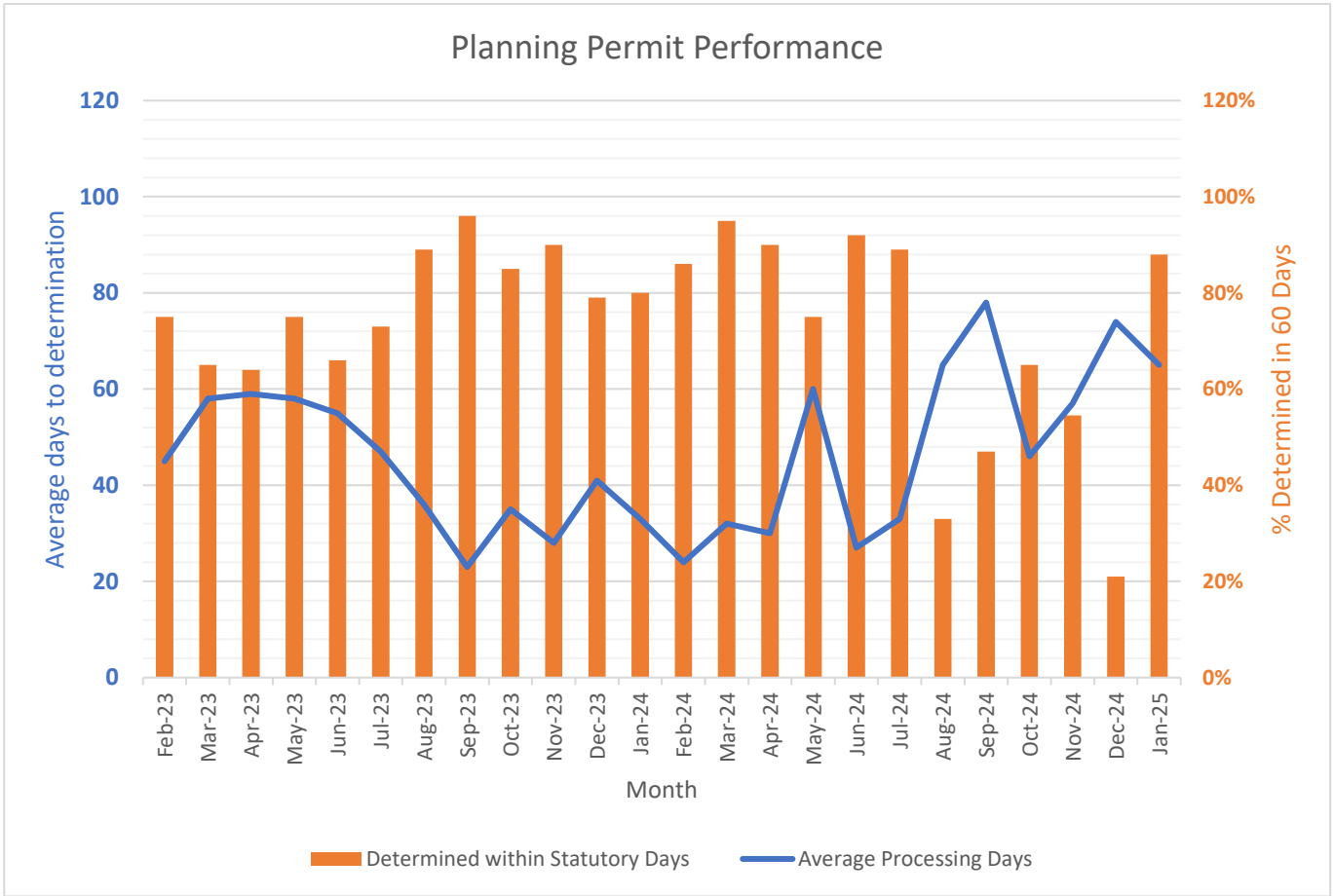
Determined Planning Applications – Yearly Comparison



Determined Planning Applications



Overall Planning Permit Performance



Subdivision Certification Applications Lodged

App No.	Property Address	Type	Date Lodged
S241763H-24	5 Minerva Street Mansfield	Certification of a Plan	19/12/2024
S243032A-25	104 Dead Horse Lane Mansfield	Certification of a Plan	23/01/2025
S243050T-25	70-72 Highton Lane, Mansfield	Certification of a Plan	23/01/2025
Total Applications Received: 3			

Other Planning Consents & Assessments Determined

Type of Request	Number Issued
Condition Plans and Engineering Plans for endorsement	9
Secondary Consent	10
Extension of Time	5
Written Planning Advice	4
Certification & Statement of Compliance	12
Section 71 Corrected Planning Permits	2
Assessment against a Section 173 Agreement	4
Development Plan	
Total Applications Issued: 46	

Strategic Planning

Project Name	Status	Description	Comments/ Actions completed	Next steps/ Response expected by
Planning Scheme Amendments				
C55mans	In Progress	Alters the urban floodway zone at Redgum Rise Estate	Amendment documentation submitted to minister for Gazettal.	Awaiting Ministerial decision and approval. Response was expected mid-January, is now overdue with no response and has been escalated within DTP.
C56mans	Ready for Exhibition	Implements the Township Approaches Planning Scheme Amendment	Exhibition closed 31 January 2025. A total of 9 submissions were received, 5 of which were letters of support.	Submissions to be reviewed and meetings being arranged with submitters to discuss concerns.
C57mans	Under Review	Implements the Mansfield Planning Scheme Review and Mansfield Open Space Strategy	Exhibition completed 19 April 2024. 4 submissions received and reviewed by Council officers.	Proposed to split MOSS out from Planning Scheme Review and undertake in two separate amendments as MOSS submissions not resolved. Council report to be prepared for March meeting, prior to submission to DTP and Minister. Further meeting planned with submitters to identify options.
C60mans	In Progress	Implement Mansfield Planning Scheme Review and Planning Strategy into the Mansfield Planning Scheme.	Amendment received authorisation at August Council meeting.	Ordinance changes are in the process of being uploaded. Amendment to be submitted to DTP for approval in February.
C61mans	In Progress	Creation of a planning scheme amendment to implement the Bonnie Doon and Merton Plans	DTP provided a formal response to the amendment draft on 19 July 2024. Multiple concerns expressed.	Meeting to be arranged with DTP to explore options based on their response. Further report to Council anticipated to address changes required in March/April.
C62mans	Awaiting Response	Environmental Significance Overlay	DTP provided written response expressing concerns with the	Looking to get agreement from GMW on new MOU (currently

Project Name	Status	Description	Comments/ Actions completed	Next steps/ Response expected by
		review to reduce referrals to GMW	amendment on 5 April 2024. Meeting held in November clarified direction and need for new MOU to be drafted.	in draft) for wastewater management in alignment with new EPA guidelines. Anticipate that this process will not be completed until April/May, ready for Council submission to seek approval to exhibit the amendment.
C63mans	In Progress	Proponent led amendment to re-zone land at 73 & 75 Dead Horse Lane Mansfield to Industrial 3 Zone	Meeting between DTP, Council, and proponents took place on 17 December 2024. At the conclusion of the meeting Council officers identified this as a low-priority project and progression, including additional strategic justification, will need to be proponent-driven.	Proponents to consider broader study area, including surrounding properties, and the development of additional land use and design studies for strategic justification.
Strategic/Structure Plans				
Goughs Bay Plan	In Progress	Creates a Structure Plan for Goughs Bay for the next 20 years.	Draft plan currently on exhibition until 7 February 2025.	Make final changes to the draft plan based on community feedback. Final plan to go to March/April Council meeting.
Delatite Valley Plan	In Progress	Create a community, tourism and structure plan applying from Merrijig to Mirrimbah	Draft Plan completed and presented for initial Councillor feedback at February Briefing.	Community engagement strategy to be updated and draft plan prepared for community exhibition in March, following review with Councillors at the March Briefing.
Other (Strategic Planning adjacent projects)				
Flood Study	In Progress	Creation of new flood mapping and exploration of flood mitigation options.	RFT completed and contract awarded, with flood modelling completed by consultant ready for	Draft hydrology report expected in mid-2025. Direct engagement with affected property owners will be

Project Name	Status	Description	Comments/ Actions completed	Next steps/ Response expected by
			review at February Briefing.	undertaken after the proposed mapping has been reviewed by the GBCMA, which is expected to be in March/April 2025. Study due for completion in 2026-27FY.
Infrastructure Plan	In Progress		Draft plan prepared and undergoing internal review by Council officers.	Comments or changes required to be communicated back to consultants and a revised draft expected to be received by March/April 2025.
Integrated Wastewater Management Plan	In Progress		Draft plan prepared and undergoing internal review.	Community engagement to follow review of draft study – anticipated to be in March/April 2025.
High Street Design – Stage 1: Car Parking Study	In Progress	Preparation of a study and strategy for the future design of the Mansfield township CBD and Parking Strategy	Draft car parking study scope and tender documents prepared. Community engagement plan drafted.	Business and community engagement planned for early 2025. Consultancy awarded to undertake study on completion of early scoping and community engagement.

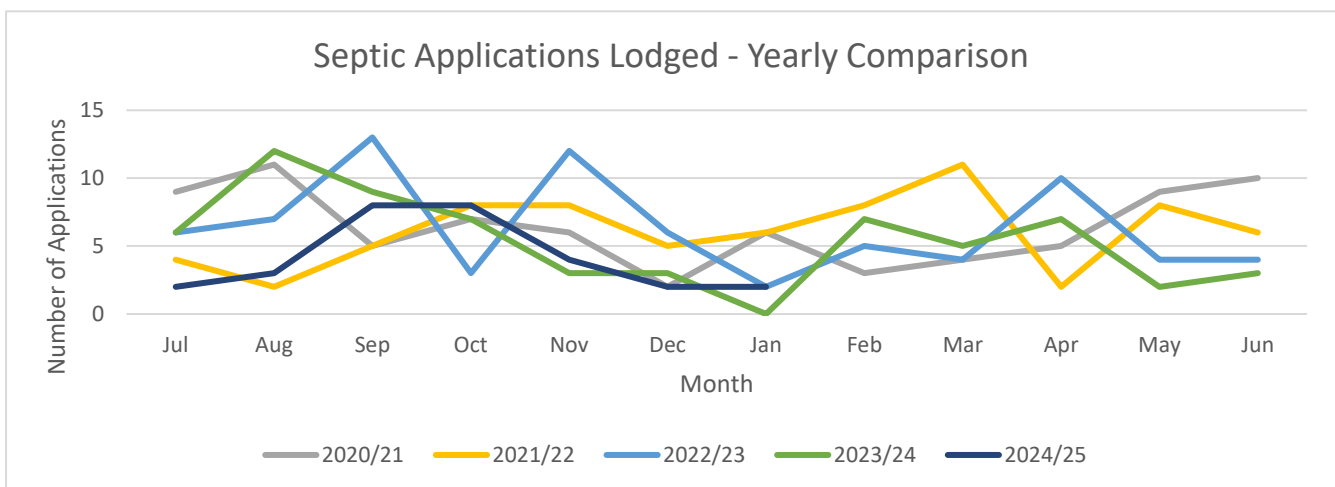
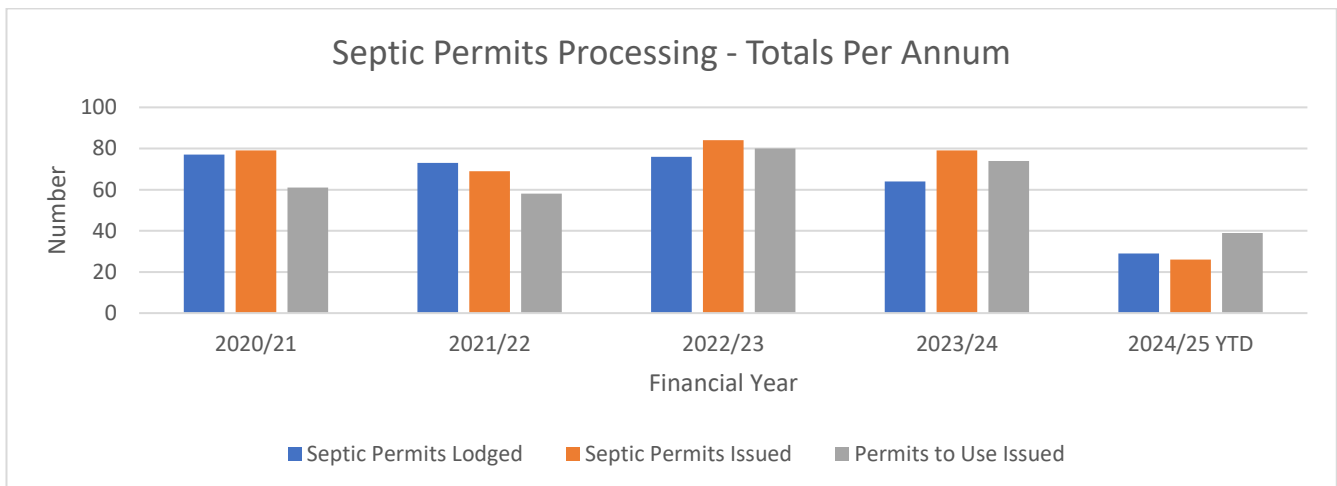
5. Building Services

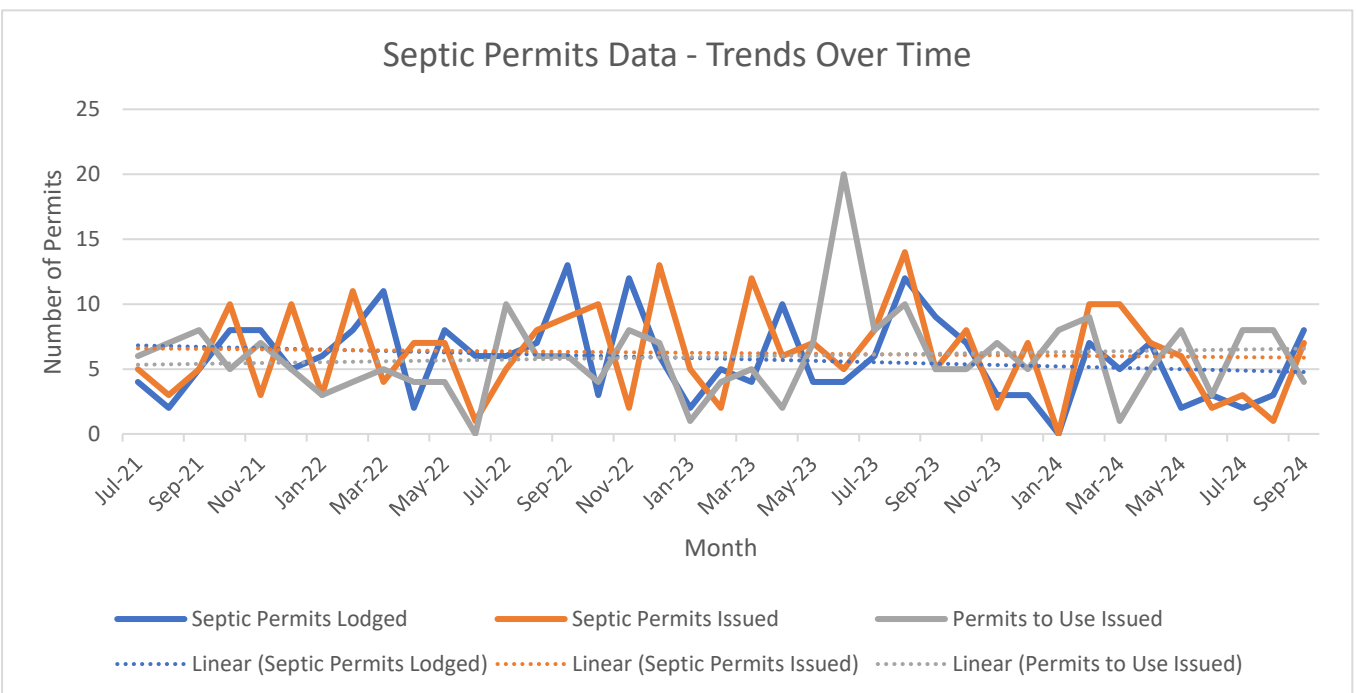
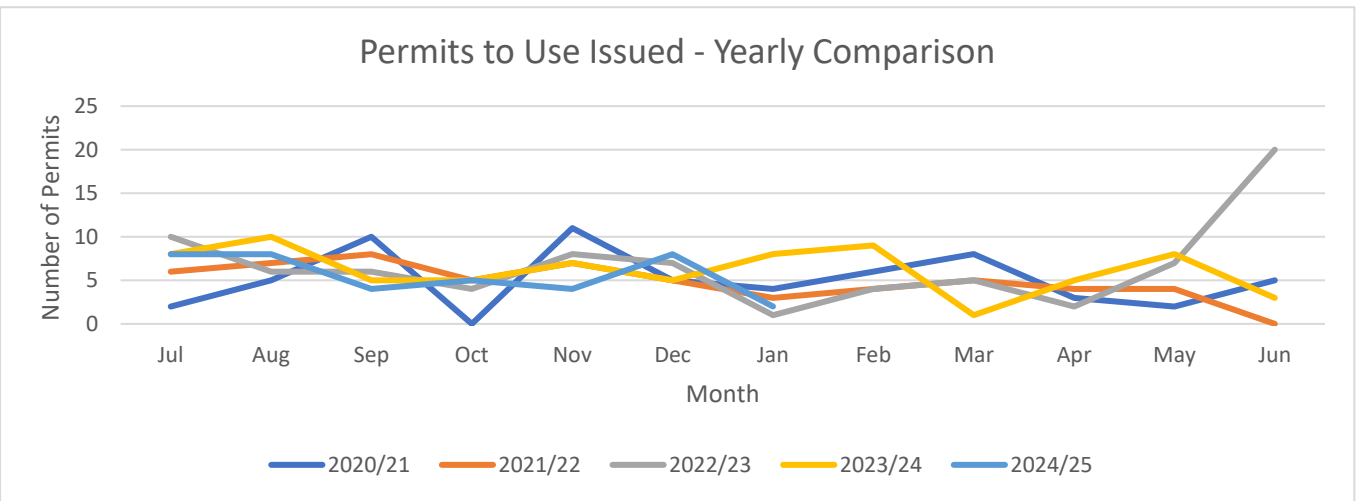
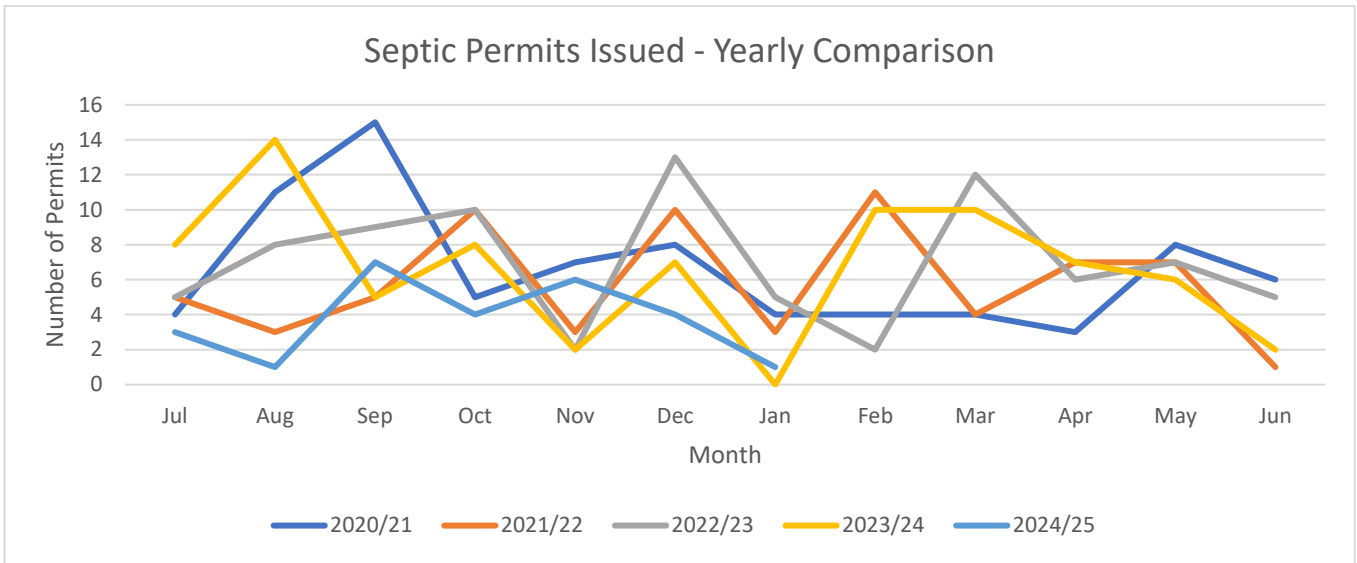
No report available for December due to testing of new Greenlight system in progress. Quarterly reporting to begin from March 2025.

6. Regulatory Services

Summary of Septic Applications Lodged, Approved and Issued for the Month

	Applications Lodged			Permits to Install Issued	Permits to Use Issued	Total
	New	Alteration	Total			
JUL	2	0	2	3	8	13
AUG	2	1	3	1	8	12
SEP	4	4	8	7	4	19
OCT	5	3	8	4	5	17
NOV	3	1	4	6	4	14
DEC	1	1	2	4	8	14
JAN	2	0	2	1	2	5
FEB						
MAR						
APR						
MAY						
JUN						
TOTAL	15	8	27	22	31	80





Other OWMP and Septic Systems Consents and Assessments

Month	No. of Treatment Plants	AWTS Overdue Service Reports	Expiring Permit Notification	Total
Jul-24	410	14	4	18
Aug-24	413	0	5	5
Sep-24	413	26	3	29
Oct-24	414	0	2	2
Nov-24	417	9	2	11
Dec-24	421	0	0	0
Jan-25	422	7	5	12
Feb-25				0
Mar-25				0
Apr-25				0
May-25				0
Jun-25				0
Total	N/A	56	21	77

Notes:

- ▶ Aerated Wastewater Treatment Systems (AWTS) must be regularly maintained by a professional service technician. Council monitors the lodgement of service reports to ensure systems comply with these requirements. AWTS are required every 3 months.
- ▶ The total number of AWTS can increase each month and are tracked by Council.
- ▶ Compliance checks for reporting are undertaken every second month.

OWMP Inspections

	OWMP Inspections Conducted	Major Alterations Rqd.	Minor Alterations Rqd.	Maintenance Rqd.	System Report Requested	Compliant	No Access Available
<i>2023/24 Total</i>	126	5	6	0	57	51	18
Jul-24	13	2	0	1	1	4	5
Aug-24	26	1	0	6	3	13	3
Sep-24	0						
Oct-24	0						
Nov-24	10				1	9	
Dec-24	7				3	4	
Jan-25	13	1			4	8	
Feb-25							
Mar-25							
Apr-25							
May-25							
Jun-25							
Total	69	4	0	7	12	38	8

Health Inspections

Month	Food Premises				Prescribed Accom.	Health Premises	Other (Complaints, etc)	Total
	Class 1	Class 2	Class 3A	Class 3				
Jul-24	2	15		3	21	1	1	43
Aug-24		21	3		32	1	3	60
Sep-24	3	41		1	6		3	54
Oct-24		14	1	1	1	1	2	20
Nov-24		16	1	22	4	1	5	49
Dec-24		10	2	5	3	1	0	21
Jan-25	1	3		6	1	2	4	17
Feb-25								0
Mar-25								0
Apr-25								0
May-25								0
Jun-25								0
Total	5	117	7	32	67	5	14	264

Other Environmental Health Consents & Assessments Determined

Food Sampling

	Samples Analysed			Results		
	Microbiological	Allergens	Other	Satisfactory	Marginal	Unsatisfactory
JUL – SEP	10			10		
OCT – DEC	13			11	1	1
JAN - MAR						
MAR - JUN						
TOTAL	23			21	1	1

Mansfield Shire Council | CEO Monthly Report

Month	Extension to Permits	Planning Referrals	Tobacco Inspections	Food Recalls	Gastro Outbreaks or Single Incident Investigations	Statement of Trade (Mobile/Temporary Premises)	New Food Reg.	New Prescribed Accom. Reg.	New Health Registrations	Registration Renewals (Annual)	Total
Jul-24	4	5	3	1		10	1				24
Aug-24	1	2	2	4		11	3	1	1		25
Sep-24	3	4	18	3		16	1				45
Oct-24	1	2	4	5	2	113	1				128
Nov-24		3			1	31	5			54	94
Dec-24		1	6	4		37	1		1	155	205
Jan-25	1	2	4	4		89				63	163
Feb-25											
Mar-25											
Apr-25											
May-25											
Jun-25											
Total	10	19	27	21	3	270	12	1	2	272	685

7. Waste Services

Kerbside Waste Collection Statistics

The landfill diversion rate for the month of December 2024 was 41.61%. Statistics for the month of January 2025 for kerbside collection are not yet available and will be included with the February report.

And the current yearly average landfill diversion rate for FY24/25 is 40.90%, increasing from 40.76% in the prior month.

	2024-2025					
	Recycling (total tonnage)	FOGO (total tonnage)	Landfill (total tonnage)	Total Waste (tonnage)	Total Diverted Waste	Landfill Diversion Rate
Jul	83.90	30.40	201.40	315.70	114.30	36.21%
Aug	80.65	39.63	192.50	312.78	120.28	38.46%
Sep	69.44	49.84	166.10	285.38	119.28	41.80%
Oct	86.64	60.95	195.02	342.61	147.59	43.08%
Nov	89.71	59.91	188.58	338.20	149.62	44.24%
Dec	91.72	54.80	205.64	352.16	146.52	41.61%
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Total Tonnage	502.06	295.53	1149.24	1946.83	797.59	
Avg Landfill Diversion Rate for the FY						40.90%

Project Updates

European Wasp Project Update

The European Wasp Project successfully reduced wasp numbers across the Shire by an estimated 800,000 this summer. The campaign targeted queen wasps between September and December, preventing the establishment of new colonies.

Key Highlights:

- ▶ **Trap Deployment:** Council set up 24 traps in various locations, including the Botanic Park, Ford Creek, Merrijig, and the Resource Recovery Centre. Additionally, 125 traps were distributed to community members for home use, with a QR code system for registering

catches.

- ▶ **Results:** At least 285 queen wasps were trapped and killed, significantly reducing the potential wasp population.
- ▶ **Community Involvement:** Keith Padbury provided expert guidance and developed a fact sheet for making traps. Steam Café in Mansfield supplied milk bottles for traps, and Carley Burdon at the Woods Point Hotel brewed bait solution and set up traps for local use.
- ▶ **Cost Efficiency:** The project was delivered for under \$200 in materials, thanks to strong community support.
- ▶ **Future Plans:** Due to the campaign's success, Council aims to expand the project next year to include all outlying towns, maintaining pressure on the wasp population.

Spring Clean-up Extended in December

The extension of the spring clean-up for the month of December 2024 was a huge success!

The extension commenced on 11 December 2024 and concluded on 31 December 2024. Over this time, an additional 277m³ of green waste was received at the RRC. This was more than was received for the full month of November which was 275m³.

There is also still plenty of time for residents to collect their green waste tip voucher from the Customer Service team at the municipal office, which is valid until 30 June 2025.

Festive Waste Management

Similar to the last few years, it was anticipated that would be a high number of visitors to the Mansfield Shire over the Christmas and New Year period, and right through until the Australia Day long weekend. To address the additional stress on the waste collection system, the following measures and additional services were implemented:

1. Increased opening hours of the Mansfield Resource Recovery Centre (MRCC)
 - MRRC operated on all days starting from Friday 20 December 2024 to Thursday 2 January 2025, except on the public holidays.
2. Acceptance of free camping waste for festive season, summer holidays and Australia Day long weekend
 - ▶ Free acceptance of camping waste at the MRRC from Friday 20 December 2024 to Friday 31 January 2025.
 - ▶ Supply of posters and flyers with details of MRRC, its opening hours and the free acceptance of camping waste over the period, was provided to FFM patrol officers to distribute to campers during their visits. Council officers also dropped these off to high traffic areas such as the local supermarkets, petrol stations, camping shops and Visitor Information Centre.
 - ▶ 'Carry In Carry Out' sign at the entrance of Mansfield in place until end of January 2025.



Carry In, Carry Out Take your rubbish with you

When visiting Mansfield Shire, please respect our 'Carry In, Carry Out' policy in relation to waste management.

All waste generated during your stay should be taken home with you or disposed of at the Mansfield Resource Recovery Centre.

Resource Recovery Centre
163 Monkey Gully Road, Mansfield

Operating Hours
Open daily from 9am 20 December 2024 to 6 January 2025, excluding public holidays.
Closed:
• Christmas Day, Boxing Day, New Year's Day, days of total fire ban.
Open daily at 9am from Friday 24 January to Monday 27 January 2025 inclusive.

Check the varied opening days and times at: mansfield.vic.gov.au/RRC or QR code

Camping rubbish can be dropped for FREE to the RRC from 20 December 2024 -31 January 2025.
Please separate recyclables.



03 5775 8555 council@mansfield.vic.gov.au
TTY 133 677 33 Highett Street, Mansfield VIC 3722
mansfield.vic.gov.au Private Bag 1000, Mansfield VIC 3724

Carry In, Carry Out

Take your rubbish with you

When visiting Mansfield Shire, please respect our 'Carry In, Carry Out' policy in relation to waste management.

All waste generated during your stay should be taken home with you or disposed of at the Mansfield Resource Recovery Centre.

Resource Recovery Centre
163 Monkey Gully Road, Mansfield

Operating Hours
Open daily at 9am from Friday 20 December 2024 to Monday 06 January 2025 inclusive, except for Christmas Day, Boxing Day, New Year's Day.
Open daily at 9am from Friday 24 January 2025 to Monday 27 January 2025 inclusive.
Closed on days of total fire ban.

Check the varied opening days and times via the QR code or visit mansfield.vic.gov.au/RRC

FREE Christmas, New Years, January waste management
FREE disposal of camping waste at the RRC is available from 20 December 2024 to 31 January 2025.
Please separate recyclables from waste.




council@mansfield.vic.gov.au
@mansfieldshirecouncil
mansfield.vic.gov.au



3. Corflute signs on public space bins

20 new corflute signs were installed in high traffic public bin locations including Mansfield, Bonnie Doon, Gough's Bay and Jamieson, asking people to take rubbish with them if the bin is full. The signs also promote free camping waste drop off and have a QR code to provide directions to the MRRC.



WASTE

KEEP OUR SHIRE CLEAN

If this bin is full please take your rubbish with you

Alternatively at NO cost campers can drop their rubbish to the Resource Recovery Centre located at 163 Monkey Gully Road Mansfield. Recyclables MUST be separated from waste. Scan the QR code for directions to the RRC.

For further information please contact Council at council@mansfield.vic.gov.au or (03) 5775 8555.



4. Extra kerbside public bins and additional collections

Extra public bins have been placed through until the end of January 2025, with extra collection frequency in the following areas:

- ▶ Jamieson Caravan Park, Perkins Street and Riverside Park
- ▶ Gough's Bay Store and Picnic Point
- ▶ Bonnie Doon Public toilets on Bon Crescent
- ▶ Mansfield High Street

Festive Waste Management Summary

The 2024-25 summer holidays have concluded with a positive outcome for waste management. Enhanced public space bin availability, increased collection frequency, and free camping waste drop-off services from 20 December 2024 to 31 January 2025, resulted in minimal reports of overflowing bins.

Key Highlights:

Overflow Incidents: The majority of overflowing bins were reported on 1 and 2 January 2025, in Jamieson and Goughs Bay, as well as in Bonnie Doon during early January and the Australia Day long weekend. Our contractor, Cleanaway, along with the depot team, responded promptly to these incidents.

Camping Waste Drop-Off Statistics at MRRC:

- ▶ 20 December to 2 January: 25m³ (approx. 1250 bags).
- ▶ Additionally, 10m³ of waste was dropped off by DEECA from the Delatite Arm area due to dumped waste during the bushfire and evacuation orders over New Years Eve.
- ▶ 3 January to 23 January: 13m³ (approx. 650 bags).
- ▶ 24 January to 31 January: 3.5m³ (approx. 175 bags).

8. Property

Description	Total
Licences Active	17
Leases Active	11
New Licence	0
New Lease	1
Licences due to renew	0
Leases due to renew	0
Licences due to end and not renewed	0
Leases due to end and not renewed	0

Property Update – December 2024 / January 2025

- ▶ Leases/Licenses

Current Work in Progress:

- ▶ VICSES Victoria State Emergency Service Land Lease
- ▶ Mechanics Institute Licence Agreement
- ▶ Jamieson Community Hall Community Asset Committee Agreement
- ▶ Bonnie Doon Community Centre Community Asset Committee Agreement
- ▶ Station Precinct Mansfield Historical Society Heritage Museum Community Asset Committee Agreement

Public Notifications:

- ▶ EOI – Lot A, Part 141 Lakins Road, Mansfield
- ▶ Government Gazette - 7 Village Way, Macs Cove
- ▶ Government Gazette – Peppin Drive, Bonnie Doon

9. Field Services

Parks and Gardens:

In December a new 4WD front mount mower was procured in line with Council's fleet renewal plan along with a trade-in of the old mower. This was a welcome addition for the team.

- ▶ Mowing – Mansfield, Bonnie Doon, Maindample, Merton, Jamison and Goughs Bay
- ▶ Brush cutting – Benalla Rd, Maroondah Hwy, Buller Rd
- ▶ High St – mowing, brush cutting, spraying
- ▶ High St Roundabout – weeding, fertilising
- ▶ Watering street trees and vulnerable plants/gardens due to extended hot spell
- ▶ Mansfield Cemetery – mowing, brush cutting, burials, topping up sunken graves
- ▶ Botanic Park – spraying, mowing, brush cutting, watering, weeding, blowing
- ▶ Irrigation repairs – Shire Office, Merton Oval, Bonnie Doon Oval
- ▶ 13 CRMS closed
- ▶ 2 CRMS remain open
- ▶ Tree pruning/storm clean up – Mansfield township
- ▶ Mulching – street trees
- ▶ Ovals – mowing, brushcutting
- ▶ Pool – mow, brushcut, blow, prune shrubs off fence
- ▶ Roundabout corners, High St – pruning, weeding, spraying
- ▶ Narrow strips/Gadhaba/Youth Centre/Buckland – mow, brush cutting
- ▶ Old Stables – brush cutting, mulch



Roads Crew:

There were 51 CRMS for December of which 46 were completed. Grading for the month of December was 25kms which brings the yearly total to 498.4kms. This is less than last year however the Field Services team completed 21kms of unsealed road resheeting internally as a trial. This has been a great success with a large saving to Council.

Patrol/Roads Team:

- ▶ General urban maintenance
- ▶ CRMS 51 in total of which 46 were closed.
- ▶ Fire Plug Maintenance Program
- ▶ Traffic Management Events
- ▶ Street Sweeping in CBD
- ▶ Alpine Ridge drainage completion
- ▶ Tree work at Steiner school traffic control
- ▶ Bollard installation Botanic Park
- ▶ Vandalism clean-up
- ▶ Christmas tree installation
- ▶ Delivering porta loos in conjunction with Events and GVW
- ▶ Events assistance
- ▶ Toilet repairs
- ▶ Waste pickups from overflowing bins with tourist numbers high
- ▶ Playground repairs

**Backhoe & Excavator works:**

- ▶ Howes Creek Road
- ▶ Woods Point Village
- ▶ Eildon Jamieson Road
- ▶ Jamison Village

Roadside grass slashing & shrub clearing:

- ▶ Howes Creek Road
- ▶ Goughs Bay Village
- ▶ Three Chain Road
- ▶ Chapel Hill road



Maintenance Grading & Resheeting:

- ▶ Cambatong Road
- ▶ Wattle Range Road
- ▶ Bunstons Road
- ▶ Kidston Parade
- ▶ Mcleod Lane
- ▶ Long Lane east
- ▶ O'halloran Road
- ▶ Dead Horse Lane
- ▶ Lakins Road
- ▶ Dueran Lane

**Asset Maintenance:**

- ▶ Test and tagging all buildings completed
- ▶ Exit light testing all buildings completed
- ▶ Fire equipment check and test of all buildings completed
- ▶ Sporting Complex court recoat
- ▶ Alex Pullin court recoat
- ▶ Bonnie Doon Recreation Reserve Hall floor recoat
- ▶ Annual periodical clean of Council buildings
- ▶ Storm damage repair at Mansfield Community Centre Radio Station

10. Community Health & Wellbeing

Quarterly report for Community Health & Wellbeing due in March quarter.

11. Library Services

Programs

Christmas Storytime Extravaganza

95 children and adults attended this special storytime which featured musicians from the MAD Orchestra, a visit from Santa, gifts for everyone, craft, songs and stories.



School holiday activities

- ▶ **Library School Holiday Activities** included a Virtual Reality session exploring the deep sea, movie afternoons, LEGO fun, a craft corner, friendship bracelet making with the CWA and a special Preschool Story Time (Teddy Bears Picnic) at the Highett Street Playground.
- ▶ **Magician Elio Simonetti** and his team visited the Library for two sessions with a total of 120 children and adults attending. This fantastic event was hosted by the Friends of Mansfield Library.
- ▶ **Big Summer Read** over 100 entries have been received in the Big Summer Read this year. The program encourages children to read over the summer break by filling out reading records and receiving prizes as they read. The prizes, purchased by Friend of the Library include an iPad, book vouchers and novelty toys.

Statistics for December 2024 and January 2025

	Visits	Loans	Library programs	Program attendees	Room use	IT help	Holdings placed	New*
January	3099	4755	15	461	16	124	750	61
December	2639	2711	10	211	15	92	536	31
November	3291	3352	13	111	21	118	584	26
October	4016	4129	19	393	28	138	717	41
September	3761	3699	19	293	24	113	683	33
August	3924	4360	31	554	22	126	756	54
July	3786	4034	26	450	30	182	777	48
January 2024	3059	3867	13	151	11	169	698	41
December 2023	2537	2989	12	167	7	57	447	26

*New memberships

Library was closed between Christmas and New Year holiday closure – Tuesday 24 December 2024 (from 1pm) to Wednesday 1 January 2025

A snapshot of the Mansfield Library Victoria Facebook page

- ▶ Followers – 1142
- ▶ Posts published – 38
- ▶ Views – 9607
- ▶ Engagement - 943

The Library’s most popular posts for December:



The Library's most popular posts for January:

Mansfield Library Victoria
Posted by Manny Libby
1d · 🌐

Magic was in the air at the Library on Thursday last week! ✂️

The wonderful Friends of Mansfield Library hosted Magician Extraordinaire Elio Simonetti with over 120 children and adults attending. Everyone had such a fantastic time, and one that will be remembered!

Thank you to Elio and his team for sharing your magic with us all 🙌🙌



Mansfield Library Victoria
Posted by Manny Libby
3d · 🌐

🌟 Guess who has read 1000 books before school? 🌟

Congratulations Lyla! And congratulations to Lyla's family for their amazing involvement. What an achievement! 🙌🙌

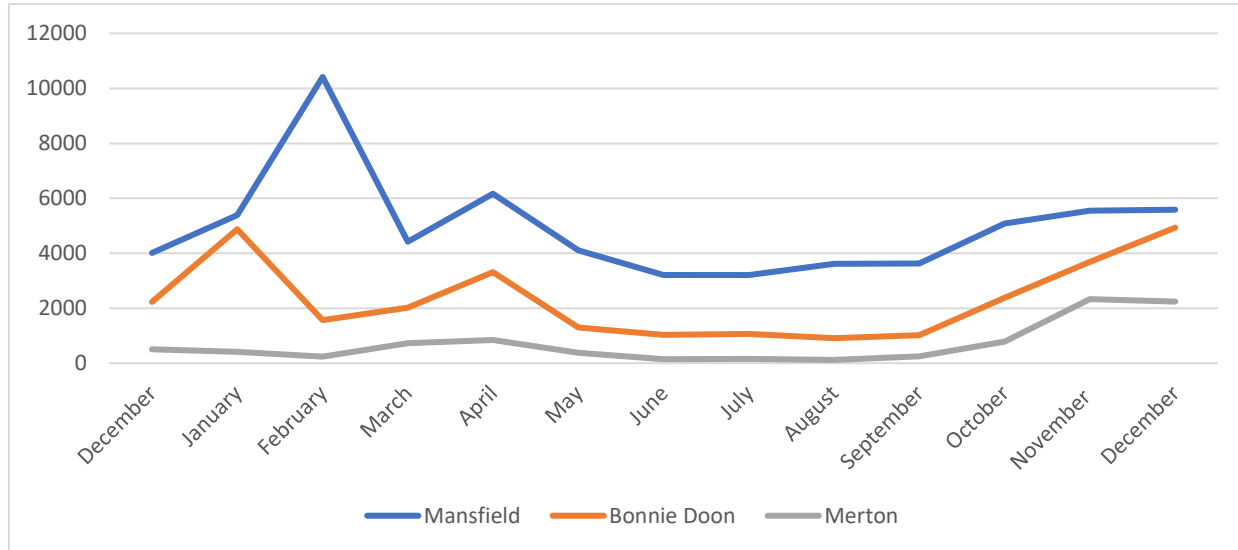
One of the best ways to help your child develop a love of reading is enjoying books together. Reading daily encourages a love of language and story, and helps develop vital skills that will set them up for success at school and beyond 🌍🙌

The '1000 Books Before School' is a free program that you can join up with through the Library. For more information, drop by and have a chat to one of our friendly staff, or contact us on 5775 8621.



12. Visitor Services

The Great Victorian Rail Trail (GVRT) Users

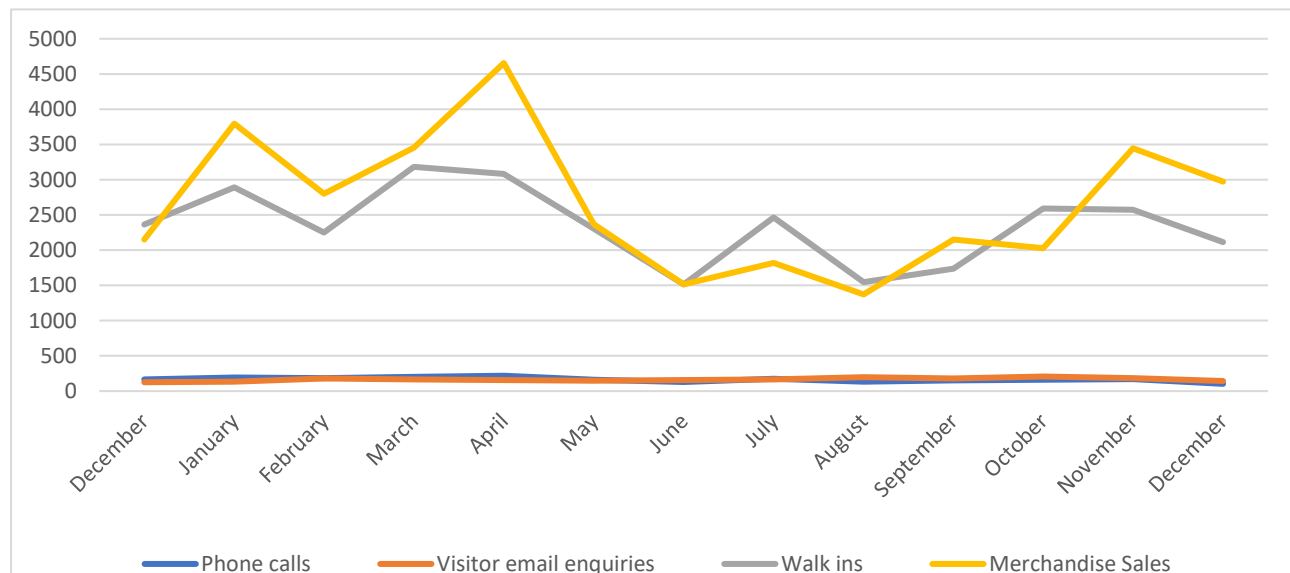


Location	December 2023	December 2024	+/-	YTD 24/25
Mansfield	4,008	5,551	+ 1,543	24430
Bonnie Doon	2,225	3,683	+ 1,458	12217
Merton	510	2330	+ 1,820	3991
TOTAL	7,096	11,564	+ 4,821	40638

The Great Victorian Bike Ride

Location	27 November – 31 November
Mansfield	2,245
Bonnie Doon	1,765
Merton	1,890

Visitor Information Centre (VIC) Stats



Monthly Figures	December 2023	December 2024	+/-	YTD 24-25
Walk In visitors	2,364	2,572	+ 208	13,029
Retail Sales	\$2,152.75	\$2,971.20	+ \$818.45	\$13,781.50

Visitor Information Centre Officers track data on visitors to the centre via a survey questionnaire for each season, including their postcode of origin, whether it's their first time to Mansfield, how long they're staying, what activities they're interested in and why they are in the Information Centre.

The report for the Summer season is as follows;

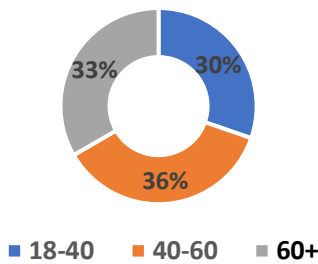
Total Responses - 762

Victoria (VIC) appears to be the largest visitor origin based on the number of postcodes provided. Many of the postcodes are from regional areas in Victoria, such as Bendigo (3550), Ballarat (3243), and Geelong (3220), which indicates a strong regional interest in Mansfield.

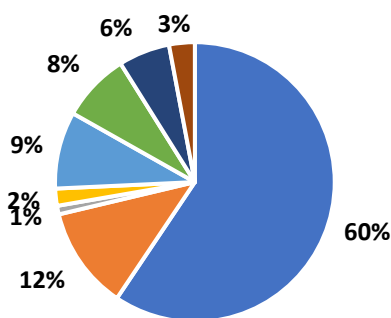
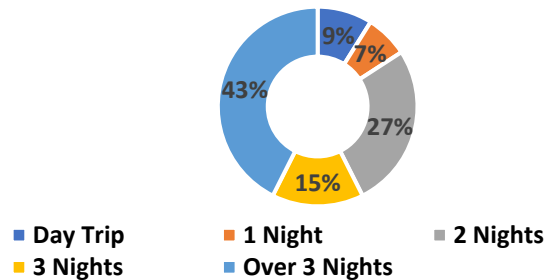
New South Wales (NSW) also shows a significant number of visitors, with a focus on areas like Sydney (2230) and regional locations like Wagga Wagga and Goulburn.

Further data is shown below:

Age group visiting

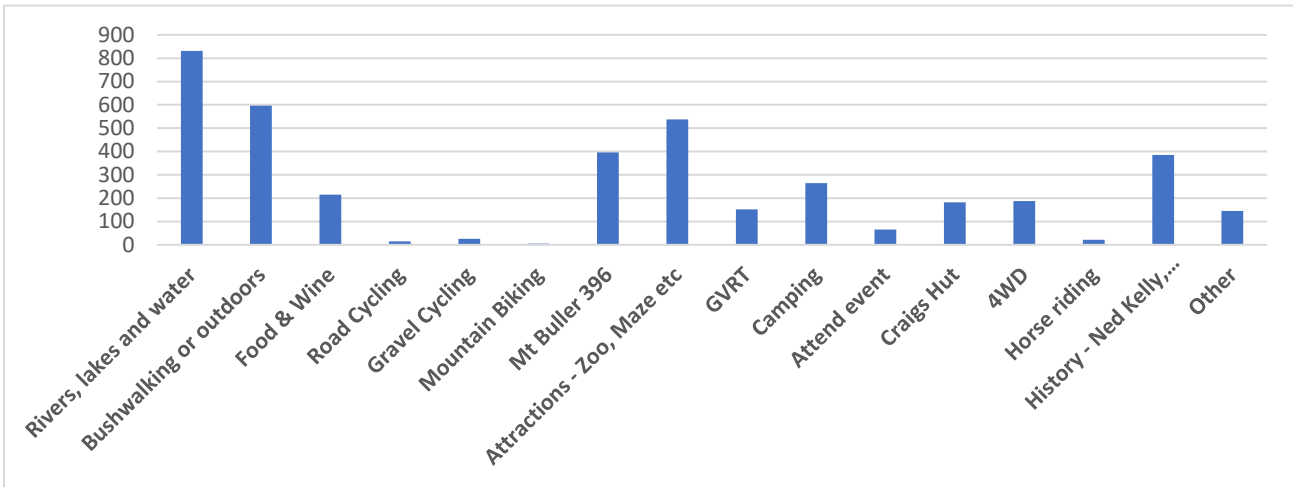


Length of stay

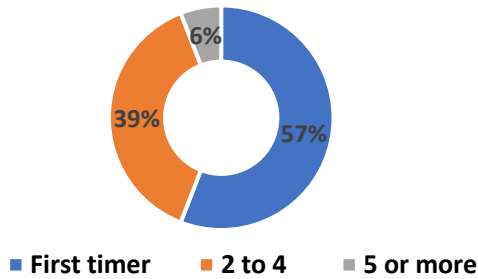


- Maps/Directions
- Operator information
- Mt Buller Information
- Accommodation
- Displays/Interest pieces
- Souvenirs/Gifts
- Road conditions and updates
- Other

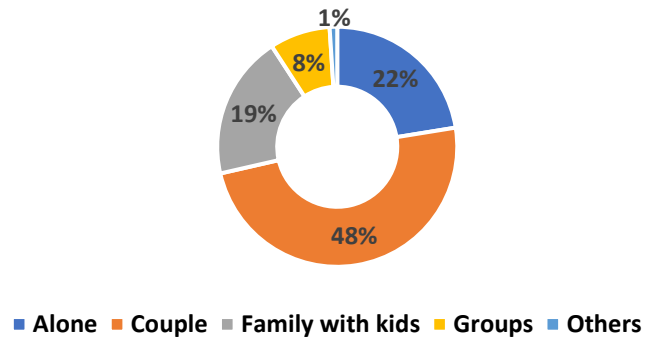
Top activities to do while visiting



How many times have you visited Mansfield?



Traveling Group



Events

Council Run

6 – Community Christmas Picnic

Held at the Botanic Park with a full community orchestra and choir ready to go. Unfortunately, due to a storm event, Council was forced to cancel this event.

13 – Community Christmas Picnic 2: The Carolers Strike Back

A quick turnaround and organising by Council and the MAD Orchestra saw a scaled down version of the carols occur in the main street under the Christmas Tree. Around 300 people were in attendance, which was smaller than originally anticipated but all who attended had a great time and were appreciative of the efforts to quickly turn around another carols event.

Council Supported

15 – ARTY Youth Awards

Council worked closely with Arts Mansfield, Radio Mansfield and MMuDS to deliver an afternoon to recognise artistic achievements of younger people in the community. Council awarded three pottery scholarships from our Future Proof CREATE program and also two youth awards for participation and engagement with the Youth team and centre across the year.

Upcoming Events

February	March	April
<ul style="list-style-type: none"> ▶ 31 Jan – 2 - OzCarFest ▶ 8 – Tolmie Sports 	<ul style="list-style-type: none"> ▶ 2 – Tour De Trail ▶ 7 – 9 – Mansfield Pottery Festival ▶ 8 – Merrijig Rodeo ▶ 8 – 9 – Stockdogs ▶ 22 – Lake High ▶ 22 – 23 – VIC Downhill Series ▶ 29 – 7 – Toyota Landcruiser Club National Gathering 	<ul style="list-style-type: none"> ▶ 29 March – 7 April - Toyota Landcruiser Club National Gathering ▶ 5 – 6 – Jamieson Autumn Festival ▶ 12-13 – Merton Campdraft ▶ 25 – Anzac Day Events (Mansfield, Merrijig, Jamieson, Bonnie Doon) ▶ 25 – Opera On High

Youth

Future Proof Program

The Future Proof program has come to completion. From a slow start to being one of the North East's highest performers with the highest number of Diplomas and Trainees signed up and one of the highest numbers of youth participation across the board. The entire allocation of funding has been utilised and many projects will continue to impact the youth offerings into the future.

The team's acquittal and accounting work was recently used as example across the entire program for depth of reporting and understanding of the budget and project. For January and into February officers will be working with auditors and the Youth Affairs Council VIC team on a full acquittal of the program.

Final numbers for the program – 90% of these occurred in the 2024 Calendar Year

Program	Numbers
Accredited Short Courses	297 students
Workshops from BOM, CFA, Cooking, Art	8 workshops – 112 attendees
Locally organised events through futureproof	22
Pottery scholarships	3
Certificate 4 sign ups	7 students
In House training programs	4

Utilising Future Proof funding Council were able to purchase a range of infrastructure and equipment for future programs and events including:

- ▶ 132 event chairs, 11 large tables, 8 bar tables
- ▶ A pizza oven for the Youth Centre to be completed early 2025
- ▶ Sound equipment and events equipment
- ▶ Art and craft supplies



CREATE program (Community REbuilding through Art Training and Education).

Through engagement with our youth the CREATE program was established, using funding from Future Proof to provide a range of art and art therapy opportunities to youth.

A range of projects in this program have been completed including:

- ▶ Pottery Scholarships for three young people to the value of \$2000 each
- ▶ Bus Shelter art project in Macs Cove & Goughs Bay
- ▶ A mural on the side of the Jamieson General Store

- ▶ The Youth Advisory Group and the Hands On class from the Mansfield High School have undertaken a project in the rear garden of the Youth Centre installing new veggie patches and garden beds and a smaller garden shed.

13. Communications

Media releases

All media releases produced are also shared via Council's corporate Facebook page, driving visitation back to the website. Seventeen media releases were generated and distributed in December:

- ▶ North East identified as increased risk of bushfires
- ▶ Council completes upgrades to disability parking
- ▶ Greenvale Lane childcare centre
- ▶ Report into local government financial sustainability released
- ▶ A stormy evening delays Santa's arrival by a week
- ▶ 2024 a big year for Mansfield Shire Youth
- ▶ Christmas tree for remembrance at the Library
- ▶ Council continues big investment in road renewal
- ▶ Project CODI set to modernise Council systems
- ▶ Council awards contract for Rowe Street drainage upgrades
- ▶ Spring clean-up initiative extended
- ▶ Summer waste reduction campaign returns
- ▶ Summer fun at Mansfield Library
- ▶ Emergency power for Woods Point
- ▶ Funding announced for new inclusive changerooms at Mansfield Recreation Reserve
- ▶ Hello Neighbour cards help locals connect
- ▶ Mayor's report

Nine media releases were generated and distributed in January:

- ▶ IMPACT Route makes great strides in 2024
- ▶ European Wasp Project wraps up
- ▶ Planning scheme amendment to protect Mansfield's approaches
- ▶ Australia Day celebrations 2025
- ▶ Goughs Bay Plan draft open for feedback
- ▶ Council's achievements in planning in 2024
- ▶ Have your say in the Community Satisfaction Survey
- ▶ Australia Day ceremonies feature Citizen Awards and welcome new citizens
- ▶ Mayor's report

Comments to media

Comments to media were provided on the following issues:

- ▶ 16 Days of Activism community walk
- ▶ Female Inclusive Rooms Project
- ▶ Rate increases since 2021
- ▶ Car accident – Midland Link/Dead Horse Lane
- ▶ Station Precinct funding announced

Council contributed to communications by Goulburn Valley Water relating to a recently completed hydration station at the Bonnie Doon Recreation Reserve and the “Choose Tap” campaign. This included providing comments and a photograph of the Mayor for inclusion in a GVW media release, and a recorded video message by the Mayor.

The Mayor also attended a radio interview with ABC Goulburn Murray to discuss the European Wasp Project.

Speeches

The Mayor gave speeches at the following events:







- ▶ Community Christmas Picnic
- ▶ Merton Skate Jam Grand Opening

Social media

Statistics on Council’s Facebook page activity over the past 4 months are provided below. The page has 7,259 followers.

	October	November	December	January
▶ Reach:	11,663	19,900	25,274	37,187
▶ New followers:	34	42	35	41
▶ Content interactions:	341	1,435	1,041	934
▶ Link clicks:	95	400	120	182

The top-performing posts across January and December are listed below:

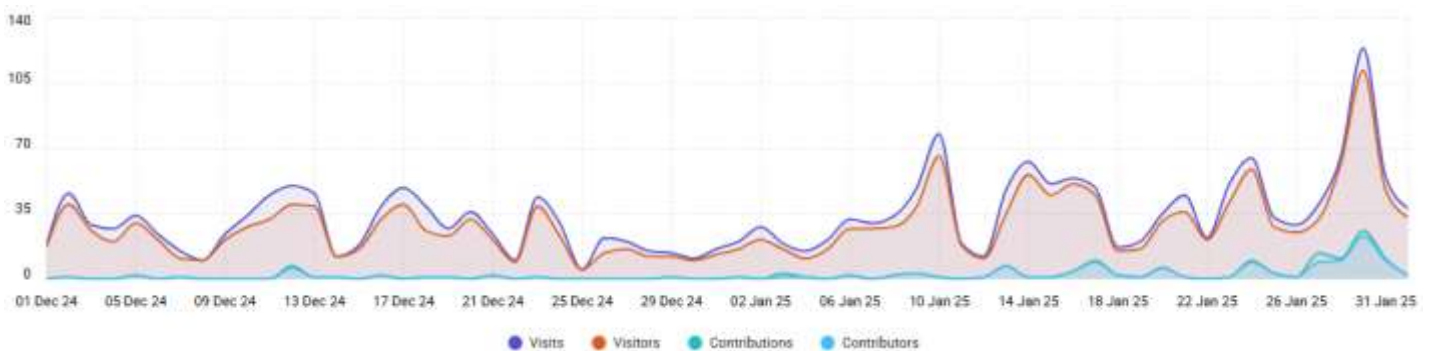
	The Delatite River Bridge along Chapel Hill Road will be closed 17-18 December to allow for Asphalting works ...	Boost	6.1K
	Two large candlebark gum trees in the Collopy Street car park have been showing advanced signs of disease, ...	Boost	5.6K
	UPDATE: We are pleased to report that the owners have now been found and have been reunited with their fu...	Boost	4.3K
	GREAT VICTORIAN BIKE RIDE - MANSFIELD REST DAY The vibes were high, the rain stayed away and the riders...	Boost	4.3K
	Mansfield Primary School will be having their final bell ring a little too early for school zones and school crossi...	Boost	4.3K
	Renewal works on the Great Victorian Rail Trail are planned from Wednesday 29 January to Friday 21 February...	Boost	3.9K

Engage Mansfield

Regular community consultation is undertaken online via Engage Mansfield. Statistics on activity on the portal is provided below. No community engagement activities were undertaken during the election period.

	October	November	December	January
▶ Visits:	550	565	833	1,262
▶ Contributions:	1	0	21	126
▶ New registrations:	0	1	1	8
▶ Engagement rate:	0.2%	0%	3.3%	11.3%

Details of visitation over December and January are shown below:



YouTube

Council meetings are streamed live on YouTube. The 10 December Council meeting had 53 views. Most Council meetings in 2024 received over 100 views. Views reduced to less than 30 during the election period.

14. Digital Transformation Project

Information/Records Management

All councils are now live with the SharePoint Records Management system. This solution has the CircleT Information Manager search and workflow engine over the top of SharePoint, along with the AvePoint Opus retention/archiving tools. Murrindindi who went live first with this complete solution in November 2024 is now commencing round two training to hone in on specific areas and functions to further optimise processing. Mansfield is now scoping follow up training to the introductory sessions.

Post go live provides the opportunity to work directly with the solution vendors to enhance functionality further. Collaboration across the councils continues with input from all to take the system to the next level of efficiency. AvePoint will be delivering a new release of their solution in the first half of February.

Planning, Building and Regulatory

The Planning and Building Modules are now live in all councils. These functions are mostly working well across the four councils. Mansfield has some outstanding data issues expected to be resolved in the coming weeks.

There has been good progress on reducing the number of open issues with Greenlight. We still have some work to do with the vendor, E-VIS to have the balance at an acceptable status.

The Regulatory Module (also known as Local Laws) is yet to be rolled out to any council. This component includes Animal Registrations and it needs to be fully tested and validated before giving it the green light to go live.

Enterprise Resource Planning (ERP)

The Civica ERP (enterprise system) implementation continues according to plan. Murrindindi who currently run Civica, but an older version is going to complete their technical upgrade (*upgrade to latest version, but not adopt all functional improvements*) by end of March. Two months after that they are expecting to complete the digital transformation of their core ERP, with process improvement and the adoption of the new General Ledger and Work Order structures.

We are confident Civica can deliver, the challenge is ensuring the solution, including the data migration, integration, and reporting along with the Civica processes meets expectations, and is better than MVP (minimum viable product).

Mansfield and the other two CODI councils will go live in the second half of 2025, expected specific dates will follow the Murrindindi functional upgrade (May 2025).

Human Resources (HR)

During the introductory workshops on Civica HR it became apparent that the Civica functionality in this area is not satisfactory to meet all council needs and it was confirmed Civica are not evolving their HR solution. The CODI team is now confirming the best alternative to be included in the overall program of works.

Health and Wastewater (HWW)

Funding was obtained during the CODI preliminary work to cover the implementation of Health and Wastewater solutions. Given some components of CODI are now live, the program management is now gathering requirements for these components. Solutions from vendors such as ReadyTech (*incumbent also known as Open Office*) and Civica will be evaluated against the requirements gathered.

By mid-2025 we anticipate identifying which solution is intended to be proceeded with and be able to provide some planning through the Discovery and Delivery phases to go live.

CODI Overall Timeline

