

OFFICIAL



Mansfield Shire

MINUTES

Audit and Risk Committee

Monday 16 September 2024

Our aspiration for our Shire and its community

We live, work and play in an inclusive, dynamic and prosperous place where community spirit is strong and people are empowered to engage in issues that affect their lives.

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1. Opening of the Meeting

Jane Watson, Acting Chairperson, opened the meeting at 10:00 am.

2. Present

External Members:

Jane Watson
Peter Johnston
Moh-Lee Ng

Councillors:

Mayor Steve Rabie
Cr Mark Holcombe

Officers:

Chief Executive Officer, Kirsten Alexander
Melissa Crane, General Manager Investment & Planning
Janique Snyder, Executive Manager People, Communications & Governance
Michael McCormack, Financial Controller
James Alcaniz, Coordinator Financial Planning and Analysis
Tanya Tabone, Coordinator Communications, Governance & Risk Officer
Chelsea Young, Governance & Risk Officer

3. Apologies

Nil

4. Acknowledgement of Country

Jane Watson recited Council's Acknowledgement of Country:

"Our meeting is being held on the traditional lands of the Taungurung people. We wish to acknowledge them as the traditional custodians and pay our respects to their Elders past and present. We extend that respect to all members of our community."

5. Disclosure of Conflicts of Interest

Nil

6. Reports

6.1. Financial Statements 2023-24

THAT THE AUDIT AND RISK COMMITTEE:

1. Review the draft Financial Statements 2023-24 and provide feedback to the Financial Controller,
2. Receive and consider the draft VAGO Closing Report (once available), and
3. Recommend the draft Financial Statements 2023-24 (subject to changes required by the Auditors) to Council for adoption.

CARRIED

6.2. Performance Statements 2023-24

THAT THE AUDIT AND RISK COMMITTEE:

1. Review the draft Performance Statement 2023-24 and provide feedback to Council Officers, and
2. Recommend the draft Performance Statement 2023-24 (subject to any changes required by the auditors) to Council for adoption.

CARRIED

Jane Watson left the meeting at 11:00 am

Moh-Lee Ng took over the position of Acting Chair.

6.3. Governance and Management Checklist 2023-24

THAT THE AUDIT AND RISK COMMITTEE recommend the draft Governance and Management Checklist 2023-24 to Council for adoption.

CARRIED

6.4. Business Continuity Plan

THAT THE AUDIT AND RISK COMMITTEE receive this report and note the updated Mansfield Shire Council Business Continuity Plan.

CARRIED

7. Next Meeting

The next meeting of the Audit and Risk Advisory Committee will be held on Monday 9 December 2024.

8. Close of meeting

The Audit and Risk Committee Meeting 16 September 2024 was closed at 11:13 am.