

Mansfield Shire Council Action Register

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
06/08/2024	Additional Council Meeting Agenda 6 August 2024	8.1.1	Work Cover Renewal	Completed	THAT COUNCIL authorises the Chief Executive Officer to approve payment relating to Mansfield Shire Council's 2024-25 Work Cover renewal for a total amount of \$301,661.45 (excl. GST).	Executive Manager People, Communications & Governance	07/08/2024 Executive Manager People, Communications & Governance: Invoice approved for payment.
16/07/2024	Council Confidential Meeting Agenda 16 July 2024	18.1	Tender Award: Chapel Hill Road - Delatite River Bridge Strengthening	Completed	THAT COUNCIL: 1. Award a lump sum contract for the strengthening of the Delatite River bridge on Chapel Hill Road to Waratah Construction for a maximum amount of \$479,026 (ex. GST), including provisional items. 2. Approve a 10% construction contingency amount of \$47,903. 3. Authorise the Chief Executive Officer to execute the contract. 4. Make this resolution public by including it within the public minutes of the Council meeting.	Manager - Major Projects	12/08/2024 Manager Major Projects: Contract signed.
16/07/2024	Council Confidential Meeting Agenda 16 July 2024	18.2	Tender Award: Landfill Disposal Services	In Progress	THAT COUNCIL: 1. Awards a schedule of rates contract for CM2223.026 Landfill Disposal to Greater Shepparton City Council with a rate per tonne of \$138.10 and an estimated total contract amount of \$817,640.38 (ex GST) for the contract term of 2 years. AND 2. Authorises the Chief Executive Officer to execute the contract. 3. Makes this resolution public by including it within the public minutes of the Council meeting.	General Manager Investment & Planning	09/08/2024 General Manager Investment & Planning: Contract documents have been prepared and are currently under review.
16/07/2024	Council Meeting Agenda 16 July 2024	13.2.1	Property Leasing and Licencing Policy	Completed	THAT COUNCIL endorse the revised Property Leasing and Licencing Policy 2024.	Manager Planning & Environment	30/07/2024 Manager Planning & Environment: Policy endorsed and updated on Council's website.
16/07/2024	Council Meeting Agenda 16 July 2024	13.2.2	Road Management Plan and Register of Public Roads	Completed	THAT COUNCIL: 1. Adopts the updated Road Management Plan. 2. Adopts the updated Register of Public Roads. 3. Allocates appropriate funds, less the landowner contribution, to upgrade Fern Street to Council's standard as specified in the Road Management Plan. 4. Declares Fern Street to be a public highway under Section 204(1) of the <i>Local Government Act 1989</i>	Asset Management Officer	07/08//2024 Asset Management Officer: Complete: Documents updated on Council's website.

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					<ul style="list-style-type: none"> 5. Approves the inclusion of Fern Street on the Register of Public Roads. 6. Does not approve the declaration of the unnamed track off Howqua Track as a public highway, or its inclusion on the Register of Public Roads. 		
16/07/2024	Council Meeting Agenda 16 July 2024	13 2.3	P011/24 - 434 Buttercup Road Merrijig	Completed	As per resolution; Notice of Decision to Refuse to Grant a Permit issued 19 July 2024.	Coordinator Statutory Planning	9/08/2024 Coordinator Statutory Planning: NOD to refuse to grant a permit issued 19 July 2024.
16/07/2024	Council Meeting Agenda 16 July 2024	13 3.1	Equal Opportunity and Human Rights Policy	Completed	THAT COUNCIL endorse the Equal Opportunity and Human Rights Policy 2024.	Executive Manager People, Communications & Governance	30/07/2024 Executive Manager People, Communications & Governance: Policy endorsed and updated on Council's website.
16/07/2024	Council Meeting Agenda 16 July 2024	13 3.2	LG Community Satisfaction Survey 2024	Completed	THAT COUNCIL receives and notes the 2024 Local Government Community Satisfaction Survey report for Mansfield Shire Council.	Coordinator Communications, Governance & Risk	30/07/2024 Coordinator Communications, Governance & Risk: Resolution noted.
25/06/2024	Council Confidential Meeting Agenda 25 June 2024	18.1	Tender Award: Landfill Disposal Services	Complete	THAT COUNCIL refer the matter back to Council officers for further assessment.	General Manager Investment & Planning	09/08/2024 General Manager Investment & Planning: Complete: Report sent back to Council for a decision at the 16 July 2024 Meeting.
25/06/2024	Council Confidential Meeting Agenda 25 June 2024	18.2	Road Reserves Sale & Land Acquisition Proposal	In progress	Confidential	Manager Planning & Environment	Confidential
21/05/2024	Council Confidential Meeting	18.3	Tender Award: Rifle Butts Road Upgrade - Construction	Completed	THAT COUNCIL: 1. Award a lump sum contract for the construction of the Rifle Butts Road upgrade to Grampians Excavation Civil for a maximum amount of \$3,723,617 (ex. GST),	Manager - Major Projects	13/08/2024 Manager Major Projects: Contract signed and works have commenced.

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	Agenda - 21 May 2024				<p>including provisional items.</p> <ol style="list-style-type: none"> Approve a 10% construction contingency amount of \$365,351. Authorise the Chief Executive Officer to execute the contract. Make this resolution public by including it within the public minutes of the Council meeting. 		
21/05/2024	Council Meeting Agenda 21 May 2024	13 2.5	Nutrien AG Solutions and Corcoran Parker Pty Ltd – Licence Agreement Renewal and Fee Waiver Request	In progress	<p>THAT COUNCIL:</p> <ol style="list-style-type: none"> Does not approve an exemption or reduction of the annual licence fees for the period between 2020 and 2023 for the use of the trans-shipment yards to Corcoran Parker or Nutrien Ag. Endorses the proposed 5-year licence agreements with Corcoran Parker and Nutrien Ag for the trans-shipment yards located at Lakins Road Mansfield, commencing on 1 July 2024. Receives an annual licence fee of \$1,375 (ex. GST) per annum from each tenant, with an annual CPI adjustment. 	Manager Planning & Environment	09/08/2024 Manager Planning & Environment: The final review of the licence agreement has been completed by Nutrien's legal representatives. The licence has now been sent to Nutrien for their signature.
21/05/2024	Council Meeting Agenda 21 May 2024	13 2.6	Mansfield State Emergency Services (SES) Terms of Lease Update	In progress	<p>THAT COUNCIL:</p> <ol style="list-style-type: none"> Approves the proposed 10-year peppercorn lease agreement for a site lease area located on Lots 4 and 5 of the land at 166 – 176 Maroondah Highway, Mansfield, with an option for 3 further terms of 10 years, commencing on 1 July 2024. Receives community feedback on the proposed lease through the 2024-25 Budget consultation process; and Authorises the Chief Executive Officer to execute the lease agreement on completion of the public consultation process and finalisation of the 2024-25 Budget. 	Manager Planning & Environment	09/08/2024 Manager Planning & Environment: Meeting held with the SES Asset Manager and final lease details confirmed. The preparation of the final agreement is now in process, ready for execution.
20/02/2024	Council Meeting Agenda 20 February 2024	13 2.1	Discontinuance and Sale of Portions of Road Reserves	In progress	Confidential	Manager Planning & Environment	Confidential
12/12/2023	Council Confidential Meeting Agenda 12	18.2	Potential Sale of Land	In progress	Confidential	Manager Planning & Environment	Confidential

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	December 2023						
28/11/2023	Council Confidential Meeting Agenda 28 November 2023	18.2	Potential Land Acquisition	In progress	Confidential	Manager Planning & Environment	Confidential