



MANSFIELD SHIRE

High Country, Lakes and Rivers

COUNCIL MEETING

TUESDAY, 21 JANUARY 2020

Notice and Agenda of meeting
to be held at the Mansfield Shire Council
33 Highett Street, Mansfield

Commencing at 5.00pm

Our aspiration for our Shire and its community

We live, work and play in an inclusive, dynamic
and prosperous place where community spirit
is strong and people are empowered to
engage in issues that affect their lives.

Councillors:

Tolmie Ward:	Cr Marg Attley (Mayor)
Mansfield Ward:	Cr Peter Olver (Deputy Mayor)
Bonnie Doon Ward:	Cr Paul Sladdin
Mansfield Ward:	Cr Paul Volkering
Jamieson Ward:	Cr Harry Westendorp

Officers:

<i>Interim Chief Executive Officer:</i>	<i>Peter Reeve</i>
<i>Community Services Manager:</i>	<i>Melanie Hotton</i>
<i>Corporate and Organisational Development Manager:</i>	<i>Sharon Scott</i>
<i>Development Services Manager:</i>	<i>Ben McKay</i>
<i>Finance Manager:</i>	<i>Mandy Kynnersley</i>
<i>Infrastructure Manager (Interim):</i>	<i>Andre Kompler</i>



MANSFIELD SHIRE COUNCIL

Order of Business

1. OPENING OF THE MEETING

The Mayor, who chairs the meeting, will formally open the meeting and welcome all present.

2. STATEMENT OF COMMITMENT

The Council affirms its commitment to ensuring its behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter.

3. ACKNOWLEDGEMENT OF COUNTRY

The Council affirms its recognition of the Taungurung people being traditional owners of this area, and pays respect to their Elders past and present.

4. APOLOGIES

Where a Councillor is not present, his/her absence is noted in the Minutes of the meeting.

5. CONFIRMATION OF MINUTES

The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.

6. DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with the *Local Government Act 1989*, a Councillor must declare any Conflict of Interest or Personal Interests pursuant to Sections 77A, 77B, 78, 79 and 79B of the Act in any items on this Agenda. (Note that Section 79(2)(a)(i) of the Act requires Councillors to disclose the nature of a Conflict of Interest or a Personal Interest immediately before the relevant consideration or discussion). Section 79B also requires that the Councillor declaring a Personal Interest must seek consent from Council to be exempt from voting on the item.

Council officers or contractors who have provided advice in relation to any items listed on this Agenda must declare a Conflict of Interest or Personal Interest regarding the specific item.

7. REPRESENTATIONS

Council receives or presents acknowledgements to the general public. Deputations may also be heard by members of the general public who have made submission on any matter or requested to address the Council. Council may also receive petitions from residents and ratepayers on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Council officer for consideration.

8. NOTICES OF MOTION

A Motion is a request (Notice of Motion) that may be made by a Councillor for an issue not listed on the Agenda to be discussed at a Council meeting and for a decision to be made.

9. MAYOR'S REPORT

The Mayor provides a report on his/her activities.

10. OFFICER REPORTS

10.1 Departmental Reports

Monthly Departmental reports will be presented to the Council as follows:

- Community Services
- Corporate and Organisational Development
- Development Services
- Executive Services
- Finance
- Infrastructure



10.2 Development Services

All planning and development applications and strategic planning items will be considered by the Council. Reports also considered will be Building, Environment, Environmental Health and Local Laws. A Council position is adopted on the matters considered.

10.3 Community Services

Detailed reports prepared by the Community Services Department reports and are considered by Councillors. A Council position is adopted on the matters considered.

10.4 Finance Department

Detailed reports prepared by officers from the Finance Department are considered by the Council. A Council position is adopted on the matters considered.

10.5 Infrastructure

Detailed reports prepared by officers from the Infrastructure Department are considered by the Council. A Council position is adopted on the matters considered.

10.6 Executive Services

Detailed reports prepared by officers from Executive Services Department will be considered by the Council. A Council position is adopted on the matters considered.

10.7 Corporate and Organisational Development

Detailed reports prepared by officers from Corporate and Organisational Development Department will be considered by the Council. A Council position is adopted on the matters considered.

11. ASSEMBLY OF COUNCILLORS

In accordance with section 80A of the *Local Government Act 1989*, Council must keep a written record of all assemblies of Councillors. An Assembly of Councillors is defined as a planned or scheduled meeting, comprising at least three Councillors and one member of Council staff, that consider matters that are intended or likely to be the subject of a decision of the Council or subject to the exercise of a function; duty or power of a Council that has been delegated to a person or committee [s.76AA].

12. ADVISORY AND SPECIAL COMMITTEE REPORTS

Council considers reports from Advisory Committees that Councillors represent Council on.

13. AUTHORISATION OF SEALING OF DOCUMENTS

Any documents that are required to be endorsed by the Chief Executive Officer under delegated authority and sealed by the Council are presented to the Council.

14. PUBLIC QUESTION TIME

This is an opportunity (usually 30 minutes), for members of the Gallery to raise questions with Councillors. Question Time generally takes place at around 6.30pm.

15. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Whilst all Council meetings are open to members of the public, Council has the power under the *Local Government Act 1989* to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public leave the Council Chamber while the matter is being discussed.

16. PRESENTATION OF CONFIDENTIAL REPORTS

17. REOPEN MEETING TO MEMBERS OF THE PUBLIC

The Mayor will reopen the meeting to members of the public.

18. CLOSE OF MEETING

The Mayor will formally close the meeting and thank all present for attending.

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MANSFIELD SHIRE

MANSFIELD SHIRE COUNCIL

Ordinary Meeting of Council

AGENDA

21 JANUARY 2020
MANSFIELD SHIRE COUNCIL
33 Highett Street, Mansfield
5.00PM

CONTENTS

1.	<i>OPENING OF THE MEETING</i>	2
2.	<i>STATEMENT OF COMMITMENT</i>	2
3.	<i>ACKNOWLEDGEMENT OF COUNTRY</i>	2
4.	<i>APOLOGIES</i>	2
5.	<i>CONFIRMATION OF MINUTES</i>	2
6.	<i>DISCLOSURE OF CONFLICTS OF INTEREST</i>	2
7.	<i>REPRESENTATIONS</i>	2
8.	<i>NOTICES OF MOTION</i>	3
9.	<i>MAYOR'S REPORT</i>	3
10.	<i>OFFICER REPORTS</i>	5
	<i>10.1 DEPARTMENTAL REPORTS</i>	5
	<i>10.2 DEVELOPMENT SERVICES</i>	6
	<i>10.2.1 Environment Advisory Committee Recommendation to Council for Increase in Environment Team Resource</i>	6
	<i>10.3 FINANCE</i>	9
	<i>10.3.1 Administration of Grant Income Policy 2020</i>	9
	<i>10.4 INFRASTRUCTURE</i>	12
	<i>10.4.1 Intersection Mt Buller Road/Buttercup Road, Merrijig</i>	12
11.	<i>ASSEMBLIES OF COUNCILLORS</i>	14
12.	<i>ADVISORY AND SPECIAL COMMITTEE REPORTS</i>	16
13.	<i>AUTHORISATION OF SEALING OF DOCUMENTS</i>	16
14.	<i>PUBLIC QUESTION TIME</i>	16
15.	<i>CLOSE OF MEETING</i>	16



MANSFIELD SHIRE

MANSFIELD SHIRE COUNCIL

Ordinary Meeting of Council

AGENDA

TUESDAY, 21 JANUARY 2020
MANSFIELD SHIRE COUNCIL
33 Highett Street, Mansfield
5.00PM

1. **OPENING OF THE MEETING**

2. **STATEMENT OF COMMITMENT**

"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community."

3. **ACKNOWLEDGEMENT OF COUNTRY**

"Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today."

4. **APOLOGIES**

5. **CONFIRMATION OF MINUTES**

Recommendation:

THAT the Minutes of the Ordinary meeting of Mansfield Shire Council, held on 17 December 2019, be confirmed as an accurate record.

6. **DISCLOSURE OF CONFLICTS OF INTEREST**

7. **REPRESENTATIONS**

Ms Kym Lynch on behalf on the Merrijig Residents Action Group, relating to item 10.4.1 - Intersection Mt Buller Road/Buttercup Road, Merrijig.

8. NOTICES OF MOTION

Nil.

9. MAYOR'S REPORT

Cr Marg Attley will present the monthly Mayor's report to the Council as follows:

Cafe Conversions

In December 2019, I commenced my first Cafe Conversions at Cafe 41. It is a relaxed way to meet with our residents/visitors and listen to what they have to say.

The January session was held at the Produce Store. February sessions will be held on 6th and 20th - venues to be confirmed. I look forward to seeing you and discussing topics of interest with you.

First two weeks of January

Since 31 December 2019, our Shire has been impacted by fires near Mt Buller and Howqua Hills. Council staff and Emergency Services personnel have met daily to be updated on the fires and work being undertaken by Forest Fire Management and other agencies.

A Community Information Meeting was held on Monday, 13 January

Representatives from DELWP, Victoria Police, EPA, CFA, Mansfield & District Hospital, Regional Development Victoria and Council presented to a well attended meeting at the Mansfield Performing Arts Centre.

This meeting discussed:

- an overview of the fire landscape and the current emergency management situation*
- clarification of the warnings*
- the importance of preparedness and personal fire plans.*
- explanation of the processes Statewide to feed through business recovery, which includes the work and advocacy of the Shire, Tourism North East (TNE), Regional Development Victoria and the expanded role of Regional Partnerships.*

Questions and comments were constructive and helpful for future planning. Our thanks and acknowledgement to all who have been and will continue to be involved.

Australia Day Awards

Our Australia Day nominees and winners were announced at an afternoon tea on 16 January. The Australia Day Committee found it a difficult task to select the winners owing to their amazing work and commitment to our communities of all the nominees.

The successful nominees are:

- Young Citizen: Rory Jenkins*
- Citizen: Peter Coffey*
- Senior Citizen: Noel Willaton*
- Event of the Year: Merrijig War and Service Memorial - Anzac Day 2019*

I congratulate the nominees and winners.



9. MAYOR'S REPORT cont.

Staff Awards

It was my pleasure to attend two staff meetings in December 2019 to acknowledge and congratulate staff on their milestones of commitment and service to Mansfield Shire Council and its communities.

These award recipients were:

10 Year Service Awards

- . *Karina Rajbhandary*
- . *Kristine Bretherton*
- . *Belinda Langlands*
- . *Carolyn Garlick*
- . *Lauren McGinty*
- . *Phillip Desmond*
- . *John Peachey*

15 Year Service Awards

- . *John Collyer*
- . *Anne Edwards*

35 Year Service Award

- . *Michael Desmond*

Retirement of Youth Engagement Officer, John Collyer

Community members, young people, family and friends and staff gathered to acknowledge and thank John Collyer for his 15 years working with our young people on the occasion of his retirement. An afternoon tea was held at the Youth Space on 20 December 2019. On behalf of Council I would like to thank John for his dedication to our young people over those 15 years.

Cr Marg Attley, OAM
Mayor

Recommendation:

THAT the Mayor's report for the period 18 December 2019 to 17 January 2020 be received.



10. OFFICER REPORTS

10.1 DEPARTMENTAL REPORTS

File Number: E103
Responsible Officer: Interim Chief Executive Officer, Peter Reeve

Introduction

Departmental reporting allows a short briefing to be provided to Council on the current operations, tasks and projects undertaken within each Department over the past month.

The Interim Chief Executive Officer will present the monthly Departmental reports to Council, as follows:

- Corporate and Organisational
- Development Services
- Infrastructure

Attachment

10.1.1 Departmental reports as noted above.

Recommendation:

THAT Council receive and note the Departmental reports for the period 18 December 2019 to 17 January 2020.

10.2 DEVELOPMENT SERVICES

10.2.1 Environment Advisory Committee Recommendation to Council for Increase in Environment Team Resource

File Number: E4285
Responsible Officer: Development Services Manager, Ben McKay

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

Introduction

The Environment Advisory Committee (EAC) passed a motion at its meeting on 26 November 2019 to make a recommendation to Council.

That the EAC submit a recommendation to Council for consideration that:

1. Council increase Environment staff resourcing by an additional fulltime person (1.0 FTE) in the 2020-21 budget, to implement the actions in the Mansfield Shire Council Environment Strategy 2019-2023.
2. The EAC acknowledges the advice of EAC member and VFF Representative Don Howie in making this recommendation that any requests for additional resources will need to be balanced by Council with competing budget priorities.

Background

Section 6 Meetings of the *Charter of the Environment Advisory Committee* endorsed by Council on 19 February 2019 states:

Where the Advisory Committee elects to make a recommendation to Council, the Council officer supporting the Advisory Committee will provide a report to Council outlining the views of the Advisory Committee, and make an officer recommendation in line with the endorsed policies of Council.

Following the endorsement of the Environment Strategy (the Strategy) by Council on 15 October 2019 the EAC discussed how the actions of the strategy would be implemented by Council. To operate within the Charter the EAC requested that an officer report be prepared to reflect the following motion.

Statutory Requirements

There are no statutory requirements in relation to this matter.

Council Plan

The recommendation implements Strategic Objective 4.2 and Strategic Objective 4.4 of the 2017-21 Council Plan.

10.2.1 Environment Advisory Committee Recommendation to Council for Increase in Environment Team Resource cont.

Financial

There are financial implications associated with this recommendation. An additional full-time resource allocated to the Environment Team will cost \$80,000 and remain on-going.

Social

There are no significant social impacts in relation to this report.

Environmental

The recommendation from the EAC is to ensure that the implementation of the Mansfield Shire Council Environment Strategy is implemented.

The additional actions identified in the Strategy will not be implemented without additional resource allocation.

Economic

There are no direct economic impacts in relation to this report.

Risk Management

There are no direct risk management impacts in relation to this report.

Community Engagement

The EAC includes members from Landcare, Victorian Farmers Federation, student representatives and community groups such as Renewable Energy Mansfield and Mansfield Climate Action Group.

There was significant community engagement in the development of the Environment Strategy and strong support for Council action on environmental issues.

Officer's Comments

The Mansfield Shire Council Environment Strategy 2019-2023 was endorsed by Council on 15 October 2019 following significant community consultation. The development of the Strategy implemented an action in Strategic Objective 4.4 of the Council Plan.

Throughout the development of the Environment Strategy there was a strong community expectation that Council will place a greater emphasis on the protection and enhancement of the natural environment.

This expectation was augmented in May 2019 when Council made a clear statement acknowledging climate change as a threat to our community's way of life as we currently know it. In this resolution Council committed to develop a Climate Change Action Plan. This action was included as an action in the Environment Strategy. This action is not currently resourced.

10.2.1 Environment Advisory Committee Recommendation to Council for Increase in Environment Team Resource cont.

The actions in the Environment Strategy are divided into three groupings. These are:

1. Actions that Council will continue to deliver within the existing 0.6 FTE Environment Officer resource;
2. New actions that Council has committed to with no current resource allocation; and
3. Actions that the community can implement to support the objectives of the Strategy.

The members of the EAC acknowledge that any resource increase must be considered via the regular Council budget process. This means that even though the Environment Strategy was endorsed in October 2019, that the earliest increase in resource will not be until July 2020.

The EAC are an informed and knowledgeable resource for Council and have presented a recommendation for a modest delivery of the actions in the recently endorsed Environment Strategy and as such the recommendation is supported by officers.

Attachments

Nil.

Recommendation:

THAT Council note the recommendation from the Mansfield Shire Council Environment Advisory Committee (EAC) that:

- 1. Council increase Environment staff resourcing by an additional fulltime person (1.0FTE) in the 2020-21 budget, to implement the actions in the Mansfield Shire Council Environment Strategy 2019-2023.**
- 2. the EAC acknowledges the advice of EAC member and Victorian Farmers Federation Representative, Don Howie, in making this recommendation that any requests for additional resources will need to be balanced by Council with competing budget priorities.**

10.3 FINANCE

10.3.1 Administration of Grant Income Policy 2020

File Number: E1533
Responsible Officer: Finance Manager, Mandy Kynnersley

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

Introduction

The Administration of Grant Income Policy is due for review and endorsement by Council.

Background

The Administration of Grant Income Policy (the Policy) was developed in 2017 in response to the findings of an internal audit conducted over Council's Grant Management procedures in 2015.

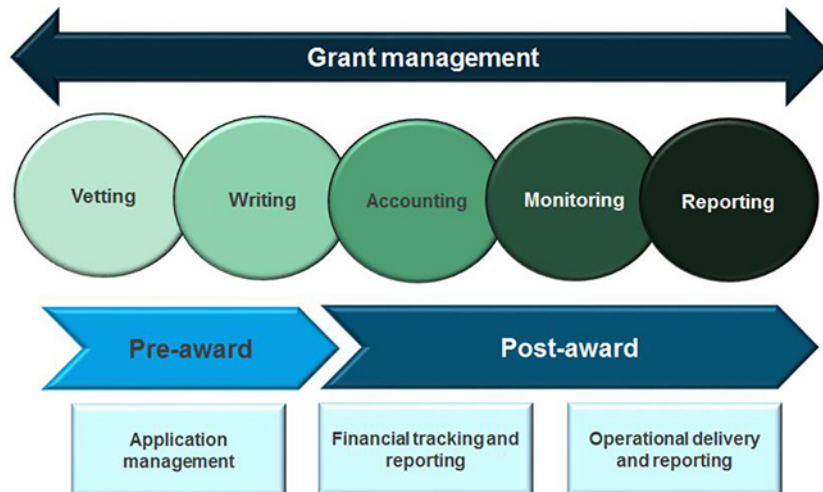
The policy has a number of intended purposes, including to:

- Facilitate more effective management of projects between Council departments
- Ensure funding sought and received is consistent with Council Plan objectives
- Facilitate forward planning of funded projects, and links with budget and the long term financial plan
- Provide a broad oversight of grant funding to EMT via the Active Grants Register
- Provide guidance to staff on documentation and reporting requirements
- Provide a formal framework for staff to track project milestones and adherence to the requirements of funding agreements.
- Provide clarity around the roles and responsibilities of individual departments and staff

The framework covers the entire grant income process from end to end:

- Identification: projects and available funding
- Assessment: grant authorisation and approval
- Administration: finance and records
- Project management: project delivery
- Reporting: monitoring and acquittal

10.3.1 Administration of Grant Income Policy 2020 cont.



Statutory Requirements

There are no statutory requirements in relation to this matter.

Council Plan

The Administration of Grant Income policy supports delivery of the Financial Sustainability and Responsible Governance themes in the 2017-21 Council Plan.

Financial

There are no direct financial implications in relation to the Policy.

Social

There are no significant social impacts in relation to the Policy

Environmental

There are no environmental impacts in relation to the Policy.

Economic

There are no direct economic impacts in relation to the Policy

Risk Management

The Policy implements a grant management framework which, when complied with, ensures transparency and minimises the risk to Council of breach of contract and financial mismanagement.

Community Engagement

There has been no community engagement in relation to this matter.



10.3.1 Administration of Grant Income Policy 2020 cont.

Officer's Comments

There have been no significant amendments made to the Policy. Consistent with policy reviews performed during 2019, the review date for this policy has been set for a four year cycle to ensure it is reviewed at least once during a term of Council.

Attachments

- 1 Mansfield Shire Council Administration of Grant Income Policy 2020

Recommendation:

THAT Council endorse the revised Mansfield Shire Council Administration of Grant Income Policy 2020.



10.4 INFRASTRUCTURE

10.4.1 Intersection Mt Buller Road/Buttercup Road, Merrijig

File Number: E397
Responsible Officer: Interim Infrastructure Manager, Andre Kompler

Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

Introduction

The Merrijig Residents Action Group (MRAG) has raised concerns regarding this intersection for a number of years.

Mt Buller Road has a 100km/hr speed limit at this location and for traffic exiting Buttercup Road onto the Mt Buller Road, the sight distance is restricted because of the vertical and horizontal alignment of Mt Buller Road.

Sight distance tests at this intersection have been carried out by both consultants and Council staff and both tests have shown that there is insufficient sight distance for traffic exiting Buttercup Road and entering Mt Buller Road for a 100km/hr speed on the Mt Buller Road. In other words, if a vehicle is travelling at 100 km/hr in Mt Buller Road there is not sufficient distance for that vehicle to stop if a vehicle exits Buttercup Road.

MRAG has been requesting that the speed limit along this section of Mt Buller Road be reduced to 80km/hr for a considerable time and to date have received no satisfaction from Rural Roads Victoria.

At a recent meeting of the Mansfield Traffic Liaison Committee, the Rural Roads Victoria representative indicated that the Minister appeared to be supportive of a reduction in speed limits to 80km/hr. He demonstrated his support by approving the Mornington Shire Council's decision to reduce many of the roads in their municipality from 100km/hr to 80km/hr.

MRAG arranged a meeting on 11 December 2019 with officers from Rural Roads Victoria and invited the Mayor and Interim CEO to attend.

Rural Roads Victoria officers said that this intersection was not on their priority list for treatment. They also stated that they would report back on the strong community support for a reduced speed limit and that Council support would also help.

As Mt Buller Road is a Rural Roads Victoria Highway, any works or changes to speed limits must be approved by Rural Roads Victoria.

Statutory Requirements

There are no statutory requirements related to this report.



10.4.1 Intersection Mt Buller Road/Buttercup Road, Merrijig cont.

Council Plan

Strategic Direction One – Participation and Partnership
Strategic Objective 1.2 – Council is an effective advocate on behalf of its community.

Financial

There are no financial implications related to this report.

Social

There are no social implications related to this report.

Environmental

There are no environmental implications related to this report.

Economic

There are no economic implications related to this report.

Risk Management

A risk is current at this intersection because of the lack of sight distance.

Any treatment or reduction in speed limits should be assessed for associated risks before implementation.

Community Engagement

This project has been initiated by the community. Council and other relevant authorities are aware of the community's concerns.

Attachments

- 1 Letter from MRAG to VicRoads – 3 December 2019
- 2 Response letter from VicRoads to MRAG – 12 December 2019
- 3 Letter from Victoria Police Alpine Club to VicRoads – 6 January 2020

Recommendation:

THAT Council:

- 1. support a reduction in the speed limit in Mt Buller Road at the intersection of Buttercup Road.**
- 2. advise Rural Roads Victoria of its support to reduce the speed limit at this location.**

11. ASSEMBLIES OF COUNCILLORS

Under section 76AA of the *Local Government Act 1989* an Assembly of Councillors (however titled) is defined as a planned or scheduled meeting, comprising at least three Councillors and one member of Council staff, that consider matters that are intended or likely to be:

- The subject of a decision of the Council; or
- Subject to the exercise of a function; duty or power of a Council that has been delegated to a person or committee [s.76AA].

An assembly of Councillors does not include a meeting of the Council, a special committee of the Council, or any club, association, peak body, political party of other organisation.

A written record of each assembly is held by Council and is available for public inspection.

The following is a list for the past month of assemblies held and the issues discussed.

DATE	TYPE OF ASSEMBLY	ISSUES DISCUSSED
17 December 2019	<p>Councillors' Briefing Session</p> <p>Councillors:</p> <ul style="list-style-type: none"> · Cr Marg Attley · Cr Peter Olver · Cr Harry Westendorp · Cr. Paul Volkering · Cr Paul Sladdin <p>Apologies:</p> <p>External Attendees:</p> <ul style="list-style-type: none"> · Gadabah Local Aboriginal Network representatives: Rosemary Brennan and Ann-Marie Fletcher · Ovens Murray Regional Partnership representatives: Irene Grant and Amber Gardner <p>Officers:</p> <ul style="list-style-type: none"> · Interim Chief Executive Officer, Peter Reeve · Community Services Manager, Melanie Hotton · Development Services Manager, Ben McKay · Finance Manager, Mandy Kynnersley · Corporate and Organisational Development Manager, Sharon Scott · Interim Infrastructure Manager, Andre Kompler · Works Co-Ordinator, Mark Osborne · Parks and Gardens Supervisor, Heath Aromataris · Community Development Team Leader, Kirsten Lingard · CDO – Volunteers, Arts and Culture, Keira Mcdonagh 	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i></p> <ul style="list-style-type: none"> · Use of Glyphosate · Ovens Murray Regional Partnership · Mansfield Performing Arts Centre Business Plan · Great Victorian Rail Trail Development Plan and Financial Plan · GLAN Garden at Botanic Park · Tree Offsets · Budget Sessions · Roadside Slashing at Bonnie Doon · Maintenance of Growlers Gully Road · Dangerous Dog Matter · Mt. Buller Road Footpath · 16 Days of Activism Campaign · Microphones in Council Chamber · Duress Arrangements · Working Alone Policy · Dog Signage at Botanic Park · Trans-shipment Yards · Community Grants · Compliments Received for Parks and Gardens Staff · Medicinal Cannabis Permit Requirements · Review of Council Owned Land Across Municipality · Drive Through Restaurant Application · Approval of Drop In Wicket at Recreation Reserve by Cricket Association · Barwrite Road Update · Withers Lane Update · Section 173 Agreement, Dueran Lane · Light Pole in Elm Court · Traffic/speed Reduction Process



DATE	TYPE OF ASSEMBLY	ISSUES DISCUSSED
20 December 2019	<p>Retirement Farewell for Community Engagement Officer, John Collyer</p> <p>Councillors:</p> <ul style="list-style-type: none"> · Cr Marg Attley · Cr Peter Olver · Cr Paul Sladdin <p>Apologies:</p> <ul style="list-style-type: none"> · Cr Harry Westendorp · Cr Paul Volkering <p>Officers:</p> <ul style="list-style-type: none"> · Interim Chief Executive Officer, Peter Reeve · Community Services Manager, Melanie Hotton · Development Services Manager, Ben McKay · Finance Manager, Mandy Kynnersley · Corporate and Organisational Development Manager, Sharon Scott 	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i> Social event with Councillors and officers present. No Council business was discussed.</p>
13 January 2020	<p>Community Information Session</p> <p>Councillors:</p> <ul style="list-style-type: none"> · Cr Marg Attley · Cr Peter Olver · Cr Paul Sladdin · Cr Paul Volkering · Cr Harry Westendorp <p>External Attendees:</p> <ul style="list-style-type: none"> · Snr Sergeant Damien Keegan, Victoria Police/Municipal Emergency Response Co-ordinator (MERC) · Brendan Purcell, DELWP - Incident Controller · Rob Gardner – Mansfield CFA · John Valcich – Mansfield CFA · James Portman – Environment Protection Agency, Victoria · Cameron Butler – Mansfield and District Hospital · Helen Tobin-King – Regional Development Victoria <p>Officers:</p> <ul style="list-style-type: none"> · Interim Chief Executive Officer, Peter Reeve · Community Services Manager, Melanie Hotton · Community Development Team Leader, Kirsten Lingard · Community Development Officer – Emergency Management, Tracy Stolman · Community Development Officer – Volunteers, Arts and Culture, Keira McDonagh · Community Health and Wellbeing Team Leader, Jenny Lovick · Economic Development Officer – Tourism and Events, Nicole Nye · Economic Development Assistant, Danielle Roberts 	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i></p> <ul style="list-style-type: none"> · Overview of the current bushfire situation · Discussion from response and support agencies · Preparing for the remainder of the summer

Recommendation:

THAT Council receive and note the Assemblies of Councillors report for the period 17 December 2019 to 13 January 2020.



12. ADVISORY AND SPECIAL COMMITTEE REPORTS

Nil.

13. AUTHORISATION OF SEALING OF DOCUMENTS

The following documentation has been signed and sealed by Council:

- Land Lease – Mansfield Shire Council to Mansfield Kindergarten - 64 Ailsa Street, Mansfield – signed by Chief Executive Officer under delegated authority, 13 December 2019

Recommendation:

THAT Council note the document sealed on 13 December 2019:

- **Land Lease - Mansfield Shire Council to Mansfield Kindergarten - 64 Ailsa Street Mansfield.**

SUSPENSION OF STANDING ORDERS

Recommendation:

THAT Council suspend standing orders to facilitate public question time.

14. PUBLIC QUESTION TIME

RESUMPTION OF STANDING ORDERS

Recommendation:

THAT Council resume standing orders.

15. CLOSE OF MEETING