



MANSFIELD SHIRE COUNCIL MEETING TUESDAY, 21 JULY 2020

MINUTES

MANSFIELD SHIRE COUNCIL
livestreamed via mansfield.vic.au
and broadcast on Mansfield Radio

5.00pm

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MANSFIELD SHIRE

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TUESDAY, 21 JULY 2020

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5.00PM

1. OPENING OF THE MEETING

The Mayor, Cr Marg Attley OAM, opened the meeting at 5.07pm.

2. PRESENT

Marg Attley, *Tolmie Ward*
Peter Olver, *Mansfield Ward*
Paul Volkering, *Mansfield Ward*
Harry Westendorp, *Jamieson Ward*
Paul Sladdin, *Bonnie Doon Ward*

In attendance:

Chief Executive Officer:
Manager Planning and Environment:
Finance Manager:
Governance & Risk Coordinator:

Kaylene Conrick
Ben McKay
Mandy Kynnersley
Michelle Kain

3. APOLOGIES

Nil.

4. STATEMENT OF COMMITMENT

Cr Attley read the statement and called on each Councillor to confirm their commitment:

“As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community.”

5. ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor, Cr Peter Olver:

“Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today.”



6. DISCLOSURE OF CONFLICTS OF INTEREST

Nil.

7. CONFIRMATION OF MINUTES

Councillors Volkering/Sladdin:

THAT the Minutes of the Mansfield Shire Council Meeting, held on 23 June 2020, be confirmed as an accurate record.

CARRIED

8. REPRESENTATIONS

Nil.

9. NOTICES OF MOTION

Nil.

10. MAYOR'S REPORT

Councillors Olver/Volkering:

THAT Council receive the Mayor's report for the period 17 June to 15 July 2020.

CARRIED

11. REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors Sladdin/Volkering:

THAT Council note the verbal reports provided by Councillors in relation to their representation on external Committees.

CARRIED

12. PUBLIC QUESTION TIME

Nil.



13. OFFICER REPORTS

13.1 DEPARTMENTAL REPORTS

Councillors Westendorp/Volkering:

THAT Council receive and note the Departmental reports for the period 18 June to 15 July 2020.

CARRIED

13.2 PLANNING AND ENVIRONMENT

13.2.1 Kerbside Recycling Acceptance and Processing Contract

Councillors Volkering/Olver:

THAT Council:

1. terminate Contract CM1415.019 with JJ Richards & Sons Pty Ltd from 1 August 2020 on the terms set out in the Deed of Termination and Release attached as Attachment 1 to this Report.
2. enter into a new Contract for the acceptance and processing of recyclables with Cleanaway Pty Ltd.
3. vary Contract CM1415.017 with Cleanaway Pty Ltd for the collection and transport of recyclables on the terms set out in the Amendment Deed; and
4. authorise the Chief Executive Officer to finalise negotiations with each of the parties identified in this Resolution and execute such documents as are required to give effect to this Resolution.

CARRIED

13.3 FINANCE

13.3.1 Local Government Community Satisfaction Survey Results 2020

Councillors Sladdin/Westendorp:

THAT Council receive the 2020 Local Government Community Satisfaction Survey report for Mansfield Shire Council, and make it publically available via Council's website.

CARRIED



13.3 FINANCE CONT.

13.3.2 Mansfield Shire Council Draft Governance Rules 2020

Councillors Sladdin/Olver:

THAT Council:

1. endorse the draft Governance Rules to be released for community engagement for a period of 14 days from 22 July 2020 to 4 August 2020;
2. consider any community feedback that is received in writing during the engagement period;
3. Receive a report on community feedback along with the proposed final Governance Rules to be presented to Council at a Council meeting to be held on Tuesday 1 September 2020.

CARRIED

13.3 FINANCE CONT.

13.3.3 Mansfield Shire Audit and Risk Committee Charter

Councillors Olver/Volkering:

THAT Council:

1. rescind the Audit and Risk Advisory Committee Charter 2018;
2. endorse the Audit and Risk Committee Charter 2020.
3. appoint the existing independent members of the Audit and Risk Advisory Committee to the new Audit and Risk Committee on the same remaining term of appointment; and
4. appoint Cr Marg Attley and Cr Harry Westendorp to the new Audit and Risk Committee.

CARRIED

13.3 FINANCE CONT.

13.3.4 Council Plan Performance Reporting Q4 2020

Councillors Volkering/Sladdin:

THAT Council receive and note the Council Plan Performance Report as at 30 June 2020.

CARRIED



14. ASSEMBLIES OF COUNCILLORS

Councillors Volkering/Olver:

THAT Council receive and note the Assembly of Councillors report for the period 23 June to 7 July 2020.

CARRIED

15. COUNCIL RESOLUTIONS REPORT

Councillors Westendorp/Volkering:

THAT Council receive and note the Council Resolutions report as at 21 July 2020.

CARRIED

16. ADVISORY AND SPECIAL COMMITTEE REPORTS

Nil.

17. AUTHORISATION OF SEALING OF DOCUMENTS

Councillors Sladdin/Westendorp:

THAT Council note the Instrument of Delegation by Council to Chief Executive Officer sealed by Council on 23 June 2020.

CARRIED

18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Councillors Westendorp/Volkering:

THAT the meeting be closed to members of the public under Section 66(2)(a) of the *Local Government Act 2020* to consider confidential information, as defined by section 3(1) of the *Local Government Act 2020* as:

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released**

CARRIED



19. PRESENTATION OF CONFIDENTIAL REPORTS

19.1 Confidential: Operations and Capital Works

19.1.1 Confidential: Cleaning and Maintenance of Public Amenities and Cleaning

Councillors Sladdin/Volkering:

THAT Council:

- 1. Award a one year contract to Peopleworks Cleaning Services Pty Ltd for CM1920.037 Cleaning and Maintenance of Public Amenities in the lump sum \$75,474.30 including GST.**
- 2. Award a one year contract to H&A Traders Pty Ltd trading as Melbourne Kleaning Solution for CM1920.036 Cleaning of Council buildings in the lump sum of \$80,552.70 including GST.**
- 3. Endorse the acceptance of two 2 year contract extension options in the amounts of \$301,897.20 (incl GST) for Peopleworks Cleaning Services Pty Ltd, and \$322,210.80 (incl GST) for H&A Traders Pty Ltd trading as Melbourne Kleaning Solution, subject to provision of satisfactory service and performance.**
- 4. Makes public its resolution through public minutes.**

CARRIED

20. REOPEN MEETING TO MEMBERS OF THE PUBLIC

Councillors Sladdin/Olver:

THAT Council reopen the meeting to members of the public.

CARRIED

21. CLOSE OF MEETING

There being no further business the meeting concluded at 5.48pm

CONFIRMED this **eighteenth** day of **August 2020**

Mayor