



MANSFIELD SHIRE

*High Country, Lakes and Rivers*

# COUNCIL MEETING

23 JUNE 2020

**Notice and Agenda of meeting  
to be held via Zoom and livestreamed on  
the Mansfield Shire Council website**

**Commencing at 5.00pm**

## **Our aspiration for our Shire and its community**

We live, work and play in an inclusive, dynamic and prosperous place where community spirit is strong and people are empowered to engage in issues that affect their lives.

### **Councillors:**

Tolmie Ward:	Cr Marg Attley, OAM (Mayor)
Mansfield Ward:	Cr Peter Olver (Deputy Mayor)
Bonnie Doon Ward:	Cr Paul Sladdin
Mansfield Ward:	Cr Paul Volkering
Jamieson Ward:	Cr Harry Westendorp

### **Officers:**

<i>Chief Executive Officer:</i>	<i>Kaylene Conrick</i>
<i>Community Services Manager:</i>	<i>Melanie Hotton</i>
<i>Corporate and Organisational Development Manager:</i>	<i>Sharon Scott</i>
<i>Development Services Manager:</i>	<i>Ben McKay</i>
<i>Finance Manager:</i>	<i>Mandy Kynnersley</i>
<i>Infrastructure Manager (Interim):</i>	<i>Andre Kompler</i>



# MANSFIELD SHIRE COUNCIL

## Order of Business

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### 1. OPENING OF THE MEETING

The Mayor, who chairs the meeting, will formally open the meeting and welcome all present.

### 2. PRESENT

Where a meeting is held virtually, Councillors will confirm that they can see and hear each other.

### 3. APOLOGIES

Where a Councillor is not present, his/her absence is noted in the Minutes of the meeting.

### 4. STATEMENT OF COMMITMENT

The Council affirms its commitment to ensuring its behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter.

### 5. ACKNOWLEDGEMENT OF COUNTRY

The Council affirms its recognition of the Taungurung people being traditional owners of this area, and pays respect to their Elders past and present.

### 6. DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with the *Local Government Act 1989*, a Councillor must declare any Conflict of Interest or Personal Interests pursuant to Sections 77A, 77B, 78, 79 and 79B of the Act in any items on this Agenda. (Note that Section 79(2)(a)(i) of the Act requires Councillors to disclose the nature of a Conflict of Interest or a Personal Interest immediately before the relevant consideration or discussion). Section 79B also requires that the Councillor declaring a Personal Interest must seek consent from Council to be exempt from voting on the item.

Council officers or contractors who have provided advice in relation to any items listed on this Agenda must declare a Conflict of Interest or Personal Interest regarding the specific item.

### 7. CONFIRMATION OF MINUTES

The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.

### 8. REPRESENTATIONS

Council receives or presents acknowledgements to the general public. Deputations may also be heard by members of the general public who have made submission on any matter or requested to address the Council. Council may also receive petitions from residents and ratepayers on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Council officer for consideration.

### 9. NOTICES OF MOTION

A Motion is a request (Notice of Motion) that may be made by a Councillor for an issue not listed on the Agenda to be discussed at a Council meeting and for a decision to be made.

### 10. MAYOR'S REPORT

The Mayor provides a report on his/her activities.

### 11. REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees will provide an update where relevant.

### 12. OFFICER REPORTS

12.1 Departmental Reports will be presented to the Council from each department as follows:

- Development Services
- Community Services
- Finance
- Infrastructure
- Corporate and Organisational Development



**12.2-12.7 - Officer Reports presented by each Manager, where required.**

**Development Services**

All planning and development applications and strategic planning items will be considered by the Council. Reports also considered will be Building, Environment, Environmental Health and Local Laws. A Council position is adopted on the matters considered.

**Community Services**

Detailed reports prepared by the Community Services Department reports and are considered by Councillors. A Council position is adopted on the matters considered.

**Finance Department**

Detailed reports prepared by officers from the Finance Department are considered by the Council. A Council position is adopted on the matters considered.

**Infrastructure**

Detailed reports prepared by officers from the Infrastructure Department are considered by the Council. A Council position is adopted on the matters considered.

**Corporate and Organisational Development**

Detailed reports prepared by officers from Corporate and Organisational Development Department will be considered by the Council. A Council position is adopted on the matters considered.

**Executive Services**

Detailed reports prepared by officers from Executive Services Department will be considered by the Council. A Council position is adopted on the matters considered.

**13. ASSEMBLY OF COUNCILLORS**

In accordance with section 80A of the *Local Government Act 1989*, Council must keep a written record of all assemblies of Councillors. An Assembly of Councillors is defined as a planned or scheduled meeting, comprising at least three Councillors and one member of Council staff, that consider matters that are intended or likely to be the subject of a decision of the Council or subject to the exercise of a function; duty or power of a Council that has been delegated to a person or committee [s.76AA].

**14. COUNCIL RESOLUTIONS REPORT**

Council reviews the actions arising from resolutions from previous Council meetings.

**15. ADVISORY AND SPECIAL COMMITTEE REPORTS**

Council considers reports from Advisory Committees that Councillors represent Council on.

**16. AUTHORISATION OF SEALING OF DOCUMENTS**

Any documents that are required to be endorsed by the Chief Executive Officer under delegated authority and sealed by the Council are presented to the Council.

**17. PUBLIC QUESTION TIME**

Councillors will respond to questions from the community that have been received in writing, by midday on the Monday prior to the Council meeting. A form is provided on Council's website.

**18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

Whilst all Council meetings are open to members of the public, Council has the power under the *Local Government Act 2020* to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public are excluded from the meeting while the matter is being discussed.

**19. PRESENTATION OF CONFIDENTIAL REPORTS**

**20. REOPEN MEETING TO MEMBERS OF THE PUBLIC**

The Mayor will reopen the meeting to members of the public.

**21. CLOSE OF MEETING**

The Mayor will formally close the meeting and thank all present for attending.

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MANSFIELD SHIRE

# COUNCIL MEETING

23 JUNE 2020

# AGENDA

MANSFIELD SHIRE COUNCIL  
Via Zoom and livestreamed on the  
Mansfield Shire Council website  
5.00PM

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MANSFIELD SHIRE

# COUNCIL MEETING

## 23 JUNE 2020

# AGENDA

MANSFIELD SHIRE COUNCIL  
Via Zoom and livestreamed on the  
Mansfield Shire Council website  
5.00PM

## 1. OPENING OF THE MEETING

## 2. PRESENT

The Chair will call on each Councillor and ask them to confirm verbally that they can see all Councillors and hear the proceedings:

- Councillor Olver
- Councillor Sladdin
- Councillor Volkering
- Councillor Westendorp

Councillors will response to their name with: *"I can hear the proceedings and see all Councillors and Council officers"*.

The Chair will ask each Councillor to confirm by raising their hand that they could all hear each statement of the Councillors.

Councillors to raise hand to acknowledge they can hear each other.

## 3. APOLOGIES

The Chair will call on the Chief Executive Officer for any apologies.

## 4. STATEMENT OF COMMITMENT

The Chair will read the statement and call on each Councillor to confirm their commitment:

*"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community."*

## 5. ACKNOWLEDGEMENT OF COUNTRY

To be recited by Deputy Mayor, Cr Peter Olver:

*"Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today."*



## 6. DISCLOSURE OF CONFLICTS OF INTEREST

The Chair will call on each Councillor in turn and ask them to declare whether they have any conflicts of interest in relation to any agenda items:

- Councillor Olver
- Councillor Sladdin
- Councillor Volkering
- Councillor Westendorp

Councillors will respond to their name with: *"I have no conflicts of interest to declare on items on today's Agenda."*

## 7. CONFIRMATION OF MINUTES

**Recommendation:**

**THAT:**

- **the Minutes of the Mansfield Shire Council Meeting, held on 19 May 2020, be confirmed as an accurate record.**
- **the Minutes of the Special Committee of Council, held on 26 May 2020, be confirmed as an accurate record.**

## 8. REPRESENTATIONS

Nil.

## 9. NOTICES OF MOTION

Nil.

## 10. MAYOR'S REPORT

Mayor Cr Marg Attley OAM will present the monthly Mayor's report from 20 May 2020 to 16 June 2020 to the Council as follows:

### ***Bushfire Support Grants for Mansfield Businesses***

*On the week ending 5 June, we were extremely thrilled to hear the announcement from Bushfire Recovery Victoria (BRV), that the \$10,000 Small Business Bushfire Support grants are now available to Mansfield Shire businesses. Businesses are encouraged to apply. BRV's Financial Counselling Support Line can be accessed by Mansfield businesses for free and independent financial counselling on 1800 413 829.*





**10. MAYOR'S REPORT CONT.**

*It included an update from the above agencies and discussed issues and opportunities presented by each Council. The importance of this meeting was the three levels of Government working together to hear about our communities, our priorities in recovery, which now include through the pandemic.*

*The consensus was the need for 'community led recovery' and that community resilience is about people having jobs and resources that will enhance confidence.*

*There will be future grant announcements for infrastructure projects regionally and locally.*

*During the month I have been continually sharing information on the above topics and more local topics through weekly Mansfield Community Radio interviews, presentation of the weekly Mayor's message video, ABC regional radio, Channel 9 News and the Mansfield Courier.*

*Finally, I would like to acknowledge the passing of Veronica McCormack, OAM. Her commitment to the many organisations and groups in Mansfield over her lifetime is a strong example to the community of how to live a caring and giving life.*

**Cr Marg Attley, OAM  
Mayor**

**Recommendation:**

**THAT Council receive the Mayor's report for the period 20 May 2020 to 16 June 2020.**



## 11. REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors appointed by Council to external committees will provide a verbal update where relevant.

COMMITTEE	Responsible Councillor(s)
Australia Day Awards Committee	Mayor and Cr Paul Sladdin and Cr Paul Volkering
Goulburn Broken Greenhouse Alliance	Cr Marg Attley
Hume Regional Local Government Network (HRLGN)	Cr Marg Attley
Integrated Fire Management Planning Committee.	Cr Paul Volkering and Cr Marg Attley
Lake Eildon Land and On-Water Management Plan Implementation Committee	Cr Paul Sladdin
Mansfield Shire Audit and Risk Advisory Committee	Mayor and Cr Harry Westendorp
Mansfield Shire Environment Advisory Committee	Cr Marg Attley
Mansfield Sport and Recreation Advisory Committee	Cr Paul Sladdin
Municipal Association of Victoria (MAV)	Cr Marg Attley
Municipal Emergency Management Planning Committee (MEMPC)	Cr Paul Volkering and Cr Marg Attley
Municipal Fire Management Planning Committee (MFMP)	Cr Paul Volkering and Cr Marg Attley
North East Local Government Waste Forum	Cr Peter Olver
North East Tracks Local Learning and Employment Network	Cr Harry Westendorp
Rural Councils Victoria	Cr Harry Westendorp
Business and Community Recovery Advisory Committee	Mayor and Cr Paul Sladdin

**Recommendation:**

**THAT Council note the verbal reports provided by Councillors in relation to their representation on external Committees.**



## 12. OFFICER REPORTS

### 12.1 DEPARTMENTAL REPORTS

**File Number:** E103  
**Responsible Officer:** Chief Executive Officer, Kaylene Conrick

#### Introduction

Departmental reporting allows a short briefing to be provided to Council on the current operations, tasks and projects undertaken within each Department over the past month.

The Chief Executive Officer will present the monthly Departmental reports to Council, as follows:

- Community Services
- Corporate and Organisational Development
- Development Services
- Finance
- Infrastructure

#### Attachments

- 1 Departmental reports

#### **Recommendation:**

**THAT Council receive and note the Departmental reports for the period 20 May 2020 to 17 June 2020.**



## 12.2 COMMUNITY SERVICES

### 12.2.1 Mansfield Shire Economic Development Strategy 2020-25

**File Number:** E6374

**Responsible Officer:** Community Services Manager, Mel Hotton

#### **Disclosure of Conflicts of Interest**

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### **Introduction**

This report seeks Council endorsement of the Mansfield Shire Economic Development Strategy 2020-25.

#### **Background**

The Mansfield Shire Economic Development Strategy 2020-2025 (the Strategy) has been developed and consulted on through some of the toughest economic experiences in recent memory not just within the Mansfield Shire but across Australia and the rest of the World.

What has been highlighted is that the resilience of the Mansfield business community has stood strong and the diversity and creativity shown has been incredible.

Whilst the document was in initial draft stages, additional consideration has been given to the importance of supporting the Community to build resilience and to become more agile in response to Emergency Management impacts, to our Community, that are out of our control.

The strategic framework of the Strategy was developed and formalised through the consultation process and identifies the key focus areas that the Strategy addresses, see Table 1.

## 12.2.1 Mansfield Shire Economic Development Strategy 2020-25 cont.

Theme	Objective	Strategies
Strengthen And Diversify The Economy	<u>Objective 1:</u> Diversify the Mansfield economy through targeted enhancement of potential growth sectors.	<ol style="list-style-type: none"> <li>1. Promote the various competitive advantages of Mansfield Shire as a place of business and investment.</li> <li>2. Improve rural property owners and business knowledge of agri-tourism and horticulture opportunities in Mansfield Shire.</li> <li>3. Advocate for investment in education, and improvement of education and training pathways.</li> <li>4. Advocate for investment in health care (including aged care) to increase liveability of the Shire.</li> <li>5. Improve transport and logistics services in Mansfield Shire.</li> </ol>
	<u>Objective 2:</u> Build a sustainable resident base through targeted workforce and resident attraction.	<ol style="list-style-type: none"> <li>6. Support the attraction of younger aged cohort to Mansfield Shire.</li> </ol>
	<u>Objective 3:</u> Ensure business and community resilience to unforeseen events.	<ol style="list-style-type: none"> <li>7. Encourage and support sustainable practice for business and community.</li> <li>8. Build resilience of local businesses and communities through inclusive planning.</li> </ol>
Enhance The Visitor Economy	<u>Objective 4:</u> Strengthen and diversify the visitor economy.	<ol style="list-style-type: none"> <li>9. Support and attract investment in new and existing tourism products and experiences.</li> <li>10. Provide support to the tourism industry through leadership and improved strategic partnerships.</li> </ol>
Drive Growth In Infrastructure And Public Land Enhancement	<u>Objective 5:</u> Invest in infrastructure, planning and amenity improvements to support economic growth.	<ol style="list-style-type: none"> <li>11. Support delivery and implementation of the Mansfield Planning Strategy.</li> <li>12. Advocate, support and deliver key infrastructure projects that will facilitate economic growth.</li> </ol>
Best Practice Economic Development	<u>Objective 6:</u> Deliver best practice economic development to meet industry development needs.	<ol style="list-style-type: none"> <li>13. Actively facilitate business enquires and investment opportunities.</li> <li>14. Support the Shire's business community.</li> <li>15. Strengthen strategic partnerships and encourage regional collaboration.</li> </ol>

**Table 1.**

### Statutory Requirements

There are no statutory requirements.

### Council Plan

Strategic Objective 2.7 Review Council's Economic Development strategy in partnership with the business community to ensure a medium term plan is in place to support ongoing economic growth.

### Financial

The Mansfield Shire Economic Development Strategy 2019-2023 will be delivered within the Economic Development operational budget.

## **12.2.1 Mansfield Shire Economic Development Strategy 2020-25 cont.**

### **Social**

The engagement process and the application of the collective impact framework during the development of this Strategy has reinforced community ownership of this Strategy as a plan developed and owned by the community and relevant stakeholders. It articulates what Council can do to support the desired outcomes.

The Strategy recognises the Mansfield community's high regard for the natural environment and a clear recognition of the strong social networks within our Shire.

### **Environmental**

The project falls within standard operational environmental parameters.

### **Economic**

The Strategy will guide the growth and resilience of the local economy over the five year period 2020-25.

The role of Council will be to continue to engage with local business and industry, support business and investment attraction, strategic land use planning, promoting liveability initiatives and undertaking advocacy efforts.

### **Risk Management**

The project falls within standard operational risk management parameters.

### **Community Engagement**

The Strategy has been developed in partnership with local businesses, community members and Council staff to ensure the development of a robust and actionable strategy.

The Strategy draws on the following primary and secondary research:

- Mansfield Economic Profile (2018);
- Business and Industry Workshops with attendance from over 30 local business and industry members and community members;
- Local Business Survey (39 responses);
- Community Survey (424 responses); and
- Council and Councillor consultation.

### **Officer's Comments**

Submissions received through the engagement process have been reviewed and where appropriate and practical have been included into the recommended final draft.

### **Attachments**

- 1 Draft Mansfield Shire Economic Development Strategy 2020-25



### 12.2.1 Mansfield Shire Economic Development Strategy 2020-25 cont.

**Recommendation:**

**THAT Council endorse the Mansfield Shire Economic Development Strategy 2020-2025**



## 12.2 COMMUNITY SERVICES CONT.

### 12.2.2 Lake Eildon Masterplan

**File Number:** E6147

**Responsible Officer:** Community Services Manager, Mel Hotton

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

This reports seeks Council endorsement of the Lake Eildon Masterplan and associated business plans:

1. Premier Nature Based Precincts
2. Sewage System Investment
3. Skyline Road Precinct (provided under separate cover due to file size)
4. Accommodation Investment

The Masterplan document has been provided to Councillors under separate cover due to file size.

#### Background

Lake Eildon is Victoria's largest inland water storage, which provides a dual irrigation and recreation role. The Lake's primary role is to supply rural water for irrigation purposes, bulk water for provision of potable water to rural towns, and environmental purposes to Goulburn-Murray Water (GMW) entitlement holders. Its secondary role is to provide a recreation offering for local residents and visitors to the region.

Lake Eildon has suffered from a lack of investment over the past two decades, due to a range of challenges including severe long-term drought, inconsistent governance due to multiple land managers, unsuitable land zoning for development, and lack of supporting infrastructure to facilitate investment.

Tourism North East engaged Urban Enterprise to develop the Lake Eildon Masterplan and Business Cases. The Masterplan forms the second stage of the Activating Lake Eildon Project, following Stage 1 which was completed by Urban Enterprise in May 2019.

The purpose of the Masterplan is to establish a shared vision for the activation of Lake Eildon, identifying priority tourism and recreation developments within an environmentally sustainable framework that optimise economic outcomes for the region.

#### Statutory Requirements

There are no statutory requirements.





## 12.2.2 Lake Eildon Masterplan cont.

### Council Plan

Strategic Objective 2.7      Mansfield’s economy is diverse, with the agility to respond to changing consumer demands.

### Financial

The Masterplan was developed in partnership with Murrindindi Shire Council, Goulburn-Murray Water and Regional Development Victoria.

Financial allocation was made as shown in table 1.

Partner	Amount
Mansfield Shire Council	\$ 35,000
Murrindindi Shire Council	\$ 35,000
Goulburn Murray Water	\$ 35,000
Regional Development Victoria	\$150,000

Table 1

### Social

There are no inherent Social impacts.

### Environmental

The Lake Eildon region is primarily a nature-based destination, with key strengths in both water-based and land-based natural assets and associated activities. Key natural assets include Lake Eildon, numerous rivers, and Lake Eildon National Park.

There are also a number of surrounding natural assets, including Mansfield State Forest, Mount Buller and Mount Stirling, which drive visitation to the wider region and can be leveraged to encourage greater visitation to the Lake Eildon region.

The views and vistas of the region being a major drawcard for visitors, with the Lake often being a backdrop for visitors.

### Economic

The total economic impact of tourism and recreation within the Lake Eildon region is currently estimated at \$486 million in output and 2,548 jobs to the Hume region. This accounts for direct visitor expenditure within the Lake Eildon region, as well as expenditure by holiday home and houseboat owners within both Mansfield and Murrindindi Shires.

The Lake Eildon region is projected to grow by an additional 604,922 visitors by 2030, to reach 1,474,800 visitors.

This highlights the need for both private and public sector investment to provide a unique and attractive experience to service these visitors, including investment in key product gaps, infrastructure and visitor services.

## 12.2.2 Lake Eildon Masterplan cont.

### Risk Management

The project falls within standard operational risk management parameters.

### Community Engagement

Extensive stakeholder consultation has been undertaken with Local Government, government agencies, industry members and associations, community associations and community groups.

### Officer's Comments

The Lake Eildon Master Plan is a key advocacy document for use on behalf of the Mansfield community. Opportunities to both public and private sectors to invest and develop projects and implement infrastructure that will secure the economy and year round employment for generations.

Each of the four business case represents a "Game Changer" project in both the Mansfield and Murrindindi Shires.

The key Mansfield Shire projects are as follows;

- **Premier Nature Based Precincts – Fry Bay Nature Based Precinct**

The development of a nature-based precinct at Fry Bay in Goughs Bay will create a visitor destination for current and future visitors to Goughs Bay, as well as be utilised by the local population. The project will deliver a number of interventions, including:

- Low-impact eco-retreat accommodation overlooking the Lake, with 20 suites/pods and a general hub building.
- Iconic architectural lookout;
- Walking trail from Goughs Bay township to lookout and accommodation development,
- Mountain Bike trails.

- **Sewage System Investment – Goughs Bay**

Providing sewerage to Goughs Bay is likely to generate several benefits for the region, including:

- Improved environmental outcomes and lower risks of effluent pollution to waterways, including Lake Eildon and surrounding rivers;
- Increasing residential spend and uplift for existing properties that are constrained by a lack of sewerage;
- Increasing residential development for new lots that have development constraints based on the size of their lots;
- Increasing the number of annual visitors to the region through increased holiday home ownership and construction;
- Facilitating expansion of existing businesses in the region, such as the Goughs Bay Caravan Park; and

## 12.2.2 Lake Eildon Masterplan cont.

- Supporting investment in large-scale developments identified for the region, including an integrated golf resort at Mountain Bay, and investment in nature based precinct at Fry Bay.

### • Skyline Road Precinct

Capitalising on the immersive views of Lake Eildon and the High Country from Skyline Road, the development of the Skyline Road Tourist Precinct will provide a new iconic touring experience in the region. If sealed, the road would strengthen the link between the two largest towns of Lake Eildon: Bonnie Doon and Eildon.

Key features of the concept include:

- Road sealing of approximately 18 kms of road between Eildon-Bonnie Doon;
- Development of a Great Lake Touring Route, including development of architectural lookouts at key vantage points;
- Rezoning of land to accommodate commercial tourism development with views; and
- Development of a boutique distillery with small scale boutique accommodation.

### • Accommodation Investment – Integrated Golf Resort at Mountain Bay

The development of an integrated resort will assist in decreasing the impacts of seasonality across the Lake Eildon region, promoting year-round usage and providing options for all age groups and travel party types. Resort facilities such as dining facilities, pool, gym, activities for children, will fill a key gap in family friendly activities for the region.

There is opportunity to develop an integrated golf resort at Mountain Bay. The proposal includes the following features:

- A 150 room accommodation establishment;
- A dining facility able to be used as a restaurant and hired for private events;
- 18-hole golf course, swimming pool, tennis courts and boat ramp.
- The development will also have the capacity to host conferences and events, which are lacking in Mansfield Shire.

## Attachments

### 1 Lake Eildon Master Plan (provided under separate cover due to file size)

Associated business plans:

- Premier Nature Based Precincts
- Sewage System Investment
- Skyline Road Precinct (provided under separate cover due to file size)
- Accommodation Investment



## 12.2.2 Lake Eildon Masterplan cont.

### **Recommendation:**

**THAT Council**

- 1. endorse the Lake Eildon Masterplan and associated business plans:**
  - **Premier Nature Based Precincts – Fry Bay Nature Based Precinct**
  - **Sewage System Investment – Goughs Bay**
  - **Skyline Road Precinct – Road Sealing Project**
  - **Accommodation Investment – Integrated Golf Resort at Mountain Bay**
- 2. continue to advocate for public and private investment for the planning, development and realisation of these projects.**

## 12.2 COMMUNITY SERVICES CONT.

### 12.2.3 Tourism North East Quarterly Report 2019-20 – Q3

**File Number:** E2017  
**Responsible Officer:** Community Services Manager, Mel Hotton

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

This report provides Council with Tourism North East's Quarterly Report for noting purposes only.

#### Background

At the end of each quarter, Tourism North East (TNE) produces a report that provides an overview of all the regional activities that Mansfield Shire Council invests in, and key deliverables within that period.

Following is the report for the third quarter.

Bushfires had a devastating effect on the High Country's tourism industry during its peak trade period, resulting in a first quarter loss (conservatively) estimated to be worth approximately \$200 million.

The impact of these losses has been further compounded by the COVID-19 pandemic, with visitation to the High Country halted due to travel restrictions.

As a result, a number of TNE activities that were planned have been paused until restrictions are lifted.

TNE focused on bushfire response and recovery by:

- Advocating with all levels of government for support and financial assistance for bushfire impacted businesses
- Co-ordinated a number of applications through Regional Events Fund Bushfire Recovery Round (Visit Victoria) and Regional Tourism Bushfire Recovery Grants (Austrade) to drive visitation, in total; 14 Bushfire Recovery, 12 Bushfire Recovery Regional Events Fund and 3 standard Regional Events Fund.
- Liaised with and secured high profile exposure in Visit Victoria's \$2 million 'Short Stay Goes a Long Way' campaign to encourage visitors to return to the fire impacted regions.
- Undertook extensive media and PR activities across all mediums to leverage consumer sentiment and maintain market presence following the bushfires.

### 12.2.3 Tourism North East Quarterly Report 2019-20 – Q3 cont.

- Provided marketing support for the High Country Comeback event held on 2 February in Port Melbourne.
- Developed the #RollOnBack campaign for Ride High Country, securing additional free of charge (FOC) media channel exposure from our partners.
- Created the Buy Now Stay Later booking platform on Victoria's High Country website providing a welcome revenue stream for tourism businesses.
- Undertook a targeted range of industry mentoring initiatives to support impacted businesses, including facilitating access to grants and grant applications, marketing advice and training and development. Thirty three (33) Mansfield businesses took advantage of this.
- TNE PR worked closely with Visit Victoria to facilitate on-ground roll out of live crosses from around the region, including Mansfield, for Channel 9s Today Show and for Channel 9 News Weather promoting Mansfield as a must-visit destination.
- A Walk High Country media famil with journalist, Craig Sheather, who walked a variety of Mansfield and surrounds trails with new walking operator, Mansfield Bushwalks. His stories will publish across several publications (currently on hold).

In March the new TNE Chief Executive Officer, Bess Nolan-Cook, commenced. Ms Nolan-Cook has a strong background in brand, marketing and communications and a successful history in complex stakeholder engagement.

#### Statutory Requirements

There are no statutory requirements in considering this report.

#### Council Plan

Strategic Direction 1 – Participation and Partnerships

- 1.3 Partnerships are strong between key service providers and authorities across the municipality:

*Co-operate with Tourism North East, Mt Buller Mt Stirling Alpine Resort Management, Goulburn Murray Water and other key industry stakeholders to deliver a range of tourism and visitor services'*

#### Financial

Mansfield Shire Council allocated \$99,256 in the 2019-20 budget to TNE.

TNE is a shared service partnership with the Alpine Shire, Benalla Rural City, Indigo Shire, Rural City of Wangaratta, Towong Shire, Falls Creek Resort Management Board, Mt Hotham Resort Management Board and Mt Buller Resort Management Board.

The collective value of each Local Government area contribution enables significant marketing reach only possible with a collective approach that benefits our region.



### **12.2.3 Tourism North East Quarterly Report 2019-20 – Q3 cont.**

#### **Social**

There are no social factors associate with this report.

#### **Environmental**

There are no environmental factors associated with this report.

#### **Economic**

There are no economic factors associated with this report.

#### **Risk Management**

There are no inherent risks associated with this report.

#### **Community Engagement**

Nil.

#### **Officer's Comments**

TNE produces quarterly reports regarding progress against those initiatives in which Mansfield Shire Council has invested.

#### **Attachments**

- 1 Tourism North East - Mansfield Shire Council 2019-20 Q3 Report

#### **Recommendation:**

**THAT Council receive and note the Tourism North East - Mansfield Shire Council 2019-20 Q3 Report.**

## 12.3 CORPORATE AND ORGANISATIONAL DEVELOPMENT

### 12.3.1 Terms of Reference – Chief Executive Officer Performance and Remuneration Reference and Advisory Group

**File Number:** E6814  
**Responsible Officer:** Corporate and Organisational Development Manager,  
Sharon Scott

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a general or material interest in this matter, as provided in accordance with the *Local Government Act 2020*.

#### Introduction

The Chief Executive Officer Performance and Remuneration Reference and Advisory Group (Advisory Group) undertakes annual reviews of the performance and remuneration of the Mansfield Shire Council Chief Executive Officer (CEO). Terms of Reference set out Council's procedure for carrying out the function of this Advisory Group.

#### Background

At its meeting of 19 May 2020, Council endorsed the establishment of its CEO Performance and Remuneration Reference and Advisory Group for the purpose of undertaking annual reviews of the performance of the CEO. The Advisory Group also make recommendation to Council in relation to the CEO's remuneration review.

At the same time, Council requested the Terms of Reference be developed for the Advisory Group for endorsement at the June 2020 Council meeting.

This report seeks Council endorsement of the attached Terms of Reference for the Advisory Group.

#### Statutory Requirements

Although there is no legislative requirement to develop Terms of Reference for the Advisory Group, s45(2)(b) of the Act determines that all councils are required provide for performance monitoring and an annual review of its CEO. This is in accordance with the CEO Employment and Remuneration Policy that is required to be established in accordance with s63 of the Act. Development of this Policy is currently underway and will be presented to the Council at a future date.

Further, recommendations made to Council on the CEO's remuneration will be in accordance with the principles of the Victorian Government's policy on executive remuneration in public entities, together with any determination that is in effect under s21 of the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019* relating to remuneration bands for executives employed in public service bodies.





### **12.3.1 Terms of Reference – Chief Executive Officer Performance and Remuneration Reference and Advisory Group cont.**

#### **Council Plan**

The development of the Terms of Reference for the Advisory Group fit within Strategic Direction 5 – Responsible Leadership, specifically Strategic Objective 5.1 - *we achieve the highest standards of good governance.*

#### **Financial**

There are no financial implications relating to the development of the Terms of Reference for this Advisory Group. The CEO's remuneration is budgeted for annually.

#### **Social**

There are no social implications relating to the development of the Terms of Reference for this Advisory Group.

#### **Environmental**

There are no environmental implications relating to the development of the Terms of Reference for this Advisory Group.

#### **Economic**

There are no environmental implications relating to the development of the Terms of Reference for this Advisory Group.

#### **Risk Management**

The Terms of Reference for the Advisory Group define its purpose, scope and structure. It assists the Advisory Group to discharge its responsibilities by ensuring an effective governance framework exists.

#### **Community Engagement**

This Advisory Group is an internal committee of Council, therefore community engagement is not required.

#### **Officer's Comments**

Terms of Reference are critical to the effective and efficient function of the Advisory Group and ensures members will have a clear definition of the requirements involved in undertaking annual reviews of the CEO against pre-determined assessment criteria.

#### **Attachments**

- 1 Terms of Reference – Chief Executive Officer Performance and Remuneration Advisory Group.



**12.3.1 Terms of Reference – Chief Executive Officer Performance and Remuneration Reference and Advisory Group cont.**

**Recommendation:**

**THAT Council:**

- 1. endorse the Terms of Reference for the Chief Executive Officer Performance and Remuneration Reference and Advisory Group (Advisory Group).**
- 2. undertake a review of the Terms of Reference for the Advisory Group within three months of the Local Government Council elections. The next Council election is scheduled for 24 October 2020.**

## 12.4 FINANCE

### 12.4.1 Mansfield Shire Council Instruments of Delegation and Authorisation

**File Number:** E328  
**Responsible Officer:** Finance Manager, Mandy Kynnersley

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Summary

This report seeks Council endorsement of the Schedule 5 Instrument of Delegation – Council to Chief Executive Officer and the Schedule 11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*), due to the recent changes in legislation.

#### Background

Delegation to undertake a specific duty or power in accordance with a specific section of an Act of Parliament is essential to enable Council staff to carry out professional duties.

Council subscribes to a delegations and authorisations service produced by the legal firm, Maddocks. The firm reviews all legislation that impacts upon local government in Victoria, and distributes an updated schedule of delegations, reflecting recent legislative changes. This is provided on a six monthly basis. This template is used by many Victorian councils and reflects common practice within the industry.

Drawing on these updates, Instruments are updated periodically as legislation is amended, or new legislation is introduced which impacts upon the operations of Council.

#### Statutory Requirements

The *Local Government Act 2020* received Royal Assent on 24 March 2020.

As a result, section 98 ‘delegations’ of the *Local Government Act 1989* were repealed on 1 May 2020 and replaced by section 11 ‘Power of Delegation’ of the *Local Government Act 2020*. Specifically, section 11(1)(b) provides that a Council may, by instrument of delegation, delegate powers, duties and functions to the Chief Executive Officer.

Section 224 of the *Local Government Act 1989* is an example of a provision that remains in force and so this continues to be the authorising provision for the S11A Instrument of Appointment and Authorisation. However, the power to commence proceedings, which was section 232 of the 1989 Act, will no longer apply from 1 May 2020, and has been replaced with section 313 of the *Local Government Act 2020*.

## 12.4.1 Mansfield Shire Council Instruments of Delegation and Authorisation cont.

### Council Plan

Strategic Direction Five - *Responsible Leadership*.

Strategic Objective 5.1: We achieve the highest standards of good governance

### Financial

There is no financial impact.

### Social

There is no social impact.

### Environmental

There is no environmental impact.

### Economic

There is no economic impact.

### Risk Management

The review and update of Council's delegation instruments mitigates the risk of non-compliance with statutory legislation.

### Community Engagement

There has been no community engagement.

### Officer's Comments

The Schedule 5 Instrument of Delegation – Council to Chief Executive Officer – was previously endorsed by Council at a Special meeting of Council on 30 March 2020. This was specifically for the purpose of expanding the CEO's delegation in the event that Council could not form a quorum due to the COVID-19 pandemic. Given the ongoing pandemic situation, these expanded delegations should remain.

However, since that time, Maddocks has advised of the need for an update due to the enactment of *Local Government Act 2020*. The updated S5 Instrument has been remade in accordance with the new legislation.

The updated S5 Instrument takes into account the matters that cannot be delegated by the CEO pursuant to s11(2) of the *Local Government Act 2020*. These matters are listed as Conditions and Limitations in the Schedule to the S5 Instrument, including the condition under s11(5) of the *Local Government Act 2020* that any delegation to enter into a contract must include a financial limit.

### 12.4.1 Mansfield Shire Council Instruments of Delegation and Authorisation cont.

The Schedule 11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) was previously endorsed on 21 April 2020. The S11A update takes into account the repealing of section 232 of the *Local Government Act 1989*, from 1 May 2020, which has been replaced with s313 of the *Local Government Act 2020*.

#### Attachments

- 1 S5 Instrument of Delegation – Council to Chief Executive Officer
- 2 S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

#### **Recommendation:**

##### **THAT Council:**

- 1. revoke the existing Schedule 5 – Instruments of Delegation from Council to Chief Executive Officer previously endorsed by Council on 30 March 2020.**
- 2. endorse the Schedule 5 – Instrument of Delegation from Council to Chief Executive Officer dated 23 June 2020.**
- 3. determine that during the continued declared State of Emergency arising from the global pandemic COVID-19 and in circumstances where a Council quorum cannot be formed, the Chief Executive Officer’s delegation under Schedule 5 continues to be expanded to include all matters that would normally be determined by the Council excluding such matters that are specifically prohibited by the Local Government Act 2020 or any other relevant Act.**
- 4. receive from the Chief Executive Officer a report to the next available meeting on the Council decisions made under the expanded delegation.**
- 5. revoke the existing S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) dated 21 April 2020.**
- 6. endorse the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) dated 23 June 2020.**
- 7. sign and seal the Instruments of Delegation and Authorisation.**

## 12.4 FINANCE CONT.

### 12.4.2 Mansfield Shire Council Rating Strategy 2020-21

**File Number:** E698  
**Responsible Officer:** Finance Manager, Mandy Kynnersley

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

The Mansfield Shire Council Rating Strategy 2020-21 requires Council endorsement.

#### Background

Council adopts a Rating Strategy each year that determines:

- The general rate differential categories, objectives and level
- The level of municipal charge
- Types of service charges levied (ie waste)
- Allowable rebates identified

All parts of the Rating Strategy are determined with consideration of the principals of equity and fairness, balanced with the statutory requirements of the *Local Government Act 1989* (the Act).

There are no changes recommended to underlying concepts of the Rating Strategy from the 2019-20 version. The document has been updated to reflect rates and values from the 2020 land revaluation performed by the Valuer-General Victoria and the 2020-21 proposed budget.

#### Statutory Requirements

The Victorian Government is currently undertaking a review of the Local Government Rating System. After a six month engagement campaign, the Rating Review Panel submitted its report to the Minister for Local Government at the end of March 2020. The report has not been released publicly, and the sector anticipates the Minister will release a response toward the end of 2020.

Until then, Council rates and service charges continue to be regulated by Part 8 of the *Local Government Act 1989*.

## 12.4.2 Mansfield Shire Council Rating Strategy 2020-21 cont.

Sections of particular note include:

- S158: Council must declare rates and charges (including differentials) by 30 June each year for the following financial year
- S159: Council may declare a municipal charge which cannot exceed 20% of the total of general rates and municipal charge combined.
- S161: If a Council declares differential rates, it must specify the objectives of each differential rate
- S161(5): the highest differential rate must not be more than 4 times the lowest differential rate
- S162: Council may declare a service charge for the collection and disposal of refuse

### Council Plan

Strategic Direction 2: Financial Sustainability

#### Financial

The majority of the Rating Strategy has no impact on the level of revenue generated by Council, but rather determines the allocation of the allowable pool of general rates amongst property owners of the municipality.

Rebates and concessions reduce the level of income received, however these are considered immaterial for the purposes of the budget.

Recoverability of service costs via service charges (only waste management for Mansfield Shire Council) is determined by the *Local Government Act 1989* and supporting guidance from Local Government Victoria (influenced by the Victorian Ombudsman and the Victorian Auditor General's Office). The proposed Rating Strategy for 2020-21 provides for cost recovery for all waste services allowable under the Act, which assumes a net nil impact to Council's budget.

#### Social

There are no significant social impacts in relation to the Rating Strategy. With regard to affordability, it is noted that Council has only five current enacted Financial Hardship applications.

#### Environmental

There are no environmental impacts in relation to the Rating Strategy.

#### Economic

There are no significant known economic impacts in relation to the Rating Strategy.

## 12.4.2 Mansfield Shire Council Rating Strategy 2020-21 cont.

### Risk Management

Adopting a formal Rating Strategy minimises the risk on non-compliance with rating requirements of the *Local Government Act 1989*.

### Community Engagement

The key components of the Rating Strategy were outlined in section 4.1.1 of the proposed Budget 2020-21. The budget was released for public comment between 15 April and 12 May 2020.

Submissions to the budget were received and heard by a Special Committee of Council on 26 May 2020. Of the 23 submissions, none related to the components of the Rating Strategy, although five made recommendations to reduce the 2% overall annual rate increase applied in the budget.

### Officer's Comments

There are no amendments recommended to the underlying concepts within the Rating Strategy for 2020-21. The document has however been updated to reflect 2020-21 budget data now that supplementary assessments have closed and land revaluations have been finalised by the Valuer-General Victoria.

If Council endorse a 2% increase to the base average rate, in accordance with the 2020-21 rate cap, the impact on the approximate median value property per differential rating category is shown below:

Rating Category (and differential)	Median capital improved value	Rates and service charges 2020-21 (*assumes 240L recycle bin and 120L waste bin)	Increase in rates and service charges from 2019-20 to 2020-21
Residential (100%)	\$ 316,000	\$ 1,551	\$ 33
Rural Residential (89%)	\$ 480,000	\$ 1,868	\$ 38
Vacant Land (130%)	\$ 128,000	\$ 1,125	\$ 26
Farmland (66%)	\$ 790,000	\$ 2,137	\$ 43
Commercial (137%)	\$ 364,000	\$ 2,072	\$ 42

The Budget 2020-21 and the Strategic Resource Plan 2020-24 have been prepared based on the Rating Strategy 2020-21 as attached for Council review and endorsement.

### Attachments

- 1 Mansfield Shire Council Rating Strategy 2020-21

### **Recommendation:**

**THAT Council endorse the Mansfield Shire Council Rating Strategy 2020-21.**



## 12.4 FINANCE CONT.

### 12.4.3 Adoption of the Council Plan 2017-21 (2020 review) and Strategic Resource Plan 2020-24

**File Number:** E4397  
**Responsible Officer:** Finance Manager, Mandy Kynnersley

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

This report seeks a resolution from Council to adopt the Council Plan 2017-21 (2020 review) and Strategic Resource Plan 2020-24 (collectively the revised Council Plan).

#### Background

In accordance with Section 125(7) of the *Local Government Act 1989*, at least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect to the remaining period of the Council Plan.

As part of the annual review of the Council Plan, minor amendments were made in April 2020. The revised Council Plan includes the proposed Strategic Resource Plan 2020-24 (SRP), which outlines the allocation of financial and non-financial resources over the next four years to support the implementation of the Council Plan.

At its Special meeting of 14 April 2020, Council released its revised Council Plan for public inspection, and resolved to establish a Special Committee of Council, consisting of all Councillors, to hear submissions.

Over the subsequent 28 day period, commencing 15 April 2020 and closing 5:00pm on 12 May 2020, Council accepted submissions to the revised Council Plan. The three submissions received during this period were presented to the Special Committee of Council for consideration on 26 May 2020.

As a result of both the submissions and changes in circumstances, estimates and the economic environment, amendments have been made to the revised Council Plan (including the SRP) presented with this report and recommended to Council for adoption.

The key changes are outlined in the Officer's Comments section of this report.

#### Statutory Requirements

The *Local Government Act 1989* provides that where the Council makes adjustments to the Council Plan (including SRP), Council must give public notice of its intention to amend the Council Plan and provide the opportunity for the public to make submissions in accordance with Section 223 of the *Local Government Act 1989*.

### **12.4.3 Adoption of the Council Plan 2017-21 (2020 review) and Strategic Resource Plan 2020-24 cont.**

Following the Statutory process, Council will consider any submissions received, make further amendments as required, adopt the revised Council Plan and SRP and forward the documents to the Minister for Local Government.

#### **Council Plan**

The Council Plan is a four year strategic document which outlines how Council will deliver initiatives that address issues facing the municipality and respond to community priorities.

Five Strategic Directions underpin the Plan, which are:

- Strategic Direction One: Participation and Partnerships
- Strategic Direction Two: Financial Sustainability
- Strategic Direction Three: Community Resilience & Connectivity
- Strategic Direction Four: Enhanced Liveability
- Strategic Direction Five: Responsible Leadership.

#### **Financial**

The SRP drives the allocation of resources and development of both short and medium term financial strategies. It outlines how resources will be allocated over a four year period, whilst the supporting annual budget provides greater detail as to how resources will be used to deliver the Council Plan over the next twelve month period.

#### **Social**

The Council Plan is one of the key means through which Council is able to identify community issues and aspirations and outlines how Council will work in partnership with the community to achieve its goals.

Strategic Direction One relates to Participation and Partnerships, while Strategic Direction Three relates to Community Resilience and Connectivity. Under both of these key themes sit a number of Strategic Objectives and strategies to support the participation and inclusion of all our community in decision making, improved community resilience and connections. Several strategies relate to the development of strategic plans relating to active ageing and youth, supported by the provision of infrastructure to reflect changing community needs.

#### **Environmental**

Strategic Direction Four relates to Enhanced Liveability and outlines strategies to support the protection and enhancement of our environment, including the preparation of a Waste Management Strategy and review of the Environment Strategy in partnership with the community. Supporting the work of Landcare is another important strategy included within the Plan.

### **12.4.3 Adoption of the Council Plan 2017-21 (2020 review) and Strategic Resource Plan 2020-24 cont.**

#### **Economic**

Strategic Direction Two relates to Financial Sustainability and outlines strategies to promote tourism and review economic development in partnership with the business community to ensure a medium term plan is in place to support ongoing economic growth.

The 2019-20 financial year brought many challenges to the Mansfield Shire and our community. Many residents and businesses were adversely affected by bushfires and storms. We now all face further uncertainty with the State of Emergency declaration in relation to the COVID-19 pandemic that commenced in March 2020.

The draft SRP takes the current difficult times into consideration and focusses on containing Council's operating expenses whilst renewing community infrastructure assets and planning for the future.

#### **Risk Management**

Strategic Direction Five relates to Responsible Leadership and outlines strategies relating to risk management including the completion of three internal audits per year, provision of quarterly updates on the progress of the Council Plan, undertaking an annual review of the Corporate Risk Register and ensuring the Audit and Risk Advisory Committee oversees the implementation of Council's risk management strategy and corporate risk register.

#### **Community Engagement**

The original Council Plan adopted in 2017 was shaped by community input and consultation including a community survey, discussions at a series of community forums and through written and verbal submissions to Council. The Plan is reviewed annually.

The SRP is a rolling four year plan and therefore amended annually based on the annual budget.

The revised Council Plan and SRP were placed on public exhibition for a period of 28 days. During this time members of the community made three submissions which were presented to and considered by a Special Committee of Council on 26 May 2020.

#### **Officer's Comments**

In response to community submissions, two additions have been made to the Council Plan and are proposed for Council endorsement.

- 1) The following new action has been added under Strategic Objective 1.1 "Our community has a say in matter of interest to them":

*"Partner with the community to conduct an independent economic, social and environmental impact study of a future drive-through ultra-processed food outlet or convenience restaurant being established in the Mansfield township."*



### 12.4.3 Adoption of the Council Plan 2017-21 (2020 review) and Strategic Resource Plan 2020-24 cont.

- 2) The following new action has been added under Strategic Objective 3.2 “We support our communities in meeting their own needs”:

*“Support the Mansfield Autism Statewide Service’s “Operation Gamechanger” development project.”*

The updated SRP for 2020-24 has been prepared in parallel with the Budget 2020-21.

#### Attachment

- 1 Council Plan 2017-2021 (2020 review) including Strategic Resource Plan 2020-2024

#### **Recommendation:**

#### **That Council:**

- 1. Having exhibited the revised Mansfield Shire Council Plan 2017-21 and having considered written and verbal submissions relevant to the Council Plan and Strategic Resource Plan pursuant to Section 223 of the *Local Government Act 1989*, adopt the revised Mansfield Shire Council Plan 2017-21, incorporating the updated Strategic Resource Plan 2020-24.**
- 2. Notify the community of the adoption of the revised Council Plan through**
  - a. a notice in the Mansfield Courier;**
  - b. a notice on the Mansfield Shire Council website; and,**
  - c. a post on the Mansfield Shire Council Facebook page.**
- 3. Provide a copy of the revised Mansfield Shire Council Plan 2017-21 to the Minister for Local Government in accordance with section 125(10) of the *Local Government Act 1989*.**
- 4. Make a copy of the revised Mansfield Shire Council Plan 2017-21 available for public inspection at its municipal office and on its website at all times in accordance with section 125(11) of the *Local Government Act 1989***

## 12.4 FINANCE CONT.

### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21

**File Number:** E6411

**Responsible Officer:** Finance Manager, Mandy Kynnersley

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

This reports seeks a resolution from Council to adopt the Budget 2020-21 including the schedule of fees and charges.

#### Background

At its Special meeting of Council meeting on 14 April 2020, Council released its Proposed Annual Budget 2020-21 including schedule of fees and charges (proposed budget) for public inspection, and resolved to establish a Special Committee of Council, consisting of all Councillors, to hear submissions.

Over the subsequent 28 day period, commencing 15 April 2020 and closing 5:00pm on 12 May 2020, Council accepted submissions to the proposed budget. The submissions received during this period were presented to the Special Committee of Council for consideration on 26 May 2020.

As a result of both the submissions and changes in circumstances, estimates and the economic environment, amendments have been made to the Budget 2020-21 including schedule of fees and charges (the Budget) presented with this report and recommended to Council for adoption. The key changes are outlined in the Officer's Comments section of this report.

#### Statutory Requirements

The sections of the *Local Government Act 1989* relating to Budget preparation and review remain in force until they are repealed by the *Local Government Act 2020* on 24 October 2020. Therefore all the following references to the Act within this report are references to the *Local Government Act 1989*.

The budget is prepared in accordance with section 127 of the Act and the *Local Government (Planning and reporting) Regulations 2014*. It was released for public exhibition in accordance with section 129 of the Act and submissions were considered under section 223 of the Act.

S128 of the Act requires Council to prepare a revised budget if circumstances arise which cause a material change in the budget. The changes proposed in this paper are not considered to be material for the purposes of s128 and s129 and therefore the modified budget is not required to undergo a further public consultation process.

#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

Section 130 of the Act requires Council to adopt the budget by 30 June in an ordinary year, however a Ministerial notice published in the Government Gazette (No. S 192, 9 April 2020) pursuant to s130(3) has extended this year's required adoption date to 31 August 2020.

##### **Council Plan**

After each general election, Council is required to develop a four-year Council Plan including objectives and strategies to achieve its objectives.

The Council Plan 2017-2021 includes five strategic objectives; Participation and Partnerships, Financial Sustainability, Community Resilience and Connectivity, Enhanced Liveability and Responsible Leadership.

The Proposed Budget 2020-21 has been developed to allocate resources in order to achieve Council Plan objectives, including the following:

##### Participation and Partnerships

Council will partner with Ghadaba to deliver an indigenous garden at the Mansfield Botanic Park (fully funded by external bodies), and with Mansfield Kindergarten to revive the Mechanics Institute building and improve kindergarten facilities.

In partnership with Murrindindi Shire Council, we will continue to advocate to State and Federal Government for support to implement the Activating Lake Eildon plan.

##### Financial sustainability

Council's budget is developed in accordance with the Financial Strategy 2018 and strives to meet the following indicators:

- Available funds (cash) of \$3m as at 30 June each year
- Debt levels below 70% of rate income
- Achieve a small operational surplus, on average, over a four year period
- Asset renewal spend at least the equivalent of depreciation each year
- Achieve a break even or better cash result

The Budget 2020-21 proposes that Council keeps operational expenditure under control by delivering existing services at current service levels, and focusses capital works on renewal of existing road and building infrastructure. New initiatives have been restricted to \$508,000.

A five year service review program will seek to identify cost or efficiency savings across a range of services including Home and Community Care, visitor servicing, human resource management, revenue rates and property, environment, project management and emergency management.

Rates will increase in accordance with the 2% cap declared by the Victorian Minister for Local Government.

#### **12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

##### Community Resilience and Connectivity

Council will continue to support our seniors through the provision of Home and Community Care, aged care assessment, and Planned Activities Groups.

Economic resilience will be supported through the delivery of the Economic Development strategy, Planning strategy, and Commercial and Industrial Land Use strategies.

The events calendar will continue to connect the community with the High Country Festival, TARGA and the ever growing Lantern Festival.

##### Enhanced Liveability

Council will deliver a new indoor dual court multi-purpose stadium, in partnership with the Department of Education and the Federal Government, which will increase the capacity for sport and recreation facilities in Mansfield.

Council will seek funding for a new pavilion at the Lords Oval, including change room facilities for both males and females, providing improved social infrastructure for community groups and clubs.

Council will continue to maintain the many beautiful parks, gardens, and public spaces, and will construct an exciting new playground at the Mansfield Botanic Park.

##### Responsible Leadership

With Council elections scheduled for October 2020, the newly elected Council will work together with the community to develop a new Council Plan informed by a Community Vision.

Council will also implement the requirements of the new Local Government Act 2020 including a Public Transparency Policy and Community Engagement Strategy.

Section 2 of the Budget document presents revenue and expenditure in relation to services listed under each of the Council Plan objectives.

##### **Financial**

The Budget 2020-21 is the primary financial planning document for the financial year and underpins all spending in the 2020-21 financial year.

The Budget 2020-21 proposes that Council will fund just a few new initiatives in 2020-21, including:

- \$30,000 allocated for development of a Climate Action Plan.
- Solar panel installation on Council buildings valued at \$30,000.
- \$38,760 toward the implementation of improved signage along the Great Victorian Rail Trail including capturing and telling the story of existing sites along the trail.

#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

- A full review of Council's Home and Community Care programs following national reform and a review of Council's Visitor Information Service. The two reviews will cost \$95,000 in total.
- An allocation of \$34,000 to undertake a feasibility study regarding the Shire's capacity to deliver Early Years Education now and into the future. The study is fully funded by the Department of Education.
- The creation of an indigenous garden at the Mansfield Botanic Park in partnership with Ghadaba, fully funded by \$42,000 in grants.

Council typically delivers a capital works program averaging about \$5-6m annually. It is proposed that in 2020-21 this will be bigger in volume as Council delivers on new projects and completes others from the previous financial year that received government support through external funding programs.

The proposed Capital Works program for 2020-21 will total \$15m. The capital works program will be funded by \$7.3 from external grants and \$7.7m from Council operations and includes the completion of some exciting large projects that have been supported with significant government funding.

Some of the key infrastructure projects to be undertaken include:

- \$3.7m for extensive road renewal projects (including \$591,592 government funding through the Roads 2 Recovery program).
- \$3.7m for a new pavilion at the Lords Oval (contingent upon successful applications for \$3.2m government funding).
- \$3.1m for the completion of the new dual court indoor multi-use sports stadium and associated infrastructure (including carpark), in conjunction with the Department of Education and Mansfield Secondary College. This project will cost \$4.7m over two years including \$3.4m from the Federal Government.
- \$1.1m to upgrade View Street including kerb and channel and \$1.0m to upgrade the intersection with Highett Street (including \$600,000 in government funding).
- \$667,000 to deliver a new playground at the Mansfield Botanic Park. After extensive input from the community the playground will include new nature play areas, mini trampolines, water play, cubby houses and more.
- \$173,000 toward the renovation of the Mechanics Institute building, ensuring Mansfield Kindergarten can continue its redevelopment and expansion plans.
- \$90,000 for a cardboard baler at Council's Resource Recovery Centre to ensure a cleaner quality of cardboard recycling, and improve the value recovered.
- \$7,632 for the continuation of installation of a new radio frequency identification system at the library which will modernise and automate many library functions in relation to the checking in/out and cataloguing of books.

Rate increases have been capped at 2% in line with the Victorian Government's Fair Go Rates System.



#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

The Budget 2020-21 also includes the schedule of fees and charges proposed for 2020-21. The majority of fees and charges have been updated from the prior year value to reflect either statutory requirements, a CPI increase of 2%, or cost recovery. It is proposed however, that Council waive a number of fees and charges to support the recovery from the effects the bushfires and COVID-19 have had, or are anticipated to have, on the economy of the Mansfield Shire.

The waivers would be for the 12 month period commencing 1 July 2020 and relate to the following fees and charges:

Fee category / name	19-20 fee (range)	20-21 fee	Estimated total value of forgone income
Local Laws / Permits	\$10-\$250	nil	\$3,000
Road Infrastructure Service / Works within a road reserve permits	\$88 - \$638	nil	\$10,000
Community Services / Aged and disability services / Community shopping bus	\$6	nil	\$1,600
Community Services / Mansfield Library / Meeting room hire – commercial operators	\$36-\$143	nil	\$1,000
Building & Sporting Facilities / Facility hire rates / Mansfield Community Centre – room hire	\$6 - \$152	nil	\$6,000
Mansfield Family & Children’s Centre – room hire	\$35 - \$170	nil	\$3,000
Building & Sporting Facilities / Facility hire rates / Mansfield Sporting Complex – usage fees, excluding storerooms/cupboards (*waiver not applicable to schools)	\$19 - \$1,530	nil	\$39,500
Seasonal Charge (Mansfield Basketball Club)	\$9,935	nil	\$9,935
Environmental Health Service / Environmental health registrations	\$71 - \$1,750	nil	\$106,000
**Transshipment Yards / Transshipment fees	\$1,305	nil	\$0
<b>Total estimated value of fee waivers</b>			<b>\$180,035</b>

## 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

### Social

Social issues have been taken into account during the budget process and underpin many of the assumptions contained therein.

### Environmental

Environmental issues have been taken into account during the budget process, including the allocation of \$30,000 to develop a Climate Action Plan and \$90,000 for a cardboard baler at the Resource Recovery Centre.

### Economic

The COVID-19 pandemic is having and will continue to have a significant economic impact on the globe, the nation, the state and more locally, the shire of Mansfield. The extent of that impact is still unknown, and we continue to deal with a fluid and fast changing environment.

In the current financial year Council will incur direct additional costs attributable to COVID-19 totalling \$130,000 which includes building sanitation, webcasting and zoom use, implementation of the Bang The Table online engagement platform, and an economic impact analysis. Council's cash reserves are in a good position to allow the absorption of these costs this financial year.

The Budget 2020-21 seeks to support the local economy with the inclusion of \$1.06 million in government funding for bushfire recovery that will be allocated in consultation with the Business and Community Recovery Advisory Committee, and \$1.6 million from the State Working for Victoria Fund, offering short term employment to those whose employment has been impacted by COVID-19.

Assumptions in the long-term financial plan that may change over the next six to twelve months include:

- A call from Vision Super under the defined benefits superannuation scheme if the vested benefits index drops below the 97% threshold (102% at 31 March 2020 – a drop of 5% from 31 December 2019)
- Enterprise agreement annual increases (current agreement expires 7 November 2020)
- Consumer Price Index
- Rate cap for 2021 (announced in December)
- Interest rates
- Cashflows including debtor default

### Risk Management

The Budget 2020-21 addresses financial risk and the risk of asset failure. It focuses on not increasing our operating expenses, instead, renewing community infrastructure assets and planning for the future.

## 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

### Community Engagement

#### **Stage 1 Engagement**

The 2020-21 budget cycle is the first time Council has involved the community early in its budget development process. In December 2019 and January 2020 Council sought community ideas to inform the development of the budget. One hundred and nineteen proposals/ideas were submitted from the community. These ideas were reviewed and assessed against the published criteria on Have Your Say, as outlined below:

#### 1. Purpose

Proposals should have a purpose that connects to one or more of the following five themes:

- Community Benefit:
  - creating something that the local community will benefit from.
- General Efficiency:
  - improving the way we do something to make it simpler, quicker, easier.
- Cost Savings:
  - a project that will lead to proven cost savings either immediately or in the future.
- Revenue Generation:
  - an initiative that will earn income for the broad community either directly (to Council) or indirectly.
- Legislative Requirements:
  - ensures compliance with a legislative requirement.

#### 2. Cost

Assessment of the estimated cost of the proposal over the entire life of the project.

#### 3. Strategic Fit

Council operates in accordance with a variety of strategic plans, of which the Council Plan is key. Proposals and ideas were evaluated against the Mansfield Shire Council Plan 2017-21 to identify which of the strategic objectives and goals the project addressed or complemented.

#### 4. Operational Impact

Council's current capacity to deliver or support the suggested project or service which included looking at the staff, systems and processes required.

**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

The below table summarises the themes of the ideas/ submissions received:

Purpose / theme	Total
Community benefit	97
Cost savings	6
General efficiency	2
Legislative compliance	3
Revenue generation	4
No budgetary impact	7
<b>Grand Total</b>	<b>119</b>

Of the 119 ideas, 36 were able to have a cost estimate attributed. The total value of the 36 ideas was approximately \$3m.

In considering Council's financial sustainability, an affordable dollar amount of new initiatives is recommended to be around \$500,000 per year.

The following new initiatives from the community ideas presented were included in the Proposed Budget 2020-21:

Project	2020-2021	Source
<b>Community Services</b>		
Performing Arts Centre - implementation of business plan	\$ 20,000	Council Plan
Feasibility Study: Early Years Education Capacity	\$ 34,000	Council
Community Matching Fund - increase funding pool to \$30,000 (currently \$20,000)	\$ 10,000	Community
Service Review: Community and Home Care	\$ 65,000	Council Plan
Service Review: Visitor Servicing	\$ 30,000	Council Plan
<b>Development Services</b>		
Staff resources: Waste officer (1FTE, Band 5)	\$ 78,055	Council
Masterplan: Resource Recovery Centre	\$ 30,000	Strategy
<b>Finance &amp; Governance</b>		
Council Plan workshops	\$ 60,000	Legislation
Councillor induction	\$ 30,000	Legislation
<b>Total OPERATING INITIATIVES</b>	<b>\$ 357,055</b>	

#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

<b>Capital</b>		
Mansfield Recreation Reserve - nets behind goals	\$ 37,000	Insurance
Library RFID: Smart Return Bin	\$ 7,632	Council
Solar panels on Council Buildings	\$ 30,000	Community
Indigenous Garden at Mansfield Botanic Park (in partnership with Ghadaba)	\$ 21,000	Community
Upgrade irrigation in the High Street median	\$ 50,000	Council
Cardboard baler	\$ 90,000	Council
<b>Total CAPITAL INITIATIVES</b>	<b>\$ 235,632</b>	
<b>Total Council funded new initiatives</b>	<b>\$ 592,687</b>	
<b>New initiatives funded externally</b>		
Strategy: Climate Action Plan	\$ 30,000	Council Plan
Great Victorian Rail Trail Strategic Development Plan implementation year 1 of 4	\$ 38,670	Strategy
<b>Total new initiatives funded externally through grants</b>	<b>\$ 68,670</b>	

In addition to the above new initiatives, the Proposed Budget 2020-21 included directing its recurrent building renewal budget to two community requested projects:

- \$21,500 to restump the Bonnie Doon Community Centre
- \$173,000 toward renovating the Mechanics Institute building in Ailsa Street, Mansfield to enable completion of the Mansfield Kindergarten masterplan that has received \$600,000 in government funding

#### **Stage 2 Engagement**

The Proposed Budget 2020-21 was endorsed by Council at a Special Council Meeting 14 April 2020, and public submissions sought under section 223 of the Act.

Submissions were accepted over a period of 28 days commencing 15 April 2020 and closing 12 May 2020 during which time Council made the proposed budget (which includes a schedule of proposed fees and charges) available on Council's website and in hard copy on request.

The exhibition period was advertised in the Mansfield Courier, and on Council's website and Facebook page.

Council launched supporting and explanatory information on the *Have Your Say* portal over the same period. This included background information, the engagement process, and seven different fact sheets covering topics including:

- Budget context
- Income
- Capital expenditure
- Operation expenditure

**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

- Delivering the Council Plan
- Community engagement
- Rates and charges

Council made four Facebook posts during the exhibition period promoting the opportunity to make a submission.

The *Have Your Say* portal also provided the opportunity for individuals to ask questions of Council during the exhibition period. Council received questions from three individuals. Responses to two of the requests were published as Frequently Asked Questions on Council's website. The third request was also submitted as a formal submission and was included in the s223 submissions process – i.e. presented to the Special Committee of Council for consideration.

Council received a total of 23 written submissions, and 15 of those submitters presented verbally to the Special Committee of Council on 26 May 2020. The meeting was conducted virtually over Zoom and publicly streamed on Council's YouTube channel and aired by Mansfield Community Radio.

**Officer's Comments**

The Budget 2020-21 has been developed in accordance with legislative and best practice requirements, based on the model provided by Local Government Victoria. It reflects the five objectives of the revised Council Plan 2017-2020 and reports sound financial indicators as required by the Local Government (Planning and Reporting) Regulations 2014.

As a result of both the submissions and changes in circumstances, estimates and the economic environment, amendments have been made to the Budget 2020-21 including schedule of fees and charges (the Budget) presented with this report and recommended to Council for adoption. The key changes are summarised below:

Item	Change (\$)	Operating / Capital	Rationale
Working for Victoria funding (WV)	\$1.65 million (net effect nil)	Operating	<p>On 19 May 2020 Council resolved to enter in an agreement with the State Government under the Working for Victoria Fund for up to \$1.67 million to employ up to 33 full time equivalent staff on short term (six month) contracts.</p> <p>\$1.65 million (or less) in income will be offset by \$1.65 million (or less) in matching expenditure on employment and associated on-boarding costs.</p> <p>Total income and total expenditure will be increased within the budget. The net effect on cash and the operating result is nil.</p>

**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

Item	Change (\$)	Operating / Capital	Rationale
Bushfire Recovery Funding	\$1.06 million (net effect nil)	Operating	<p>Council has received advice of access to \$1.06 million in funding to support recovery of the Mansfield Community from the impact of the bushfires.</p> <p>On 19 May 2020 Council resolved to establish a Business and Community Recovery Advisory Committee to provide oversight and guidance in the delivery of targeted recovery programs and activities to accelerate economic recovery and community wellbeing.</p> <p>\$1,060,000 in income will be offset by \$1,060,000 in matching expenditure under three separate funding tranches in relation to bushfire recovery.</p> <p>Total income and total expenditure will be increased within the budget. The net effect on cash and the operating result is nil.</p>
Local Road and Community Infrastructure program (LRCI)	\$0.591 million (net effect nil)	Capital	<p>Council has been awarded access to a funding allocation of \$591,593 from the federal government via the \$500 million LRCI program from 1 July 2020.</p> <p>The funds will be allocated toward an identified community infrastructure project once discussions have been held with the funding body.</p> <p>Total capital income and total capital expenditure (grant funded) will both be increased in the budget.</p> <p>The net effect on the Income Statement will be an increase of \$591k income.</p> <p>The net effect on the Capital Works Statement will be an increase in \$591k expenditure.</p> <p>The net effect on cash will be nil.</p>

**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

Item	Change (\$)	Operating / Capital	Rationale
Lords Pavilion	\$2.71 million (net impact nil)	Capital	<p>Community feedback informed Council that the priority for the Lords Oval Pavilion is change room facilities, in addition to the Community Hub proposed in stage one of the project.</p> <p>It is considered that the current environment that is giving rise to increased funding opportunities may be the best opportunity to ensure the entire project can be completed at the least cost to Council.</p> <p>In response, Council is actively seeking funding opportunities now that will enable the stage two change rooms to be brought forward and the Pavilion project delivered in its entirety. The Budget 2020-21 reflects this intention and the total cost of the entire project (\$3.7 million) has been included in the budget, but the Council contribution remains the same at \$490,000.</p>
Botanic Park Playground	\$206,559 (net impact nil)	Capital	<p>The proposed budget assumed carry forward of \$500k (\$250k council cash and \$250k grant income) for the playground development at the Mansfield Botanic Park.</p> <p>Finalisation of the project design has a revised total project cost of \$706,559 including design costs of \$39,480 and delivery costs estimated at \$667,079.</p> <p>Council endorsed the final designs and authorised funding applications to be submitted to seek external contributions.</p> <p>Council's cash contribution to the project will remain at \$250,000 in total. The 2020-21 budget will now propose total capital expenditure of \$667,079 (rather than carry forwards), comprising \$456,559 external funding, and \$250,000 Council funding.</p> <p>Net impact to cash is nil. Income will increase by \$206,559, and capital expenditure will increase by \$167,079.</p>



**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

Item	Change (\$)	Operating / Capital	Rationale
Performing Arts Centre Business Plan	\$20 k	Operating	Given the implementation of the new Business Plan at the Performing Arts Centre relies on new income streams unlikely to be realised in the current climate, it is proposed to delay the implementation and adjust the budget back to reflect 2019-20 operations until Council makes a determination on this matter. This is a net saving of \$20,000.
Community Matching Fund	\$30 k	Operating	The Community Matching Fund is a grants program facilitated by Council. Community feedback asked Council to consider cancelling non-essential initiatives in 2020-21. Given the fund requires matching contributions from the community applicants, the fund will be placed on hold for 12 months to give community groups time to regroup, plan and finance potential projects. This is a reduction in operational expenditure of \$30,000.
Indigenous Garden at the Mansfield Botanic Park	\$21 k	Capital	Ghadaba has received confirmation of full external funding for this project, so Council are no longer required to provide a cash contribution. This is a \$21,000 reduction in capital expenditure.
Early years education feasibility study	\$34 k	Operating	The study will be fully funded by the Department of Education. This is an increase in income and therefore a net saving of \$34,000.
Waivers of selected fees and charges	\$180 k	Operating	Waivers of selected fees and charges, as listed in the Financial section of this report. This is a reduction in user charges income.

The effects of the changes listed above on the key Statements in the budget document are shown below:

Income Statement	Amendment	Revised balance
Revenue	\$6.082 million increase	
Expenses	\$2.642 million increase	
Net result	\$3.440 million increase	\$6.309 million surplus

**12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.**

Statement of Capital Works	Amendment	Revised balance
Total capital works expenditure	\$3.469 million increase	\$15.018 million

Statement of Cash Flows	Amendment	Revised balance
Net increase/(decrease) in cash and cash equivalents	\$0.500 million increase	(\$2.558) million

Statement of Human Resources	Amendment	Revised balance
Employee costs – WFV	\$1.647 million increase	\$1.647 million
Total employee expenditure	\$1.647 million increase	\$11.309 million

**Attachments**

- 1 Mansfield Shire Council Budget 2020-21 (including schedule of fees and charges)

**Recommendation:****THAT Council:**

- 1) Having considered written and verbal submissions pursuant to Section 223 of the *Local Government Act 1989*, adopt the Budget 2020-21 (as attached), including the Schedule of Fees and Charges for the financial year ending 30 June 2021.
- 2) Formally declare the following rates and charges for the 2020-21 rating year:
  - A. MUNICIPAL CHARGE
    - i) Pursuant to the provisions of Section 159 of the *Local Government Act 1989* a municipal charge be declared in respect of the 2020-21 financial year.
    - ii) The municipal charge be declared for the purpose of covering some of the administrative costs to Council.
    - iii) The municipal charge in the sum of \$324.25 for each rateable land (or part) in respect of which a municipal charge may be levied is declared in respect of the 2020-21 financial year.
    - iv) It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

##### B. GENERAL RATES

- i) Pursuant to the provisions of Section 161 of the *Local Government Act 1989* the following differential rates be declared for the 2020-21 financial year:
- A general rate of 0.2850 cents in the dollar of CIV for all rateable residential properties.
  - A general rate of 0.3905 cents in the dollar of CIV for all rateable commercial properties.
  - A general rate of 0.3705 cents in the dollar of CIV for all rateable vacant land.
  - A general rate of 0.2537 cents in the dollar of CIV for all rateable rural residential properties.
  - A general rate of 0.1881 cents in the dollar of CIV for all rateable farmland properties.
- ii) It be recorded that Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out in the 2020-21 Rating Strategy and show at item 4.1.1 of the attached Budget 2020-21.
- iii) In accordance with the *Cultural and Recreational Lands Act 1963* the cultural and recreational charges, in lieu of rates in respect of the 2020-21 financial year, be applied to all land to which that Act applies.
- iv) Pursuant to Section 169 (1)(a) of the *Local Government Act 1989* Council grant a rebate to the not-for-profit Beolite Retirement Village with respect to the community benefit derived from the Community Centre facility that is available for use by members of the Mansfield Shire community.

##### C. ANNUAL SERVICE CHARGE

- i) Pursuant to the provisions of Section 162 of the *Local Government Act 1989* an annual service charge relating to waste management be declared for the 2020-21 financial year for each rateable property as follows:
- Kerbside rubbish collection 80 litre bin \$116.29
  - Kerbside rubbish collection 120 litre bin \$174.44
  - Kerbside rubbish collection 240 litre bin \$348.88
  - Kerbside recycling collection 240 litre bin \$118.65
  - Kerbside recycling collection 240 litre additional bin \$118.65
  - Community waste charge \$33.36

#### 12.4.4 Adoption of the Mansfield Shire Council Budget 2020-21 cont.

ii) Pursuant to the provisions of Section 221 of the *Local Government Act 1989* an annual service charge relating to waste management be declared for the 2020-21 financial year on each non-rateable property where the service is provided.

- Kerbside rubbish collection 80 litre bin \$116.29
- Kerbside rubbish collection 120 litre bin \$174.44
- Kerbside rubbish collection 240 litre bin \$348.88
- Kerbside recycling collection 240 litre bin \$118.65
- Kerbside recycling collection 240 litre additional bin \$118.65

#### 3) Rate Payments

Rates are payable in four instalments due by:

First instalment	30 September
Second instalment	30 November
Third instalment	28 February
Fourth instalment	31 May

- 4) Thank all submitters for their participation in the budget development process and advise them in writing of the reasons for the adoption of the Budget 2020-21 as per section 223(1) d(ii) of the *Local Government Act 1989*.
- 5) Give public notice of its decision to adopt the Budget 2020-21 in accordance with section 130(2) of the *Local Government Act 1989*.
- 6) Provide a copy of the Budget 2020-21 to the Minister for Local Government in accordance with section 130(4) of the *Local Government Act 1989*.
- 7) Make a copy of the adopted budget available for public inspection at its municipal office and on its website at all times in accordance with section 130(9) of the *Local Government Act 1989*.
- 8) Authorise the Chief Executive Officer to submit applications to funding programs for the Lords Pavilion development as opportunities present.

## 12.5 INFRASTRUCTURE

### 12.5.1 Mansfield Heavy Vehicle Bypass Status

**File Number:** E2819  
**Responsible Officer:** Infrastructure Manager (Interim), Andre Kompler

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

This report outlines the key aspects of the most recent review of the original November 2010 CPG Australian Pty Ltd Mansfield Heavy Vehicle Alternative Routes Study ( the “CPG” report, see Attachment 2), high lights issues going forward, and outlines planning for a long term HVBP.

#### Background

The Mansfield Heavy Vehicle Bypass (HVBP) is a project that has history dating back at least 10 years and has seen multiple staff over time developing and delivering specific sections of work.

At its 14 August 2014 meeting, Council carried a resolution “adopting Dead Horse Lane alternative as the heavy vehicle (HV) bypass at the western/ northern part of Mansfield Township” (ie, see Attachment 3). Such is consistent with the original 2010 CPG study.

Since then, there have been several informal briefings to Councillors in August of 2018 and 2019 but no further reports to Council on the project short of annual budget and Long Term Financial Plan (LTFP) adjustments.

Any grant funding applied to the project thus far has come from a combination of Federal and State Government contribution.

In early 2020 Council sought an update report/ review of the 2010 CPG report which was completed in March 2020, see Attachment 3.

#### **Key points from the March 2020 review of the 2010 CPG study**

- Original HV options over the short to medium term and long term remain valid, and are informed by more engagement with HV carriers.
- RRV - Rural Roads Vic (ex VicRoads) has signalled in conversations that there are no plans to spend State Government funds on intersections or road upgrades associated with the HV Bypass.
- The crash rate has increased 250% in last 5 years with 15 crashes over the routes used by HVs, but such crashes have not involved HVs.

### **12.5.1 Mansfield Heavy Vehicle Bypass Status cont.**

- Page 14 of the report quotes the percentage of truck increases 183% on the Maroondah Highway and 271% increase on the Midland Highway, which exceeds general traffic volume growth.
- Short of statistics changes like the above, there are no changes to report recommendations.

Further Council history on the HVBP is set out in Attachment 1.

#### **Statutory Requirements**

The HVBP is mentioned in three areas of the Mansfield Planning Scheme. The Planning Scheme requires identification of the HVBP route. After route adoption, the route should be reflected in Council's Planning scheme to ensure all future development is aware of Council's intentions. Such is accomplished via a Planning Scheme Amendment which would create a Planning Acquisition Overlay on the HVBP corridor. This Planning Scheme amendment was flagged back in 2010 in since, a Planning Acquisition overall remains to be done along with a Planning Scheme amendment.

Works to date on the HVBP along Greenvale Lane may well be 'fit for purpose' from a Council perspective, but if in the future Council wants to effect a road swap where by Rural Roads Victoria (RRV) takes over responsibility for the ownership and maintenance of the HVBP, and Council takes over a quid pro quo quantum of the existing State road network Council, it is likely the State would want to receive roads constructed to its standards. To facilitate the possibility of future road exchange, Council should carry out all future works to current day Australian Standards (AS) design standards and seek concurrence from RRV on design.

In the future Council should advocate for an agreement with RRV to effect a road swap on conclusion of the long term HVBP whereby the State takes over ownership and maintenance of the HVBP route and gives to Council responsibility for Chenery Street, High Street and part of Mt Buller Road, which equates to giving Council control over the road network in the CBD whilst affording the State a continuous up to date HV network. Such is illustrated in Attachment 1 and has previously been identified in 2018 Council briefings.

#### **Council Plan**

The capital works associated with this report fits with three of five strategic directions outlined in Council's 2017-2021 Council Plan. Specifically, Participation and Partnerships, Financial Sustainability and Responsible Leadership.

#### **Financial**

Whilst estimates appear to have been updated in the March 2020 review of the CPG report, it is believed that works will cost more based on recent Withers Lane work and the need for long term robust pavements.

### 12.5.1 Mansfield Heavy Vehicle Bypass Status cont.

At present Council has two Federal grants in place (available) where payment is made on achievement of two milestones:

- commencement of construction; and
- completion of the project and provision of a post completion report acceptable to the Federal Department of Infrastructure).

Council needs to provide matching funding if the grants are to be utilised.

These grants are;

1. **HVSPP R5** – Mansfield Shire Council - Construction of a Heavy Vehicle Bypass for Mansfield Township – Grant funding available per agreement is \$700,000.

This funding potential has not been drawn upon as yet.

2. **HVSPP R6** – Mansfield Shire Council - Mansfield Heavy Vehicle Bypass Upgrade. Grant funding available is \$1,252,808.

Similar to HVSPP R5 this funding potential has not been drawn upon as yet.

Project construction was due to commence February 2020 and be completed March 2021. In view of a pause on HVBP project development, and project reviews, if the Mt Battery section of the HVBP is to be endorsed by Council, milestone date revisions will need to be sought from the Federal Government.

Currently in the 2020-21 budget there is no allowance for the HVBP in view of timing of the Traffic Works 2020 review of the 2010 CPG study, and the yet to be re-endorsement by Council of the long term way route for the HVBP.

Subject to Federal grant extension, Council could consider allocating \$200k in 2020-21 as part of a budget review for geotech, environmental assessment, survey, detailed design, engineering estimate, Quantity Surveyor (QS) estimate peer review, and contract documentation of three separable parts (ie, Mt Battery Road, Greenvale Road, Dead horse Lane along with associated intersections).

Subject to Federal grant extension approval, Council would need allocate the balance of its 50% Council contribution in the 2021-22 LTFP to match the Federal Government grant it has to focus firstly on Mt battery Road in view of its current HV use, pavement state and narrow road width.

Assuming Council remains supportive of the HVBP, Council should continue to seek State and Federal funding contribution to the long term HVBP when opportunity arises.

As an aside, Council should consider ceasing any further upgrades of Kidston Parade and Malcom Street alternative interim HV route whilst Council advocates for specific additional road funding these parts of its local road network that serve as defacto State network for HVs.

## **12.5.1 Mansfield Heavy Vehicle Bypass Status cont.**

### **Social**

Specific user groups like HV carriers were canvassed as part of the March 2020 review of the 2010 CPG report. Please refer to increased accident incidence along current HV routes outlined above.

At the detailed design stage, RRV will be consulted for their concurrence on design standards and assumptions

### **Environmental**

No issues are envisaged at this concept stage. More will be known after environmental assessment review.

### **Economic**

Dead Horse Lane and Lakins Road have been identified in the Draft Mansfield Commercial and Industry for future industrial development.

### **Risk Management**

The real risks are to community safety of doing nothing going forward, and to industrial development if appropriate planning provision is not made.

### **Community Engagement**

Community consultation would be part of the detailed design consultancy brief.

### **Officer's Comments**

To date there have been tranches of work effected in support of the long term HVBP, but not all would satisfy current standards, nor is there the development and costing rigor to lock in accurate funding needed for either the LTFP or grant funding applications.

Council should continue in pursuit of a long term HVBP as part of its strategic planning for Mansfield as supported by accident statistics, HV growth, population growth, and long term development needs.

### ***Future Planning Allowance***

It is advisable that Council plans for the future by effecting a Planning Acquisition Overlay (PAO) to include in its Planning Scheme on the long term heavy vehicle bypass route to ensure appropriate setbacks and works are facilitated in the future.

Whilst Council has passed a resolution stating Dead Horse Lane (East and west of the Midland Highway) as part of the long term HVBP route, there is more discussion to be had relative to planning considerations and associated project viability implications. Later this calendar year a briefing will be provided to Councillors on the implications of re-endorsing Dead Horse Lane or locking in a longer route further out of town along Lakins Road.

At present the Mt Battery section of route remains fixed and can be proceeded with if Council is of the mind to support the same.



### 12.5.1 Mansfield Heavy Vehicle Bypass Status cont.

#### ***Engagement of expertise for future Project Development***

It is advised that Council engages some serious experienced civil engineering expertise for project investigation, project scoping, updated costing as part of project development planning going forward.

It is recommended that detailed design work is completed in 20/2021 including undertaking all development (short of acquisition) work together with detailed estimates to facilitate LTFP budget updates and robust supporting documentation for future grant funding applications.

#### ***Future funding***

Based on heavy vehicle growth well exceeding general traffic growth, Council should endorse pursuit of grant funding in support of the long term Mansfield HVBP as opportunity arises. However, that funding pursuit should first be preceded by an updated Council decision on the location of the HVBP.

Similarly, Council should resolve to advocate for capital works grant funding on the Council owned interim route along Kidston Parade / Malcom Street.

#### **Attachments**

- 1 Project history summary
- 2 Original 2010 CPG report
- 3 March 2020 Traffic Works report review of traffic

#### **Recommendation:**

##### **THAT Council:**

- 1. Note the updated statistics information in the current to March 2020 Traffic Works review verifying increased Heavy Vehicle growth and an increasing risk of Heavy Vehicle/ pedestrian and light vehicle interaction over the current Heavy Vehicle routes.**
- 2. Reaffirm part of the long term Heavy Vehicle Bypass Project route as encompassing Mt Battery Road and Greenvale Lane.**
- 3. Endorse commencement of long term Heavy Vehicle Bypass Project detailed planning in 2020-21 subject to external Federal Government grant funding extension of time.**
- 4. Endorse pursuit of grant funding in support of the long term Mansfield Heavy Vehicle Bypass Project as opportunity arises.**
- 5. Resolve to advocate for grant funding on the Council owned interim route for future capital works along the Kidston Parade / Malcom Street sections of Council's 'alternative' HV route.**



## 12.5 INFRASTRUCTURE CONT.

### 12.5.2 Mansfield Shire Council Road Management Plan 2020 Adoption

**File Number:** E6775  
**Responsible Officer:** Infrastructure Manager (Interim), Andre Kompler

#### Disclosure of Conflicts of Interest

The author of this report and officers providing advice in relation to this report do not have a direct or indirect interest in this matter, as provided in accordance with the *Local Government Act 1989*.

#### Introduction

The purpose of this report is to advise Council of the results of the community feedback on the 2020 draft Road Management Plan endorsed in March 2020 for public exhibition and feedback.

#### Background

The justification for updating a Road Management Plan (RMP) can be three fold:

- a change in legislation;
- fulfilling statutory requirement to review RMPs at least every 4 years in accordance with the Road Management Act 2004; or
- a material change in Council's RMP intended level of service as indicated by target response times for follow-up and rectification of defects.

The four 'drivers for change' and the updating embodied within the March 2020 Road Management Plan are:

1. Council's road network is changing with new subdivisions and thereby changes to Council's road register and road network;
2. There has been the need for a clearer categorisation of defect types and simplified recording of the same to support better prioritization of available maintenance resources in the management of the road network defects. Such will dovetail with Council's new Assetic asset management system and tablet platform for recording of asset maintenance data;
3. The time frame for response to road network defects needs to match Council's available inspection and response resources;
4. The pending 2019 s87 amendment to the Local Government Act mandates an asset management plan which will refer too and be informed by the RMP amongst other things.

## 12.5.2 Mansfield Shire Council Road Management Plan 2020 Adoption cont.

Since the March 2020 Council meeting endorsement, Council has sought comment on the draft 2020 Road Management Plan via the following engagement mediums:

1. Advertised in the Mansfield Courier
2. Press Release
3. Listing on Council's website

### Statutory Requirements

Section 11 of the *Local Government Act 1989* talks to the Powers of councils in relation to Roads. Division 2 (ss203-208) of the *Local Government Act 1989* speak to Transport, and references the *Road Management Act 2004*. The maintenance of a public road network requires an Asset Management Plan per s87 of the *Local Government Act 2020*, and the *Road Management Act 2004* requires a Road Management Plan which above all defines response times for the investigation of different road defects and the rectification of the same.

### Council Plan

The RMP update fits with Council Plan Strategic Objective 2.3 - 'We prudently manage our asset maintenance and capital works programs in line with our long term financial plan'.

### Financial

The recommended RMP is based on no increase of current road inspection resources.

### Social

Perceptions of community safety should be improved with the proposed RMP based on the more succinct and consistent categorisation of defects reporting, and clear time frames for follow-up consistent with a risk based approach to dealing with road defects. For instance, there are two categories of Council response that is 'reactive' and 'proactive'.

The 'reactive' category sets clear realistic time targets of 15 days for response for all Council roads except for 'limited access' roads/ fire trails. The 'proactive' inspection by Council of road/ paths/ bridge defects are also given response times. However, such are more associated with the relative importance of the risk to be dealt like obstructions on the road such as water or storm damage, and the road hierarchy. Higher priority roads in the road hierarchy are those roads which attract more traffic like Link Roads and such are responded to quicker than lower trafficked access roads.

### Environmental

The RMP should assist in the provision of better environmental outcomes by virtue of better planning and decision making based on a risk based management approach.

## 12.5.2 Mansfield Shire Council Road Management Plan 2020 Adoption cont.

### Economic

The updated RMP when combined with Council's road hierarchy, Council's road register, and new road asset management facilitating more data analytics through predictive modelling, collectively should deliver more better 'value for money' programed maintenance, doing more of what needs to be done at the right time, as opposed to a plethora of less cost effective reactive work.

### Risk Management

Real management of risk in the context of Council infrastructure assets comes from the generation of better quality data, dealing with assets according to a hierarchy like Council's road hierarchy, informed engineering analysis of the data, the use of predictive modelling to ensure right time maintenance/ asset renewal intervention, and the use of innovative technology for both maintenance and renewal. The updated RMP is a key plank in Council's risk management approach to providing a road network service into the future.

### Community Engagement

Three public submissions were received and considered. A summary of issues is tabulated below. Respondents will be provided with a formal response.

Name	Public Comment	Officer Reply
Mr Neil Ogilvie	Consider making a reference to standards i.e. Austroads as an 'aspirational goal' and lesser standards being defined as 'acceptable'	Any standard mentioned is a guide not an absolute, and maintenance and response times will vary according to whether something is a temporary fix for an emergency response or a more durable fix.  Standards are more properly identified in a maintenance manual and or contract documentation. No RMP change is recommended.
Mr Ross Vaughan- from Friends of the GVRT	The service level should have a service level category of its own in view of the variety of assets enroute.	Yes there are other asset elements that make up the GVRT, but its fundamental major component is its bridges and the trafficable pathway. Bridges would be inspected and assessed for condition in line with other Council bridge inventory.  The response time associated pathway condition issues has to be looked at in the context of other pathway assets and relative to Council's limited maintenance resources. Toilet facilities would be dealt with as building maintenance.  No RMP change is recommended.

**12.5.2 Mansfield Shire Council Road Management Plan 2020 Adoption cont.**

<b>Name</b>	<b>Public Comment</b>	<b>Officer Reply</b>
Mr & Mrs L Jacob	There needs to be clarity around the future direction of capital works with input from residents	Fair comment, and such is contained in Council's Asset Management Plans which normally contains a 10 year projection of capital works. Council's Road Asset Management Plan is in draft form at present and will go out to the community for comment before finalisation and Council adoption.  No RMP change is needed.
	Request for mention of planned upgrading of highly trafficked roads in the Shire	No RMP change is needed.  The RMP is not the place for such. Council currently has an Assets Policy that states that Council will prioritise renewal of existing assets before it builds more new assets and or upgrade assets.
	Seems to be a gap in road hierarchy definitions, specifically Buttercup road seems to not fit with either category 3- Access or 4- limited Access definition	No RMP change is needed.  The first 7.16 km from Mt Buller Road to Greenways Road is classified as higher category 2- Collector Road. The balance of Buttercup is rightly defined as a 3- Access category.
	Clarification sought on section 5.1.2 regarding the reference to RMP sentence- "in rural areas (outside the 60km zone) RRV is responsible for all assets contained within the road reserve, unless otherwise agreed with Council". Trees need to be kept clear of the road.	This sentence relates to RRV roads like Mt Buller Road, Midland Highway etc. as stated in the RMP.  Buttercup Road is a Council road and as such Council is responsible for the road and road reserve.  Council's capacity to deal with vegetation is driven by budget and the community's willingness to pay more for the functionality of its local road network.  No RMP change is needed.



## 12.5.2 Mansfield Shire Council Road Management Plan 2020 Adoption cont.

### Officer's Comments

The key takeaway messages associated with this 2020 Road Management Plan update are:

- a. RMP change is being driven by the need for clarity on what is inspected, frequency of inspection, resource constraints, changing legislation and business change re asset management/ field data collection;
- b. The is featured greater clarity around bridges provision;
- c. The 'reactive' response is marginally changed but time for response on proactive works lengthened to allow for proper planning, limited council resourcing, bundling/ pursuit of the right first time/ fit for purpose/ most cost effective outcome;
- d. Some of what was described in 2017 about subjective condition rating has been culled, and more industry accepted condition rating inputs will ultimately be adopted.
- e. Associated asset policy and asset management plans for transport will follow this financial year after Council adoption of the RMP.

On the back of community feedback, there is no need to make more changes to the 2020 Road Management Plan draft and the plan as presented in March is recommended for Council approval.

### Attachments

- 1 Mansfield Shire Road Management Plan 2020
- 2 Road Management Plan community submissions received

### **Recommendation:**

#### **THAT:**

- 1. Council endorse the Mansfield Shire Road Management Plan 2020.**
- 2. submitters to the Road Management Plan be formally responded to.**
- 3. the Mansfield Shire Road Management Plan 2020 be made publically available on Council's website.**

### 13. ASSEMBLIES OF COUNCILLORS

Under sections 3 and 80A of the *Local Government Act 1989* an Assembly of Councillors (however titled) is defined as:

- a meeting of an advisory committee of the Council, if at least one Councillor is present, or
- a planned or scheduled meeting, comprising at least three Councillors and one member of Council staff, that consider matters that are intended or likely to be:
  - a) the subject of a decision of the Council; or
  - b) subject to the exercise of a function; duty or power of a Council that has been delegated to a person or committee.

An assembly of Councillors does not include a meeting of the Council, a special committee of the Council established under s139, a club, association, peak body, political party of other organisation.

A written record of each assembly is held by Council and is available for public inspection.

The following is a list for the past month of assemblies held and the issues discussed.

DATE	TYPE OF ASSEMBLY	ISSUES DISCUSSED
19 May 2020	<p><b>Councillors' Briefing Session – Virtual Meeting</b></p> <p><b>Councillors:</b></p> <ul style="list-style-type: none"> <li>· Cr Marg Attley</li> <li>· Cr Harry Westendorp</li> <li>· Cr Paul Volkering</li> <li>· Cr Paul Sladdin</li> <li>· Cr Peter Olver</li> </ul> <p><b>External Attendees:</b></p> <ul style="list-style-type: none"> <li>· Kate Oliver, Maddocks</li> <li>· Ashleigh Fitzgerald, Grosvenor Consultants Re: Statutory Planning Service Review – Councillors only session</li> </ul> <p><b>Officers:</b></p> <ul style="list-style-type: none"> <li>· Chief Executive Officer, Kaylene Conrick</li> <li>· Community Services Manager, Melanie Hotton</li> <li>· Finance Manager, Mandy Kynnersley</li> <li>· Corporate and Organisational Development Manager, Sharon Scott</li> <li>· Infrastructure Manager Interim, Andre Kompler</li> <li>· Development Services Manager, Ben McKay</li> <li>· Governance Co-ordinator, Michelle Kain</li> </ul>	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i></p> <ul style="list-style-type: none"> <li>· Local Government Act 2020</li> <li>· Statutory Planning Services Review</li> <li>· VAGO Sexual Harassment Survey</li> <li>· Vision Super Update</li> <li>· Minister's Announcement Re: Election 2020</li> <li>· MAV Membership Subscription</li> <li>· Venue for Draft Budget Presentations</li> <li>· Long Lane</li> <li>· Greenvale Lane Caravan Park Crossover and Signage</li> <li>· VLGA Candidate Training</li> <li>· Alpine Civil Landscaping Cnr. Dead Horse Lane and Tolmie Road</li> </ul>

**13. ASSEMBLIES OF COUNCILLORS CONT.**

<b>DATE</b>	<b>TYPE OF ASSEMBLY</b>	<b>ISSUES DISCUSSED</b>
2 June 2020	<p><b>Councillors' Briefing Session – Virtual Meeting</b></p> <p><b>Councillors:</b></p> <ul style="list-style-type: none"> <li>· Cr Marg Attley</li> <li>· Cr Harry Westendorp</li> <li>· Cr Paul Volkering</li> <li>· Cr Paul Sladdin</li> <li>· Cr Peter Olver</li> </ul> <p><b>Officers:</b></p> <ul style="list-style-type: none"> <li>· Chief Executive Officer, Kaylene Conrick</li> <li>· Community Services Manager, Melanie Hotton</li> <li>· Finance Manager, Mandy Kynnersley</li> <li>· Infrastructure Manager Interim, Andre Kompler</li> <li>· Development Services Manager, Ben McKay</li> <li>· Senior Environmental Health Officer, Kevin Murphy</li> <li>· Community Development Team Leader, Kirsten Lingard</li> </ul>	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i></p> <ul style="list-style-type: none"> <li>· Emergency Management Reforms</li> <li>· VCAT Hearing Convenience Store</li> <li>· Strategic Projects</li> <li>· Goulburn Broken Greenhouse Alliance</li> <li>· Ovens Murray Regional Partnership Roundtable</li> <li>· Meeting with Helen Haines MP Re: Bushfire and COVID-19 Funding Advocacy</li> <li>· Mt. Buller Season Opening Preparation</li> <li>· Victorian Local Government Association VLGA Board Elections</li> <li>· Welcome Back Campaign</li> <li>· Local Sport and Recreation Funding</li> <li>· Signage Mt Buller Road</li> <li>· Website Q&amp;A Budget</li> <li>· Rateable Property Categories</li> <li>· DELWP Land Transfer</li> <li>· Waterways Maintenance</li> <li>· Withers Lane Extension</li> <li>· Fees and Charges Legislation</li> </ul>
9 June 2020	<p><b>Councillors' Briefing Session</b></p> <p><b>Councillors:</b></p> <ul style="list-style-type: none"> <li>· Cr Marg Attley</li> <li>· Cr Harry Westendorp</li> <li>· Cr Paul Volkering</li> <li>· Cr Paul Sladdin</li> <li>· Cr Peter Olver</li> </ul> <p><b>Officers:</b></p> <ul style="list-style-type: none"> <li>· Chief Executive Officer, Kaylene Conrick</li> <li>· Community Services Manager, Melanie Hotton</li> <li>· Finance Manager, Mandy Kynnersley</li> <li>· Development Services Manager, Ben McKay</li> </ul>	<p><i>Conflicts of Interest:</i> NIL</p> <p><i>Issues Discussed:</i></p> <ul style="list-style-type: none"> <li>· 2020-21 Council Budget</li> <li>· Lake Eildon Masterplan</li> <li>· Economic Development Strategy</li> </ul>

**Recommendation:**

**THAT Council receive and note the Assembly of Councillors report for the period 19 May 2020 to 9 June 2020.**

**14. COUNCIL RESOLUTIONS REPORT**

This report presents to Council a schedule of actions arising from all Council meetings from October 2019 to May 2020.

**Attachment**

1 Council Resolution report

**Recommendation:**

**THAT Council receive and note the Council Resolutions report as at 23 June 2020.**





## 15. ADVISORY AND SPECIAL COMMITTEE REPORTS

The Minutes of the Audit and Risk Advisory Committee meeting, held on 18 May 2020, are attached for the Council's information:

Attachments

- 1 Minutes of meeting – Mansfield Audit and Risk Advisory Committee

**Recommendation:**

**THAT Council receive the Minutes Mansfield Audit and Risk Advisory Committee, held on 18 May 2020.**

## 16. AUTHORISATION OF SEALING OF DOCUMENTS

Nil.

## SUSPENSION OF STANDING ORDERS

**Recommendation:**

**THAT Council suspend standing orders to facilitate public question time.**

## 17. PUBLIC QUESTION TIME

Council welcomes questions from the community. A question must be submitted by midday on the Monday prior to the Council meeting. The ['ask a question' form](#) is available on Council's website.

The Mayor will read out the question and answer will be provided at the meeting.

## RESUMPTION OF STANDING ORDERS

**Recommendation:**

**THAT Council resume standing orders.**

## 18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Council has the power to close its meeting to the public in certain circumstances pursuant to the provisions of Section 66(2) of the *Local Government Act 2020*. The circumstances where a meeting can be closed to the public are:

- (a) the meeting is to consider confidential information; or
- (b) security reasons; or
- (c) it is necessary to do so to enable the meeting to proceed in an orderly manner.



The definition of confidential information is provided in Section 3(1) of the *Local Government Act 1989*.

**Recommendation:**

**THAT the meeting be closed to members of the public under Section 66(2)(a) of the *Local Government Act 2020* to consider confidential information, as defined by section 3(1) of the *Local Government Act 2020* as:**

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.**

**19. PRESENTATION OF CONFIDENTIAL REPORTS**

**19.1 CONFIDENTIAL: INFRASTRUCTURE**

**19.1.1 Confidential: Cleaning and Maintenance of Public Amenities and Cleaning**

**19.1.2 Confidential: Supply and Delivery of Twin Steer Water Truck**

**19.2 CONFIDENTIAL: COMMUNITY SERVICES**

**19.2.1 Confidential: Request for Rent Relief**

**20. REOPEN MEETING TO MEMBERS OF THE PUBLIC**

**Recommendation:**

**THAT Council reopen the meeting to members of the public.**

**21. CLOSE OF MEETING**