



**Mansfield Shire**

**Mansfield Social Inclusion Action Group  
Funding Request Guidelines 2024**

## Objective

The Mansfield Social Inclusion Action Funding Request Guidelines aim to support groups within our community to

- ▶ Prevent social exclusion.
- ▶ Increase social inclusion.
- ▶ Increase social connection.

## Funding Details

Grants of up to \$5,000 are available out of a total funding pool of \$60,000 across two rounds. Only one application per organisation will be accepted.

## Who can apply?

Not for profit community groups within Mansfield Shire Council

## Who cannot apply?

Applications will not be accepted from:

- ▶ Individuals
- ▶ Businesses or political groups
- ▶ Individuals, groups, or organisations outside Mansfield Shire
- ▶ Applicants that have not successfully acquitted previous Council grants or who have outstanding debts to Council.

## Eligible Initiatives

The projects must:

- ▶ Demonstrate ongoing community benefit to increase socialisation and ease of access to members.
- ▶ Show engagement with members and incorporate social inclusion initiatives, now and into the future.

## Eligible Initiatives may include

- ▶ Existing activities looking to increase inclusivity for all groups including, young people, single parents, people who are not in education, training or employment, people from Culturally and Linguistically Diverse Communities, refugees, Aboriginal and Torres Strait Islander people, people with a disability, LGBTQIA+ communities and older people.
- ▶ A community BBQ in the Botanic Park.
- ▶ Extending a successful existing event, activity, program for more sessions and / or to other regions within the Shire.
- ▶ Activities, events, initiatives and programs in outlying communities.
- ▶ Improvements to infrastructure to increase all abilities accessibility.
- ▶ Creating and distributing promotional materials for activities, events and programs in other languages and formats.

- ▶ Monthly social events.

### **What do we not fund?**

- ▶ Staff costs.
- ▶ Purchase of land or buildings.
- ▶ Payment to the applicant for time spent working on the project or planning the project.
- ▶ Maintenance works that are an organisation/club responsibility under tenancy or lease agreement.
- ▶ Projects which exclude access to the public or community groups.
- ▶ Ongoing administration/operational costs.
- ▶ Expenditure or financial commitments made before the grant has been awarded.
- ▶ Works that have already started or been completed.

### **How to Apply**

- ▶ Check your eligibility against the criteria.
- ▶ Contact Allison O’Keefe on 0487 033 164.
- ▶ Seek quotes for all expenses for your proposal.
- ▶ Read the guidelines before completing your application.
- ▶ Provide all supporting documentation to attach to your submission.
- ▶ Submit your application by the due date.

### **Assessment**

Applications will be assessed initially by Council Officers to ensure the application is complete and meets the eligibility requirements. If the application is deemed eligible, it is then examined in more detail against the assessment criteria by the Social Inclusion Action Group.

### **Grant Assessment Criteria**

Grants must be shown to be utilised by each group to increase socialisation, connection, and ease of access to members of the Community.

Each application will be assessed on the following criteria:

- ▶ What – Explanation of what the project is.
- ▶ Who – Which members of the community will be targeted? Who will benefit from the project?
- ▶ Why – Why is there a need for this project?
- ▶ How – A clear explanation of how the project will be delivered. How will the project benefit the community?

### **Acquittal**

Applicants to provide detail on the outcome of the project that were achieved because of the funding.

- ▶ Provide photos of the project and community participation.

- ▶ A record of the number of attendees.
- ▶ Distribute social inclusion surveys provided by the SIAG to as many participants as possible.
- ▶ Ongoing programs to complete surveys provided by the SIAG at the start, middle and end of the program/initiative.