



MANSFIELD SHIRE

COUNCIL MEETING

TUESDAY, 16 FEBRUARY 2021

MINUTES

MANSFIELD SHIRE COUNCIL
Livestreamed to members of the public via the
[Mansfield Shire Council website](#)
5.00pm

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1. OPENING OF THE MEETING

Mayor Mark Holcombe opened the meeting at 5.00pm

2. PRESENT

- Cr Mark Holcombe
- Cr Steve Rabie
- Cr Paul Sladdin
- Cr James Tehan
- Cr Rohan Webb

In attendance:

- | | |
|---|-------------------|
| • Chief Executive Officer: | Kaylene Conrick |
| • General Manager Infrastructure & Planning: | Kirsten Alexander |
| • General Manager Community & Corporate Services: | Chris Snook |
| • Manager Business and Performance: | Mandy Kynnersley |
| • Coordinator Community Development: | Keira McDonagh |
| • Manager Operations and Capital Works: | Kristian Burchat |
| • Coordinator Capital Works: | James Phillips |
| • Coordinator Governance & Risk: | Michelle Kain |

3. APOLOGIES

Nil.

4. STATEMENT OF COMMITMENT

Mayor Holcombe read Council's Statement and called on each Councillor to confirm their commitment:

"As Councillors of Mansfield Shire we are committed to ensuring our behaviour meets the standards set by the Mansfield Shire Councillor Code of Conduct and Councillor Charter. We will, at all times, faithfully represent and uphold the trust placed in us by the community."



5. ACKNOWLEDGEMENT OF COUNTRY

Deputy Mayor James Tehan recited Council's Acknowledgement of Country:

"Our meeting is being held on the lands of the Taungurung people and we wish to acknowledge them as Traditional Owners. We would also like to pay our respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today."

6. DISCLOSURE OF CONFLICTS OF INTEREST

Nil.

7. CONFIRMATION OF MINUTES

Councillors Webb/Sladdin:

THAT the Minutes of the Mansfield Shire Council meetings held on 19 January 2021 be confirmed as an accurate record with the following amendment to item 19.1, point 2 should read:

- **approve a construction contingency amount of \$168,301.20 ex GST**

carried

8. REPRESENTATIONS

Nil.

9. NOTICES OF MOTION

Nil.

10. MAYOR'S REPORT

Councillors Sladdin/Tehan:

THAT Council receive the Mayor's report for the period 20 January to 5 February 2021.

carried

11. REPORTS FROM COUNCIL APPOINTED REPRESENTATIVES

Councillors Tehan/Webb:

THAT Council note the verbal reports provided by Councillors in relation to their representation on external Committees.

carried



12. PUBLIC QUESTION TIME

Nil.

13. OFFICER REPORTS

13.1 Chief Executive Officer's Report

Councillors Sladdin/Webb:

THAT Council receive and note the Chief Executive Officer's report for the period 20 January to 5 February 2021.

carried

13.2 Mansfield Shire Council Community Engagement Policy 2021

Councillors Webb/Rabie:

THAT Council endorse the Mansfield Shire Community Engagement Policy with a review date 12 months from endorsement.

carried

13.3 Mansfield Shire Council Councillor Code of Conduct

Councillors Sladdin/Tehan:

THAT Council adopt the Mansfield Shire Council Councillor Code of Conduct 2021.

carried

13.4 Council Plan Performance Reporting 2020-21 - Quarter 2

Councillors Webb/Tehan:

THAT Council receive and note the Council Plan Performance Report as at 31 December 2020.

carried



13.5 Finance Report: 1 July 2020 to 31 December 2020

Councillors Webb/Tehan:

THAT Council:

- 1. receive the Year to Date Finance Report for the period 1 July 2020 to 31 December 2020; and**
- 2. note the statement by the CEO that a revised budget will not be required for 2020-21.**

carried

14. ASSEMBLIES OF COUNCILLORS

Councillors Webb/Rabie:

THAT Council receive and note the Assemblies of Councillors report for the period 12 January to 4 February 2021.

carried

15. COUNCIL RESOLUTIONS REGISTER

Councillors Webb/Tehan:

THAT Council receive and note the Council Resolutions Register as at 19 February 2021.

carried

16. ADVISORY AND SPECIAL COMMITTEE REPORTS

Nil.

17. AUTHORISATION OF SEALING OF DOCUMENTS

Nil.



18. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Councillors Sladdin/Rabie:

THAT the meeting be closed to members of the public under Section 66(2)(a) of the *Local Government Act 2020* to consider confidential information, as defined by section 3(1) of the *Local Government Act 2020* as:

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

carried

19. PRESENTATION OF CONFIDENTIAL REPORTS

19.1 **Confidential:** Contract Award - Reseal and Line Marking Works

Councillors Tehan/Rabie:

THAT Council:

1. award a schedule of rates contract CM2021.017 – 2020-21 Reseal and Linemarking Program to Country Wide Asphalt & Civil Pty Ltd for rates as submitted in the tender and a contract value of up to \$978,500.00, excluding GST.
2. make this resolution (Part 1 above) public by including it within the public minutes of the Council meeting.

carried

20. REOPEN MEETING TO MEMBERS OF THE PUBLIC

Councillors Tehan/Sladdin:

THAT Council reopen the meeting to members of the public.

carried

21. CLOSE OF MEETING

There being no further business the meeting concluded at 5.57pm.

CONFIRMED this **sixteenth** day of **March 2021**

Mayor